

## Acceptable Use of District Technology

The purpose of district technology is to enrich the education of our students. All equipment the district owns should be used for this purpose and cared for. Any disruption in learning caused by misuse of technology is subject to consequence at the discretion of teachers and administrators. The use of district technology and resources is a privilege, not a right, and can be revoked at any time.

### 1. Personal Responsibly

You are responsible for ensuring that the technology you utilize is properly cared for and used. This includes, but is not limited to, the following topics:

#### Physical Care (as applicable)

- Use a case
- Properly transport the device
- •Avoid damage
- Prevent theft

#### Proper usage

- Avoid inappropriate content from apps, software, eBooks, the Internet, and all other sources.
- Remain on-task during school.
- All rules held by the school, district, state, and any other body apply as if you are a minor, regardless of your age.

You are responsible for any damage and misuse of the school equipment you use. You will be responsible for any damage, theft, or loss of equipment and its accessories. If you don't pay for the loss, theft, or damage of the equipment you use, you will be banned from using any and all district technology.

### 2. School Usage

While at school, make sure your device is appropriately charged for all tasks you may be given. Remain on task as directed by your teacher. You are responsible for all assigned work even if you do not have your device at school, you may be allowed to use other technology to complete your tasks.

### 3. Printing

Printers will be available if hard copies are required, but only use the printers as directed by your teachers.

### 4. Bullying and Social Media

All bullying policies apply to technology use, this includes social media.

### 5. Privacy

Your use of district equipment is subject to scrutiny at the discretion of teachers and

administrators, and is neither private nor privileged. You are not allowed to put a passcode, pin, or any other form of lock on the equipment you use. If you are allowed to use social media or other communication tools, understand that you may be required at any time to reveal your correspondence. You will respect the privacy of others and will not access their files, devices, and any other technology without their permission.

Violations of this policy will be handled at the discretion of the classroom teacher or the building principal. Possible punishments include but are not limited to: detention, suspension, confiscation of equipment, impact on grades, and fees for damages incurred on the technology.

I have read this policy and understand that the use of district technology is a privilege, not a right. I understand the rules and the possible consequences, and parents are responsible for paying for any and all damages.

Print the student's name, then print your name, sign and date below.

Student Name (print) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name (print) \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_