

**Superintendent's Report and
Pawhuska Public Schools Special Board Minutes**

March 20, 2017 5:30 PM
Administration Office
Board Room
1801 McKenzie Rd
Pawhuska, OK 74056

Attendance Taken at 5:30 PM:

Present Board Members:

Thomas Boone
Patricia Counts
Danny Ferguson
Justin Sellers
Michael Tolson

1. Call the meeting to order and recording of members present and absent:

President Tolson called the meeting to order.
Attendance was recorded of members present and absent.
Also attending were: Dr. Janet Neufeld, Superintendent and Minutes Clerk Sara Pitts

2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

President Tolson led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome to Visitors:

President Tolson welcomed all visitors
Visitors present: Jon M Wilson, Beth Reed; Kristi DeLapp, John Long, Naudia Jackson; Lauri Lee, Kim Hester, Jodi Culver, Tatyana Curry, Evan Frye, Dean Hix, Sarah Clement, Louise RedCorn, Tre Harper, Joe Tillman, Cindy Tillman, Lynn Fuller and Ladd Drummond

4. Presentation to District Teacher of the Year.

President Tolson presented the District Teacher of the Year to Sarah Clement. Mrs. Clement works at Indian Camp Elementary.

5. Public Participation.

Beth Reed addressed the board in support of Joe Tillman as head high school football.

6. Superintendents Report:

Update on District Leadership Team: 30 applicants for district leadership team. Jon Marie Wilson will co-facilitate this team. Dr. Neufeld will update the board in April of what is in store for the team.

Elizabeth Hembree explained the Treasurer's report. She been doing since 1999, and like to update

the board every spring after an election to make sure they understand the report.

7. Principal's Report.

Indian Camp Report
Elementary Report
High School Report
A: Dropout Report
B: College Remediation Report

Discussion:

Mrs. Hester addressed the board about the activities going on at Indian Camp.

Mr. Cowan addressed the board about the activities going on at elementary.

Ms. Lee addressed the board of activities going on at the high school, also gave update on the College Remediation report, 4th Quarter dropout report, testing and attendance.

8. Consent Agenda:

Motion Passed: Consent agenda was passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

8.A. Approved February 13, 2017 Regular board minutes.

8.B. Approved February 27, 2017 Special board minutes.

8.C. Board to consider and vote to approve renewing the Lease-Purchase of copiers supplied by Document Imaging Solutions for fiscal year ending June 30, 2017, (pays off March, 2019) as required under the provisions of the Equipment Lease/Purchase Agreement dated March 28, 2014 between the District and DeLage Landen Public Finance, LLC.

8.D. Approved Pawhuska Youth Sports Use of Facility request for the Old Gym from March 2017-August 2017.

8.E. Approved the Annual Spring Band Concert in the Field House, Friday April 28, at 6:30 pm.

8.F. Approved JH and HS Band Reward Trip to Silver Dollar City on May 5th (if a snow day) or May 6th. One bus and one suburban would be required.

8.G. Approved the HS Science Dept. to attend the TCC Biotechnology Learning Extravaganza in Tulsa on April 14, 2017. Project AAIMS from OCIC will reimburse the school for the transportation and substitutes.

8.H. Approved art students to attend a contest at the University of Science and Arts of Oklahoma in Chickasha on April 6, 2017. (Mr. Farrell is taking students to a scholastic meet there the same day and Mr. Lynn would be able to drive a bus)

8.I. Approved Student Activity Account.

8.J. Approved Treasurer's Report and Investment Report.

8.K. Approved Appropriations, Change orders, and Encumbrances:

General Fund Encumbrance #:152-160 in the amount of \$3329.98

General Fund Change Order #: 8, 10, 11, 17, 26, 36, 37, 51, 109, 130, 141, 151 in the amount of \$24660.72

Building Fund Encumbrance #: 2144-2146 in the amount of \$6377.25

Building Fund Change Order #: 2105, 2106, 2108, 2114, 2119, 2120, 2122, 2123, 2137, 2138, 2140 in the amount of \$24573.22

Child Nutrition Fund Encumbrance #: 2219-2220 in the amount of \$125.89

Child Nutrition Fund Change Order #: 2202, 2209, 2210, 2217 in the amount of \$36032.09

Bond Fund Encumbrance #: 3903 in the amount of \$210.99

9. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$565,000 General Obligation Building Bonds of the School District.

Motion Passed: Approving a Special board meeting on April 18, 2017 at 12:00 passed with a motion by Thomas Boone and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

10. Review and take possible action and approval of 2017-2018 school district calendar.

Motion Passed: Approval of the 2017-2018 school calendar passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

11. Discussion and vote to approve authorized signatures for the District checking accounts.

Motion Passed: Approved signatures for bank account passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

12. Discussion to vote and approve rearranging of school sites.

Sites to be rearranged as follows:

- PK-2
- 3-6
- 7-8
- 9-12

Motion Passed: Approved changing the 2017-2018 district schools sites passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

13. Discuss and review hiring policies and procedures.

Discussed and review hiring policy and procedures form. No action taken at this time.

