

AR  
 Mount Ida High School (Mount Ida School District)  
 P.O. Box 1230  
 Mount Ida AR 71957  
 870-867-4517

### School Parent and Family Engagement Plan

<b>School Name:</b>	Mount Ida High
<b>Facilitator Name:</b>	Melissa Austin
<b>Plan Review/Revision Date:</b>	5/28/2020
<b>District Level Reviewer, Title:</b>	Nan Wilson
<b>District Level Approval Date:</b>	6/30/2020

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Brandy	Bradford	Parent/Alumni/PTO President
Marci	Pearce	Parent
Deana	Cole	Parent/Alumni/Business
Bonnie	Carr	Alumni/Business
Donna	Dutherge	PTO
Jenna	Dougherty	Parent/Alumni/PTO

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Melissa	Austin	Coordinator/Facilitator
Michael	White	Superintendent
Ron	McGuire	Principal
Nan	Wilson	Federal Programs Coordinator
June	Davis	Alumni Coordinator
Shawna	Pantel	Parent

#### 1: Jointly Developed

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Develop district/school parental engagement committee to work with teachers and staff to create a parental involvement plan and implement parental involvement activities as well as disseminate information to the community to promote parental engagement in the Title I, Part A schools. This committee will meet to review the School Improvement Plans, seek resources for educators and parents, and develop partnerships with local businesses and service groups. It will continue to recruit alumni for the advisory committee to provide advice and guidance for school improvement. This group will meet at least four times a year.
- Survey parents annually, including questions to identify barriers to parental engagement. Survey will be given at the Parent Meeting in May, 2020. Program evaluation will be completed with results from the parent survey. Contact Nan Wilson, Federal Programs Coordinator at 870-867-2323.
- Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. During the summer, parents will be invited to come to the School Improvement planning meeting to discuss results of the surveys and Program Evaluation recommendations. Contact Nan Wilson, 870-867-2323.
- Conduct an annual review of the effectiveness of the parental engagement policy. This will take place during the Parent Meetings to be held May, 2020. Contact Nan Wilson at 870-867-2323.
- Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. All documentation will be kept in a central location with Federal Programs.
- Use findings from evaluation process to make recommendations to each participating school for parental engagement policy revision. This will be done during School Improvement planning meetings with input from parents that will be invited to attend.
- Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Newspaper clippings will show documentation of the Annual Alumni Reunion/Meeting held each September. (Sept. 19, 2020) A report will be given by Superintendent Michael White at the Alumni Meeting.

## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

A meeting will be scheduled and advertised on website and in the newspaper.

MOUNT IDA HIGH SCHOOL

TITLE I SCHOOL MEETING

September 1, 2020

5:30 P.M.

AGENDA

I. Welcome

II. Title I School-wide (Explain)

III. Go over list of Title I programs for 2019-20

IV. ACT Aspire Student Assessment

V. Parents Right to Know Teacher Qualifications (Explain)

VI. Notification to Parents with Disabilities (Explain)

VII. Parent/School/Student Compacts

VIII. Parent Right to Request a Meeting (Explain)

IX. Conflict Resolution Procedures (Explain)

X. Annual School Report Card Information

XI. School Parent and Family Engagement plan (Handed out) and on MISD Website [www.mountidaschools.com](http://www.mountidaschools.com)

XII. Annual School Report Card Information and Parent Resources through Arkansas Department of Education <http://www.arkansased.gov>

