

AR
 Bobby Barrett Elementary (Mount Ida School District)
 P.O. Box 1230
 Mount Ida AR 71957
 870-867-4596

School Parent and Family Engagement Plan

School Name:	Mount Ida Schools: Bobby Barrett Elementary
Facilitator Name:	Melissa Austin
Plan Review/Revision Date:	5/28/2020
District Level Reviewer, Title:	Nan Wilson
District Level Approval Date:	6/30/2020

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Nan	Wilson	Federal Programs Coordinator
Michael	White	Superintendent
Donna	Whisenhunt	Elementary Principal
Melissa	Austin	Parent Center Coordinator/Facilitator
Jessica	Austin	Parent/Alumni
Donna	Dutheraige	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Brandy	Bradford	Parent/Alumni/PTO President
Lisha	Taylor	Parent/ Teacher/Alumni
Jenna	Dougherty	Parent/Alumni/PTO
Deana	Cole	Parent/Alumni/Business Owner
Stormy	Cooper	Parent/Business Owner
Jennifer	Harmon	Parent/PTO

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Develop a district and a school Parent and Family Engagement Committee to work with the teachers and staff to create a Parent and Family Engagement Plan and implement parent and family involvement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. This committee will meet to review the School Improvement Plans, seek resources for educators and parents, and develop partnerships with local businesses and service groups. The group will continue to recruit alumni for the advisory committee. This committee will provide advice and guidance for school improvement. This group will meet at least four times a year. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Survey parents annually, including questions to identify barriers to parent and family engagement. The survey will be given at the Parent Meeting in May, 2021. The program evaluation will be completed with results from the parent surveys. Contact Nan Wilson, Federal Programs Coordinator at 870-867-2323.

-Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. During the summer, parents will be invited to come to the School Improvement planning committee to discuss results of the surveys and program evaluation recommendations. Contact Nan Wilson, Federal Programs Coordinator at 870-867-2323.

-Conduct an annual review of the effectiveness of the Parent and Family Engagement Plan. This will take place during the parent meeting to be held in May, 2021. Contact Nan Wilson, Federal Programs Coordinator at 870-867-2323.

-Develop procedures for collecting parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as deemed appropriate throughout the school year. All documentation will be kept in a central location with the Federal Programs.

-Use findings from the evaluation process to make recommendations for each participating school for Parent and Family Engagement Plan revisions. This will be done during the School Improvement planning meetings with input from the parents who are invited to attend and serve on the committee. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Develop and disseminate an annual parent activity evaluation report to share with parents, staff, and the community. Newspaper clippings will show documentation of the Annual Alumni Reunion/Meeting held each September. A report will be given by Superintendent Michael White at the Alumni meeting.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The School Parent and Family Engagement Plan informs parents of the month/day/year of the Annual Title I meeting. A meeting will be scheduled and advertised on the district's website and in the local newspaper.

TITLE I SCHOOL MEETING

September 1, 2020

5:30 P.M.

AGENDA

I. Welcome

II. Title I School-wide Explanation

- III. Go over list of Title I programs for 2020-2021
- IV. ACT Aspire Student Assessment
- V. Parents Right to Know Teacher Qualifications Explanation
- VI. Notification to Parents with Disabilities Explanation
- VII. Parent/School/Student Compacts Explanation
- VIII. Parent Right to Request a Meeting Explanation
- IX. Conflict Resolution Procedures Explanation
- X. Annual School Report Card Information
- XI. School Parent and Family Engagement plan (Handout) and on MISD Website www.mountidaschools.com
- XII. Annual School Report Card Information and Parent Resources through Arkansas Department of Education <http://www.dese.arkansased.gov/>
 - Parent Tab
 - DESE Data Center
 - My School Info