14. Discussion and vote to approve updated Policy DABB-P.

Motion Withdrawn: Approval of Policy DABB-P was withdrawn by Patricia Counts.

Motion Passed: Approved Policy DABB-P Felony Records Search Procedures with the amendment to add #8. Amendment below:

8. The district will provide a verified background for each applicant passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

15. Discussion and vote to approve special education recommendation.

Motion Passed: Mr. Cowan and Mrs. Hester recommended that a special education director with stipend be added for the 2017-2018 passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

16. Discussion and vote to approve raising lunch prices for the 2017-2018 School Year, \$.10 cents as required by the Oklahoma State Department of Education- Child Nutrition Program.

Motion Passed: Approved raising lunch prices by .10 for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

17. Discussion and vote to approve the Memorandum of Agreement for extending academic credit in Math and Science courses between Tri-County Technology Center District No. 1 and Pawhuska Independent School District. No. 2 for the 2016-2017 school year.

Motion Passed: Tabled the Memorandum of Agreement with Tri-County Technology Center until we have signatures passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

18. Discussion and vote to accept or reject any resignations tendered since the posting of the Agenda.

Motion Passed: Dr. Neufeld presented Linda Teague's resignation effective March 31, 2017 passed with a motion by Thomas Boone and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

19. Vote to convene in executive session to discuss:

Employment of Superintendent's Secretary/Deputy Treasurer, Encumbrance Clerk, Deputy Encumbrance Clerk, Treasurer, High School Football Coach, Alt. Ed extra duty stipend and other personnel as authorized by Title 25, Oklahoma Statutes, Section 307 (B)(1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

Motion Passed: Vote to convene in executive session passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

20. Vote to acknowledge the board has returned to open session:

Motion Passed: Acknowledge the board has returned to open session passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

21. Executive session compliance statement:

Board Clerk Counts read Executive session compliance statement.

22. Vote to approve extra duty stipend for Alt-Ed teachers for the 2016-2017 school year.

Motion Passed: Dr. Neufeld recommended to pay the extra duty stipend for those teaching Alt-Ed passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

23. Discussion and vote to reemploy Lauren Stanton as Superintendent's Secretary/Deputy Treasurer for the 2017-2018 school year, or table reemployment.

Motion Passed: Dr. Neufeld's recommendation of the re-employment of Lauren Stanton as Superintendent's Secretary/Deputy Treasurer for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

24. Discussion and vote to reemploy of Sara Pitts as Encumbrance and Minutes Clerk for the 2017-2018 School Year, or table reemployment.

Motion Passed: Dr. Neufeld's recommendation of the re-employment of Sara Pitts as Encumbrance Clerk/Minutes Clerk for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Danny Ferguson.

4 Yeas - 1 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	No
Michael Tolson	Yes

25. Discussion and vote to reemploy Briana Millard as Deputy Encumbrance clerk for the 2017-2018 school year, or table reemployment.

Motion Passed: Dr. Neufeld's recommendation of the re-employment of Briana Millard as Deputy Encumbrance Clerk for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

26. Discussion and vote to reemploy Elizabeth Hembree as Treasurer for the 2017-2018 School Year, or table reemployment.

Motion Passed: Dr. Neufeld's recommendation of the re-employment of Elizabeth Hembree as

Treasurer for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

4 Yeas - 1 Nays.

Thomas Boone	No
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

27. Discussion and vote to renew the contract of Joe Tillman, as High School Football Coach, or table renewal of contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld recommended to table the renewal contract of Joe Tillman, as high school football coach passed with a motion by Patricia Counts and a second by Justin Sellers.

3 Yeas - 2 Nays.

Thomas Boone	No
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	No

28. Discussion and vote to approve Debra Richardson as the High School Girls and Boys Tennis Coach.

Motion Passed: Ms. Lee recommended Debra Richardson as the high school boys and girls tennis coach passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

29. Discussion and vote to accept the resignation of Jodi Culver, as High School Cheer Coach.

Motion Passed: Vote to accept the resignation of Jodi Culver, as high school cheer coach passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

30. Comments from the Board:

Mr. Boone: Some support employees would like to check into changing pay dates from 25th to 15th. Also school bus situation: wants to check the bus replacement.
Mr. Ferguson appreciated the students coming to board meeting and speaking on behalf of the new technology.

31. Adjourn:

Motion Passed: Adjournment at 9:59 passed with a motion by Patricia Counts and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Approved:

President

Attest:

Minutes Clerk

State of Oklahoma
County of Osage

I, the undersigned Minutes Clerk of the Board of Education of Pawhuska District I-2, Osage County, Oklahoma, certify that notice of the date, time and place of this special meeting was given, at least 48 hours prior to this meeting, and was mailed or delivered to all those who have made written requests.

I also certify that at least 24 hours prior to this special meeting excluding Saturdays, Sundays and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this district this 20th day of March, 2017.

Minutes Clerk
Pawhuska Board of Education