- Parent Tab
- ADE Data Center
- My School Info

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### **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Prepare parent handbooks describing the parent engagement program along with Family Kits providing school information at the beginning of each school year and distribute at the Open House and first day of school. Contact Principal Ron McGuire at 870-867-2771.
- Recommend guidelines for the role of the parent, student, teacher, and school in a compact signed by all involved parties. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.
- Inform parents of ways they can become involved in the school and their children's education by attending Parent-Teacher Organization monthly meetings each second Tuesday. Contact PTO President Brandy Bradford.
- Survey parents regarding interests so that volunteer work will be meaningful. The parent interest surveys will be included at the spring parent teacher conferences. Returned surveys will be returned to Michelle Abernathy for appropriate assignments of interests. Contact her at 870-867-2771.
- Plan activities to encourage parental engagement and list in the School Plan.
- Offer flexible meeting times. Meetings will be set at different times to accommodate parents as needed. Schedule flexible volunteer times to accommodate parents' work hours and opportunities to help from home. Contact Melissa Austin at 870-867-2661.
- Distribute Parent Plan at Open House and the first day of school. Signatures will be obtained from each parent acknowledging receipt of the plan (paper copy or online).
- Conduct ongoing site visits to observe parental engagement practices. Provide opportunities for parents to communicate with principals and other administrative staff. Contact Principal Ron McGuire at 870-867-2771 or Donna Whisenhunt at 870-867-2661.
- Foster a responsive, open door policy that is developed by staff and parents. Contact Principals, Ron McGuire at 870-867-2771 or Donna Whisenhunt at 870-867-2661.
- Establish opportunities for parents and teachers to share information about students' strengths and learning styles. Contact Principals Ron McGuire at 870-867-2771 or Donna Whisenhunt at 870-867-2661.
- Announce "Open House" night at the beginning of each school year by posting on district website and publish in local paper. Elementary Open House, August 12, 2020. Contact Principal Donna Whisenhunt at

870-867-2661. High School Open House, August 13, 2020. Contact Ron McGuire at 870-867-2771.

- Encourage immediate contact between parents and teachers when concerns arise. Contact Principals Ron McGuire at 870-867-2771 or Donna Whisenhunt at 870-867-2661.
- Request homeroom parent volunteers to organize holiday events and calling chains. Each classroom teacher will seek a homeroom parent by sending home a checklist of tasks parents are willing to perform.
- Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners.
- Ensure, to the extent possible, that information is sent home in a language and form parents can understand. Contact principals Ron McGuire at 870-867-2771 or Donna Whisenhunt at 870-867-2661.
- Put activities and information on the district website: [www.mountidaschools.com](http://www.mountidaschools.com) and each school provide information on their school Facebook pages of activities and programs.
- Provide information to parents about the school's programs, include parent information guide. A Parent section is included on the main page of the district web site: [www.mountidaschools.com](http://www.mountidaschools.com) to include Parental Engagement Plans link, Student Handbook link, and monthly Parent Newsletters. Parents will get weekly student work for parents to review and comment on. Counselor Shirell White will communicate with parents regarding positive student behavior and achievement regularly.
- Develop and use the School-Parent Compact that is signed by student, teacher, and parent at beginning of school year.
- Provide training for parents in working with their child to improve academic achievement, to include training on the home access system in order to have real-time access to their child's attendance and achievement. Contact counselors Suzanne Burgess at 870-867-0127 or Shirell White at 870-867-3233.

High School Activities that promote and encourage parental engagement:

Open House August 13, 2020

School Year Kick Off August, 2020

Senior Day at RMCC September, 2020

Alumni Reunion September 19, 2020

Yearbook Parent Night September, 2020

Constitution Day September, 2020

Title I School-wide Meeting September 1, 2020

Celebrate Freedom Week September, 2020

School Spirit Week October, 2020

Homecoming October, 2020

Career Day at RMCC October, 2020

FAFSA Night October, 2020

"Screen Free" Week October, 2020

Statewide Viewing of "Chasing the Dragon" October, 2020

Red Ribbon Week October, 2020

ACT Test @MIHS October 24, 2020

Senior Parent Night November, 2020

Maroon and White Game November, 2020

ACT Test @MIHS December 12, 2020

ACT Test @MIHS February 6, 2021

PI Day March 14, 2021

ACT Test @MIHS April 17, 2021

CAPS Parent Meeting April, 2021

\*Other meetings/activities will be put on the district website and Facebook page as added.