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Prepare parent handbooks describing the Parent and Family Engagement Program along with the Family Kits providing school information at the beginning of each school year. Distribute these at the Open House and the first day of school. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.
- Recommend guidelines for the role of the parent, student, teacher, and the school in a compact signed by all involved parties. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.
- Inform parents of ways that they can become involved in the school and their child's education by attending Parent Teacher Organization (PTO) each second Tuesday of the month. Contact PTO President, Brandy Bradford at 870-867-7467.
- Implement an organized volunteer program coordinated by a paid staff member. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.
- Survey parents regarding interests so that the volunteer work will be meaningful. The parent interest surveys will be included in the Family Kit at the beginning of each school year. The returned surveys will be given to the Parent Center Coordinator, Melissa Austin, for appropriate assignments based on interests. Contact her at 870-867-4778.
- Plan activities to encourage parent and family engagement and distribute to each parent and display flyer at school of these activities and on school Facebook page. List this calendar of events in the Parent and Family Engagement Plan also. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

Elementary School Activities that promote and encourage parental engagement:

9/2020 Patriot's Day
 9/2020 Grandparent's Day Luncheon
 9/2020 Progress Reports Go Home
 9/2020 Constitution Week 9/27/2020
 09/2020 Homecoming Spirit Week
 10/2020 Flu Clinic
 10/2020 Football Homecoming
 10/2020 Kindness Week
 10/2020 End of First Nine Weeks and AR Goals Due
 10/2020 Reports Cards Go Home
 10/2020 Screen Free Week (3-4 graders) and Screen Free Week
 10/2020 PTO Fall Festival
 10/2020 Red Ribbon Week
 10/2020 Parent Teacher Conferences
 11/2020 Family Education Literacy Night
 11/2020 Progress Reports Go Home 11/22/2019
 11/2020 PTO Turkey Bingo
 12/2020 PTO Christmas Extravaganza
 12/2020 Book Fair
 12/2020 Holiday Literacy Day
 12/2020 Monthly Birthday Parties At Lunch/Holiday Parties/Christmas Program in Afternoon
 1/2021 Awards Assembly/Reports Go Home
 1/2021 100th Day of School
 2/2021 Monthly Birthday Parties At Lunch/Valentine Parties in Afternoon
 2/2021 Progress Reports Go Home
 2/2021 Social Studies/Science Fair
 3/2021 Dr. Seuss Day (Read Across America) and Color Run
 3/2021 Spring Picture Day
 3/2021 Parent Teacher Conferences/Report Cards Go Home
 4/2021 Parent Teacher Conferences
 4/2021 Family Education Night (Math and Science)
 4/2021 Kindergarten Easter Egg Hunt
 4/2021 Class Picture Day
 4/2021 Progress Reports Go Home
 5/2021 Fun Day (K-2)/AG Day (3-4)/High School Ballgame (5-6)
 5/2021 Career Day (4-6 grade)

5/2021 Book Fair

5/2021 Kindergarten Graduation 8:30 and 6th Grade Graduation 10:00

5/2021 Awards Assembly 1st-5th Grade (Last Day of School)

*Other meetings/activities will be put on the district website and Elementary Facebook page as added.

-Offer flexible meeting times. The meetings will be set at different times to accommodate parents as needed. Schedule flexible volunteer times to accommodate parents' work hours and opportunities to help from home. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Distribute Parent and Family Engagement Plan at Open House and the first day of school in August. Signatures will be obtained from each parent acknowledging receipt of the plan (paper copy or online). Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Conduct ongoing site visits to observe parent and family engagement practices. Provide opportunities to parents to communicate with principals and other administrative staff. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Foster a responsive, open door policy that is developed by staff and parents. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Establish opportunities for parents and teachers to share information about students' strengths and learning styles. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Announce "Open House" night at the beginning of each school year by posting it on the district website and publish it in the local newspaper as well as the school Facebook page. Elementary Open House, August 2020. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Encourage immediate contact between parents and teachers when concerns arise. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Request homeroom parent volunteers to organize holiday events and calling chains. Each classroom teacher will seek a homeroom parent by sending home a checklist of tasks parents are willing to perform.

-Enhance the awareness and skills of teachers, pupils, service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Ensure, to the extent possible, that information is sent home in a language and form that parents can understand. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323 and Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Put activities and information on the district website: www.mountidaschools.com and each school provide information on their school Facebook page of activities and programs. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323 and Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Provide information to parents about the school's programs, including a parent information guide. A parent section is included on the main page of the district website: www.mountidaschools.com to include a Parental Engagement Plans link, Student Handbook link, and monthly Parent newsletters. Parents will get weekly student work for parents to review and comment on. Counselor Suzanne Burgess will communicate with parents regarding positive student behavior and achievement regularly. Contact her at 870-867-0127.

