

**Superintendent's Report and
Board of Education Regular Board Meeting Minutes**

November 13, 2017 5:30 PM

Board Room

Administration Office

1801 McKenzie

Pawhuska, OK 74056

Attendance Taken at 5:33 PM:

Present Board Members:

Thomas Boone

Patricia Counts

Danny Ferguson

Justin Sellers

Michael Tolson

Also present: Supt. Dr. Janet Neufeld, Sara Pitts, Minutes Clerk and Briana Millard, Dep. Minutes Clerk

1. Call the Meeting to Order, recording of members present and absent, making of request that visitors silence their cell phones and that board members refrain from using their cell phones during the meeting.

President Tolson called meeting to order. Board member attendance was taken.

2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

President Tolson led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome to visitors.

President Tolson welcomed visitors.

Visitors present: Kim Hester, Terri Culver, Joshua Burrows, Jadon Spicer, Riley Spicer, Daisy Spicer, Chere Hindman, Josh Spicer, Susan Free, Divina Bailey, Franchesca Fish, Lauri Lee, Lynn Fuller, Jennifer Gray and Dean Hix

4. Public Participation

Josh Burrows addressed the board about problems he sees within the district and he turned in his letter of resignation, he will finish out his contract for the 2017-2018 school year.

5. Principal's Report and response to public participation:

Presentation by Mrs. Culver- I-station student showcase

Jadon Spicer and Divine Bailey helped Mrs. Terri Culver with an I-station showcase, and Moby Max

Mrs. Hester addressed board on upcoming activities at Indian Camp. Federal compliance audit: district will need to work on procedures within the district.

11 students to truancy court, IC - 1 student, 3 from Elem. (one parent chose to remove child from school) Looking to adjust truancy policy by spring semester.

Ms. Lee addressed the board on past and upcoming activities at the high School

6. Read student letter of apology.

Mr. Boone objected to the reading of the letter from student to the board.

Dr. Neufeld checked with the board attorney to make sure this isn't against FERPA. We have a legal agreement signed by the parents that the student's letter can be read in open session.

President Tolson elected to table this action to the December board meeting to make sure the proper paperwork is in order for this letter to be read in open session. **No vote was taken.**

7. Superintendent's Report and response to public participation:

Dr. Neufeld thanked the teachers and students for their presentation. She hopes to purchase more devices in the future for the Elementary school.

Dr. Neufeld reviewed the Treasurer's summary report.

Dr. Neufeld reviewed the visit with the County Assessor.

8. Vote to approve 2017-2018 Estimate of Needs, approved by Excise Board.

Motion Passed: Vote to approve the 2017-2018 Estimate of Needs, approved by Excise Board passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

9. Consent Agenda:

9.A. Approved minutes from the October 9, 2017 Regular Board Meeting.

9.B. Approved minutes from the October 13, 2017 Special Board Meeting.

9.C. Approved minutes from the October 23, 2017 Special Board Meeting.

9.D. Approved Pawhuska Elks Lodge Youth Wrestling's facility use request for the wrestling room.

9.E. Approved Indian Camp and upper Elementary students to attend the Constantine Theatre on November 14/16.

9.F. Approved Indian Camp and upper Elementary to attend "The Nutcracker" at the Constantine Theatre on December 8, 2017.

9.G. Approved Elementary students to participate in the American Heart Association's fundraiser "Jump rope for Heart" on November 13-17.

9.H. Approved Pawhuska Youth Sports Facility Use Request for the gymnasiums.

9.I. Approved Michelle Walker to attend the literacy/technology summit in Salt Lake City with Waterford Research Institute.

9.J. Approved the Band to have their Annual Christmas Concert Sunday, December 10th, at 2:00 PM in the Old Gym.

9.K. Approved the Band to participate in the City of Pawhuska's Christmas Parade.

9.L. Approved the Coca-Cola fundraiser for grades 7-12.

9.M. Approved the creation of an Activity Fund account for the Academics Team.

9.N. Approved FFA's activity "Blue & Gold backs the blue volunteerism" on November 16.

9.O. Approved FFA's activity "Nursing home petting zoo" on November 30.

9.P. Approved a canned food drive hosted by the Pawhuska High School Academic Team.

9.Q. Approved Student Activity Account

9.R. Approved Appropriations, Change Orders, and Encumbrances:

2017-2018 General Fund Encumbrance Numbers: 157-178, 70116-70120, 70124, 70125, 70126 in the amount of \$120,022.74

2017-2018 Building Fund Encumbrance Numbers: 2132-2135 in the amount of \$21,619.00

2017-2018 Child Nutrition Fund Encumbrance Numbers: 2213 in the amount of \$60.00

2017-2018 General Fund Change Orders: 10, 35, 36, 43, 63, 64, 79, 120, 126, 133, 142 in the amount of \$38,533.54

2017-2018 Building Fund Change Orders: 2102, 2103, 2105, 2106, 2122, 2125 in the amount of \$4,490.01

2017-2018 Child Nutrition Fund Change Orders: 70001, 70004, 70005, 70006, 70008 in the amount of \$-55,024.27

2017-2018 Gift Fund Change Order: 8120 in the amount of \$38.97

9.S. Approved Treasurer's Report and Investment Report - October.