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#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Parents will be involved in the revision/additions to the School Parent Compact at the end of each school year during the parent meeting or invited to come during the end of the year evaluation of programs with teachers. The Compact will be discussed and revised by parents and teachers at each school. The new Compacts will be given out in the Back to School Information packet during Open House and the first day of school.
- Recommend guidelines for the role of the parent, student, teacher, and school in a compact signed by all involved parties. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.
- Schedule at least two parent-teacher conferences per school year. Mount Ida Schools will have four. Two Fall Parent-Teacher Conferences September 15, 2020 November 17, 2020. Spring Parent-Teacher Conferences February 11, 2021, and April 22, 2021 Contact Principal Ron McGuire at 870-867-2771.
- Schedule conferences as needed after report cards and progress notes are sent home. Parents may call the high school office at 870-867-2771 to schedule an appointment.
- Encourage immediate contact between parents and teachers when concerns arise. Contact Principal Ron McGuire at 870-867-2771.
- Survey parents regarding interests so that volunteer work will be meaningful. The parent interest surveys will be included at the spring parent teacher conferences. Returned surveys will be returned to Melissa Austin for appropriate assignments of interests. Contact her at 870-867-2771.
- Publish the Volunteer Handbook and make it available to the teachers and PTO. This will include lists of parents wishing to help with various activities during the year.
- Schedule flexible volunteer times to accommodate parents' work hours and opportunities to help from home. Contact Melissa Austin at 870-867-2661.
- Foster a responsive, open door policy that is developed by staff and parents. Contact Principal Ron McGuire at 870-867-2771.
- Ensure that all school policies encourage parents to visit and participate in their students' education. Contact Nan Wilson at 870-867-2323.
- Promote participation in parent-teacher organization. Contact PTO President Brandy Bradford.
- Provide recognition and rewards for parent volunteers. Contact Principal Ron McGuire at 870-867-2771.
- Schedule regular Parent Meetings giving a report on the school's academic standing.
- Open House August 8, 2019
- Annual Report to Public October, 2020
- Title I Parent Meeting September 1, 2020
- Contact Federal Program Coordinator Nan Wilson at 870-867-2323. Inform parents about what students will be learning in each subject at each grade level. Teachers will provide course syllabus or outline during open house to all parents.
- Open House August 13, 2020
- Provide district website information to parents <http://www.mountidaschools.com>
- Encourage timely and relevant pre-college planning by providing information to students and parents. Contact Shirell White at 870-867-3233.
- Post current information about events and happenings at school on Mount Ida High Facebook page.
- Meet with parents of high school students to inform them about course selection options, career planning, and post -secondary opportunities.

- Discuss how students will be assessed and how students can improve.
  - Teachers will provide any helpful websites or phone apps to help students with homework help several times a year.
  - Include parents on all decision-making and advisory committees.
  - Facilitate active parent participation in the decisions that affect students, such as student placement and individual personalized education plans. Contact Principal Ron McGuire at 870-867-2771.
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## **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Title I funds allocate \$500 for Parent Engagement high school activities each year. Parents are included in the decision-making with suggestions on how the funds will be spent.

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## **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Develop partnerships with local businesses and service groups.
- Encourage timely and relevant pre-college planning by providing information to students and parents. Contact Shirell White at 870-867-3233.
- Meet with parents of high school students to inform them about course selection options, career planning, and post-secondary opportunities.
- Work jointly with the Chamber of Commerce to involve students and parents in monthly meetings and community happenings. MIHS has one teacher on the Chamber board.
- Promote JAG programs at the school.
- Work in partnership with County Extension office to promote activities to involve students and parents.
- Create parent centers that provide information about programs and resources available to parents and families. Contact Parent Center Coordinator Melissa Austin at 870-867-4778. Parent Center hours are one day each week(TBA) from 4:00 P.M. to 6:00 P.M on the Elementary Campus.
- Purchase parenting books, magazines, and other informative materials regarding responsible parenting that may be borrowed from the school library. Contact Media Specialist Tina Irwin at 870-867-3392 for information about materials available and requests for ordering materials throughout the year.
- Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Newspaper clippings will show documentation of the Annual Alumni Reunion/Meeting held each September. (Sept. 19, 2020) A report will be given by Superintendent Michael White at the Alumni Meeting. Students volunteer to help greet and serve at the reunion. Students and Business teacher help with the planning with alumni by making their programs for the reunion/meeting.
- Continue to recruit alumni for the advisory committee to provide advice and guidance for school improvement.
- Inform parents of ways they can become involved in the school and their children's education by attending Parent-Teacher Organization monthly meetings each second Tuesday. Contact PTO President Brandy Bradford.

