



Office of Navajo Nation Scholarship & Financial Assistance
(ONNSFA)

www.onnsfa.org
Full-time Check List

- 1) **APPLICATION (APP)** -- Complete ONNSFA Application online at www.onnsfa.org
- 2) **CERTIFICATE OF INDIAN BLOOD (CIB)** -- Official CIB with seal verifying legal Navajo Nation enrollment. **Required for all first time applicants.** Continuing ONNSFA students are not required to resubmit CIB unless there is a legal name change.
- 3) **TRANSCRIPT(s) (TRX)** -- Official college, high school transcripts, and/or GED scores. First year applicants must submit final high school transcript with date of graduation posted. Continuing recipients must submit an official transcript after each semester. Additional transcripts are required from **ALL** previous colleges attended.
- 4) **LETTER OF ADMISSION (LOA)** -- Applicants must be admitted to a postsecondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation. **Graduate applicants must submit two (2) letters of admission indicating full admission status. One Letter of Admission comes from the graduate college and the other from the graduate degree program.** Enrollment Verification is required from students who have already submitted a Letter of Admission but have not been funded at least one term. Students who have not attended school for two consecutive semesters will need to submit a re-admission letter from their respective institution.
- 5) **FINANCIAL NEED ANALYSIS (FNA)** -- Students must complete the "Free Application for Federal Student Aid" (FAFSA) in accordance with the federal policies. The Navajo Nation FNA must be submitted to the Financial Aid Office at your institution every academic year. Upon completion of FNA, the Financial Aid Officer will forward the FNA to ONNSFA.
- 6) **GRADUATION/DEGREE CHECK LIST** -- Listing of **ALL** the courses required to complete the degree you are pursuing. All college Juniors, Seniors and Graduate applicants must submit a graduation/degree check list for verification of graduation date. It must have your "expected" graduation date and be signed by your advisor.
- 7) **REGIS** - Provide your class schedule for each term applying.

General Eligibility:

- All applicants must be admitted to a post-secondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation:
 - MSA-Middle States Association of Colleges and Schools
 - NCA-North Central Association of Colleges and Schools
 - NEASC-New England Association of Schools and Colleges
 - NWCCU-Northwest Commission on Colleges/Universities
 - SACS-Southern Association of Colleges and Schools
 - WASC-Western Association of Schools and Colleges
- The appropriate accrediting association for highly specialized majors including, but not limited to, the National Architectural Accrediting Board for schools of architecture.
- Vocational Institutions chartered by the Navajo Nation.

Application Deadlines:

Academic Year includes Fall/Winter/Spring	June 25
Winter/Spring terms only	November 25

Send documents to your Agency Office:

	<u>Toll Free Number</u>	<u>Fax Number</u>
ONNSFA Chinle Agency, P.O. Box 2358, Chinle, AZ 86503	1-800-919-9269	928-674-2331
ONNSFA Crownpoint Agency, P.O. Box 1080, Crownpoint, NM 87313	1-866-254-9913	505-786-2178
ONNSFA Ft. Defiance Agency, P.O. Box 1870, Window Rock, AZ 86515	1-800-243-2956	928-871-6561
ONNSFA Shiprock Agency, P.O. Box 1349, Shiprock, NM 87420	1-866-223-6457	505-368-1338
ONNSFA Tuba City Agency, P.O. Box 370, Tuba City, AZ 86045	1-866-839-8151	928-283-3215

All ONNSFA documents and forms can be found at www.onnsfa.org

Revised: 12/5/2013

Crownpoint ONNSFA Agency NEW EMAIL: onnsfacrownpointnm@navajo-nsn.gov

WWW.ONNSFA.ORG



Home About Us Agencies Documents Funding Types

EDUCATE. ENABLE. EMPOWER

The Office of Navajo Nation Scholarship and Financial Assistance serves Navajo Nation people and provides students the opportunity to achieve their educational goals. This opportunity is provided as a partnership with the United States Department of Education. The Navajo Nation will return to the Navajo Nation to apply their education to benefit the continuing development of the Navajo Nation.



I want to:

- » Apply online
- » Create an account
- » Check my document status

Announcements

- Apply Online
- Reminders

News

- New Applicants: Wait two business days after submitting an online application to create an online student account
- Annual Reports 2014 + 2013 + 2012 + 2011
- Contact us
- Find us on Facebook

First time students should wait 24 - 48 hours to create an account. This will allow ONNSFA time to process your application.

On-Line Application Availability Dates

- Fall Fall-Time On-Line application available
- March 15 On-Line application available
- June 25 Deadline for all documents to be turned in
- June 25 On-Line application not available

Spring Fall-Time

- September 25 On-Line application available
- November 25 Deadline for all documents to be turned in
- November 25 On-Line application not available

Summer Fall-Time Term

No summer awards for fall-time students



ONLINE OPENS

SEPTEMBER 25TH AND
MARCH 15TH EACH
ACADEMIC YEAR FOR
FALL/SPRING

**YOU CAN CREATE YOUR ACCOUNT AT
WWW.ONNSFA.ORG**

LOOK FOR CREATE ACCOUNT

FILL OUT REQUIRED FIELDS

THEN CLICK SUBMIT

**YOU SHOULD GET A MESSAGE OF ACCOUNT
CREATED SUCCESSFULLY IF THERE ARE NO
PROBLEMS**

ONNSFA Student Account

Check document status, view award or denial Letter or Upload documents, Acceptable uploaded documents are Letter of Admission, Graduation Degree Checklist & Class Schedules

username
password
Submit



Office of Navajo Nation Scholarship and F

Forgotten Password

Please enter your email address and either your ID number or your date of birth.

Email: _____
AND
ID Number: _____
OR
Date of Birth: _____

Submit

IF YOU FORGOT YOUR PASSWORD:

NO WORRIES, YOU CAN RECOVER YOUR PASSWORD

**JUST LOOK FOR FORGOTTEN PASSWORD FILL OUT THE
FIELDS & YOUR PASSWORD WILL BE EMAILED BACK TO YOU**

**IF YOU DO NOT KNOW YOUR ID NUMBER CALL ONE OF THE 5
AGENCIES FOR YOUR ID NUMBER**

**ONCE ACCOUNT IS CREATED
LOG IN TO CHECK YOUR STATUS**

**LOOK FOR "CHECK MY
DOCUMENT STATUS"**

**ENTER YOUR
USERNAME/PASSWORD**

NOW LOOK FOR AWARD YEAR

**ONCE YOU SELECT AWARD YEAR
YOU WILL SEE A SCREEN FOR
MISSING DOCUMENTS**

**THERE WILL BE MESSAGES ON
THE SCREEN, READ IT
CAREFULLY**

**YOU WILL GET TO VIEW & PRINT
YOUR AWARD/DENIAL LETTERS**