-Develop and use the School-Parent Compact that is signed by the student, the teacher, and the parent at the beginning of the year. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323 and Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Provide training for parents in working with their child to improve academic achievement. Include training on the home access system in order to have real-time access to their child's attendance and achievement. Contact Suzanne Burgess at 870-867-0127.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Parents will be involved in the revision/additions to the School Parent Compact at the end of the school year during the parent meeting or invited to come during the end of the year evaluation of programs with the teachers. The School Parent Compact will be discussed and revised by parents and teachers at each school. The new School Parent Compacts will be given out in the Back to School Information packet during Open House and the first day of school. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323 and Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Recommend guidelines for the role of the parent, student, teacher, and school in the School Parent Compact signed by all involved parties, Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Schedule at least two (2) Parent-Teacher Conferences per school year. Mount Ida Schools will have four (4). Two Fall Parent-Teacher Conferences: October 26, 2020 and October 27, 2020. Two Spring Parent-Teacher Conferences: March 30, 2021 and April 1, 2021. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Schedule conferences as needed after report cards and progress notes are sent home. Parents may call the elementary office at 870-867-2661 to schedule an appointment.

-Encourage immediate contact between parents and teachers when concerns arise. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Survey parents regarding interests so that the volunteer work will be meaningful. The parent interest surveys will be included in the Family Kit at the beginning of the school year. The returned surveys will be given to Parent Center Coordinator, Melissa Austin for appropriate assignments of interests. Contact her at 870-867-4778.

-Publish the Volunteer Handbook and make it available to the teachers and the PTO. This will include lists of parents wishing to help with various activities throughout the year. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Schedule flexible volunteer times to accommodate parents' work hours and opportunities to help from home. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Foster a responsive, open door policy that is developed by staff and parents. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Ensure that all the school policies encourage parents to visit and participate in their students' education. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Promote participation in the Parent-Teacher Organization (PTO). Contact PTO President, Brandy Bradford at 870-867-7467.

-Provide recognition and rewards for parent volunteers. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Schedule regular Parent Meetings giving a report on the school's academic standings. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Announce Open House before school starts in August each year by posting on the district website and in the local newspaper and school Facebook page . (August 2020 for Elementary) Contact Elementary Principal, Donna

Whisenhunt at 870-867-2661.

-Schedule an annual report to the Public each year. (October 2020) Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Schedule an annual Title I Meeting each year. (September 2020) Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Inform parents about what students will be learning in each subject at each grade level. Teachers will provide curriculum pamphlets during open house to all parents.

-Provide district website information to all parents. www.mountidaschools.com

-Post on the school Facebook page any current information about events and happenings at the school. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Discuss how students will be assessed and how they can improve skills. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Teachers will communicate classroom happenings and plans and helpful websites and apps to help students through the school's Facebook page or notes sent home.

-Include parents on all decision-making and advisory committees. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Facilitate active parent participation in the decisions that affect students, such as student placement and individual personalized education plans. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Title I funds allocate \$500 for Parent and Family Engagement elementary school activities each year. Parents are included in the decision-making with suggestions on how the funds will be spent. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Develop partnerships with local businesses and service groups. Contact PTO President, Brandy Bradford at 870-867-7467.

-Work jointly with the Montgomery County Extension Agency to promote activities to involve students and parents. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Coordinate and integrate parent and family engagement programs, activities, and strategies, with the early childhood programs by holding transfer conferences and kindergarten screenings with the Head Start and

Preschool in May of each school year. Preschool and Head Start students are included in all parent and family engagement programs and activities. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Seek resources for parents and educators. These resources are invited to speak and participate in various activities throughout the school year. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Create a Parent Center that provides information about programs and resources available to parents and families. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Plan a Parent Night once each semester. Include other organizations and community partners in the development and implementation of the activities for these nights. Contact Parent Center Coordinator, Melissa Austin at 870-867-4778.

-Purchase parenting books, magazines, and other informative materials regarding responsible parenting. Allow these materials to be borrowed from the school Library. Contact Parent Center Coordinator and Elementary Library Media Specialist, Melissa Austin at 870-867-4778 for information about materials available and requests for ordering materials throughout the school year.