- Promote participation in parent-teacher organization. Contact PTO President Brandy Bradford.
- Provide recognition and rewards for parent volunteers. Contact Principal Ron McGuire at 870-867-2771.
- Business/community members serve on the Parent Engagement committee and provide input on how to strengthen the relationships between school and community.
- The Parent Engagement Plan is incorporated into the School Improvement Plan, parents are on both committees.

## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Schedule regular Parent Meetings giving a report on the school's academic standing.
  - Open House August 13, 2020
  - Annual Report to Public October, 2020
  - Title I Parent Meeting September 1, 2020
  - Contact Federal Program Coordinator Nan Wilson at 870-867-2323.
- Inform parents about what students will be learning in each subject at each grade level. Teachers will provide course syllabus or outline during open house to all parents.
- Title I Meeting in September will cover these topics: Title I Schoolwide (Explain) ,Go over list of Title I programs for 2020-21, ACT Aspire Student Assessment, Parents Right to Know Teacher Qualifications (Explain), Notification to Parents with Disabilities (Explain), Parent/School/Student Compacts, Parent Right to Request a Meeting (Explain), Conflict Resolution Procedures (Explain), Annual School Report Card Information, School Parent and Family Engagement plan (Handed out) and on MISD Website [www.mountidaschools.com](http://www.mountidaschools.com), Annual School Report Card Information, and Parent Resources through Arkansas Department of Education <http://www.arkansased.gov>.
- Parents will be given information on how to access to the ADE Data Center and My School Info site for parents.
- MIHS Family and Consumer Science teacher will coordinate with the County Extension Office to provide assistance and instruction with nutritional meal planning preparation for parents.
- CAPS programs twice monthly and conferences with parents on decisions affecting course selection, career planning, and preparation for post-secondary opportunities will be done throughout the year. Contact Shirell White, Counselor.
- Purchase parenting books, magazines, and other informative materials regarding responsible parenting and student success that may be borrowed from the school library. Contact Media Specialist Tina Irwin at 870-867-3392 for information about materials available and requests for ordering materials throughout the year.
- Establish opportunities for parents and teachers to share information about students' strengths and learning styles. Contact Principal Ron McGuire at 870-867-2771.
- Facilitate active parent participation in the decisions that affect students, such as student placement and individual personalized education plans. Contact Principal Ron McGuire or Shirell White at 870-867-2771.
- Ensure that all school policies encourage parents to visit and participate in their students' education. Contact Nan Wilson at 870-867-2323.

## **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- Mount Ida School shall provide no less than two (2) hours of professional development opportunities for teachers every four (4) years, which may be included in the minimum number of hours required, designed to enhance understanding of effective parental involvement strategies. Mount Ida Schools shall provide no fewer than two (2) hours of professional development opportunities for administrators every four (4) years, which may be included in the minimum number of hours required, designed to enhance understanding of effective parent involvement strategies, and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- Professional Development opportunities are available through Arkansas IDEAS and locally by the district to provide training to teachers and staff on the importance of parents as equal partners in the education of our students. Training emphasizes the need to welcome parents into the school and receive positive parental support and assistance while including parents in two-way communication.
- Information will be provided in a format and language that is appropriate to all parents.
- Parents will be a full partner by being included in the decision-making process of plans and the process for resolving parent concerns.

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**9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

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**(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)**

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**District Feedback**

- Attention: Changes Needed!
- In Compliance

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**Comments:**