Motion passed: Consent agenda approved with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

10. Drug dog presentation by Bryan Jones.

Officer Jones was unable to attend. Will present at a later date.

11. Review of policies regarding:

Review policies:

DHAC - Staff members and social media

EFBCA: Internet and other computer networks acceptable use and internet safety policy

FNG: Wireless telecommunication devices (Does it apply to today's technology?)

FO: Student Discipline

FOD: Suspension of Students, (Procedures need to be more clear and concise to be more understandable.) Can OSSBA help with this? Compare Handbook and Athletic code of conduct, it is very specific. We are asking our principals to use these policies and handbooks and it needs to be consistent. Policy should be followed by everyone. Everyone needs to be treated fairly

Wants unified districtwide.

Let's get all policies together and review and make sure the handbooks follow policy.

Start with sample policy with Student suspension policy from other districts and handbooks.

12. Review policy GGFA - Indian Policies and Procedures.

Review GGFA: Indian Policies & Procedures:

Impact Aid funds. We do not receive tax money on federal lands. ESSA must update the policy to be able to receive funds for Title 6 funds. Needs to be approved in the December board meeting, if not, we are unable to send old board policy with our application. CRF needs checked to make sure is corrected to CFR

13. Discussion and planning of Board goals.

Principal Goals:

Ms. Lee expressed that truancy, test scores, updating curriculum, increasing use of technology and online curriculum are all goals she has.

Mrs. Hester's biggest goals are increasing reading skills and truancy. Security doors have helped with tardies for the district.

14. Review and vote to approve the Hours to Minutes for Pawhuska schools: Indian Camp, Elementary, Junior High, and High School.

Motion Passed: Recommendation from Dr. Neufeld of updated Hours to Minutes for Indian Camp, Elementary, Junior High and High school for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

15. Review and vote to approve school attendance days due to gas seep.

Motion Passed: The recommendation of Dr. Neufeld for the updated 2017-2018 school calendar using Feb. 2, 2018 as an instructional day passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

16. Review and vote to approve substitute teacher pay.

Motion Passed: The recommendation from Dr. Neufeld to raise certified substitute pay to \$70 per day passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

17. Vote to approve Exhibit A- new substitute applicants.

Motion Passed: Recommendation from Dr. Neufeld to add applicants to the district substitute list passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

18. Consideration and vote to convene in executive session to discuss:

Personnel:

- Superintendent Evaluation
- Student suspension
- Review of coaching assignments made by PHS Administration

As authorized by Section 307 (B)(1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

Motion Passed: Consideration to move in to executive session passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

19. Vote to acknowledge the board has returned to Open Session:

Motion Passed: Acknowledge the board has returned to Open Session passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

20. Executive Session Compliance Statement:

Board Clerk Counts read the Executive Session compliance statement.

21. Vote to approve, not to approve or table 2018-2019 contract with Barlow and Associates for certified negotiations.

Motion Passed: The recommendation of Dr. Neufeld to approve the 2018-2019 contract with Barlow and Associates for certified negotiations passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

22. Review and vote to approve a special meeting date for parent appeal.

Motion Passed: Parent appeal to a policy GC: school visitors
Set the date of 11-27-2017 at 5:30 pm passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

23. Vote to approve exhibit C, the certificate of acceptance for the completed construction of the Indoor Practice Facility with dressing rooms of the license agreement with Ladd Drummond. TABLED TO DECEMBER MEETING

24. Vote to accept the resignation of the Indian Camp Elementary Secretary.

Motion Passed: The recommendation of Dr. Neufeld to accept the resignation of the Indian Camp Elementary secretary passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

25. Vote to accept the resignation of the Indian Camp Elementary paraprofessional.

Motion Passed: The recommendation of Dr. Neufeld to accept the resignation of the Indian Camp Elementary paraprofessional passed with a motion by Danny Ferguson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

26. Vote to hire an Indian Camp elementary special education teacher on a one-year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended hiring Kimberly Mueller as an Indian Camp elementary special education teacher on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

27. Vote to hire an Indian Camp elementary special education paraprofessional on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended hiring Cindy Rowe as an Indian Camp elementary special education paraprofessional on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

28. Vote to hire a High School Tennis Coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended assigning Shelly Hurd as a High School Tennis Coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

29. Vote to hire a Junior High assistant Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended assigning Taylor Smith as a Junior High assistant Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

30. Vote to hire a High School head Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended assigning Chris Walker as High School head Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

31. Vote to hire a High School Baseball Coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended the assignment of Matthew Holland as High School Baseball Coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

32. Vote to hire a High School assistant Baseball Coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended the assignment of Danny Chronister as High School assistant Baseball Coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

33. New Business:

Discussion:

Dr. Neufeld recommendation of the assignment of Austin Legg as High School assistant Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year; AND the assignment of Craig Walker as High School assistant Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year; AND the assignment of Cameron Rumsey as High School assistant Wrestling Coach on a one year, non-continuing contract for the 2017-2018 school year

The recommendations passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

34. Comments from the Board: NONE

35. Adjourn:

Motion Passed: Adjournment at 8:58 pm passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Approved:

President

Attest:

Minutes Clerk