-Develop and disseminate an annual parent activity evaluation report to share with the parent, staff, and the community. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Continue to recruit alumni for the advisory committee to provide advice and guidance for school improvement. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Promote participation in the Parent-Teacher Organization (PTO). Contact PTO President, Brandy Bradford at 870-867-7467.

-Inform parents of ways they can become involved in the school and their children's education by attending Parent-Teacher Organization (PTO) monthly meetings the second Tuesday of each month and activities. Contact PTO President, Brandy Bradford at 870-867-7467.

-Provide recognition and rewards for parent volunteers and community or business volunteers. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Business and community members serve on the Parent and Family Engagement Plan and provide input on how to strengthen the relationships between the school and the community. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-The Parent and Family Engagement Plan is incorporated into the School Improvement Plan. Parents and business and community members are on both committees. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Schedule regular Parent Meetings giving a report on the school's academic standing.

Open House August of each school year (August 2020)

Annual Report to the Public each school year (October 2020)

Title I Parent Meeting each school year (September 2020)

Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Inform parents about what students will be learning in each subject at each grade level. Teachers will provide curriculum pamphlets during Open House to all parents. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Title I Parent Meeting in September will cover these topics:

Title I Schoolwide Explanation

List of Title I Programs for 2020-2021

ACT Aspire Student Assessment

Parents Right to Know Teacher Qualifications Explanation

Notification to Parents With Disabilities Explanation

Parent/School Compact

Parent Right to Request a Meeting Explanation

Conflict Resolution Procedure Explanation

Annual School Report Card Information

School Parent and Family Engagement Plan (Distribute)

Mount Ida School District Website www.mountidaschools.com

Annual School Report Card Information

Parenting Resources through Division of Elementary and Secondary Education www.dese.arkansasedu.gov

-Parents will be given information on how to access the DESE (ADE) Data Center and My School Info site for parents. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Coordination with the Montgomery County Extension Agency Office will provide assistance and instruction with nutritional meal planning and preparation for parents. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Purchase parenting books, magazines, and other alternative materials regarding responsible parenting and student success. These may be borrowed from the school Library. Contact Parent Center Coordinator and Elementary Media Specialist, Melissa Austin at 870-867-4778 for information about materials available and requests for ordering materials throughout the school year.

-Establish opportunities for parents and teachers to share information about students' strengths and learning styles. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Facilitate active parent participation in the decisions that affect students, such as student placement and individual personalized education plans. Contact Elementary Principal, Donna Whisenhunt at 870-867-2661.

-Ensure that all school policies encourage parents to visit and participate in their students' education. Contact Superintendent Mike White at 870-867-2323.

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

-Mount Ida Schools shall provide no less than two (2) hours of professional development opportunities for teachers every four (4) years, which may be included in the minimum number of hours required, designed to enhance understanding of effective parent and family involvement strategies. Mount Ida Schools shall provide no fewer than two (2) hours of professional development opportunities for administrators every four (4) years, which may be included in the minimum number of hours required, designed to enhance understanding of effective parent and family involvement strategies, and the importance of administrative leadership in setting expectations and creating a climate conducive to parent and family participation.

-Professional Development opportunities are available through Arkansas IDEAS and locally by the district to provide training to teachers and staff on the importance of parents as equal partners in the education of our students. Training emphasizes the need to welcome parents and family into the school and receive positive parent and family support and assistance while including parents in two-way communication.

-Information will be provided in a format and language that is appropriate to all parents and family. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Parents will be a full partner by being included in the decision-making of plans and the process for resolving parent concerns. The school's process for resolving parental concerns, including how to define the problem, whom to approach first, and how to develop solutions will be published in the student handbook. Contact Federal Programs Coordinator, Nan Wilson at 870-867-2323.

-Ensure that all school's policies encourage parents to visit and participate in their student's education. Contact Superintendent Mike White at 870-867-2323.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

[\(See complete Arkansas Guide for School Parent and Family Engagement Plan for references\)](#)

District Feedback

- Attention: Changes Needed!
- In Compliance

Comments: