

**Superintendent's Report and
Pawhuska Public Schools Regular Board Minutes**

June 19, 2017 5:30 PM
Board Room
Administration Office
1801 McKenzie
Pawhuska, OK 74056

Attendance Taken at 5:31 PM:

Present Board Members:

Thomas Boone
Patricia Counts
Danny Ferguson
Justin Sellers
Michael Tolson

Also in attendance: Dr. Janet Neufeld, Supt., Sara Pitts, Minutes clerk and Danny Chronister, Technology director

1. Call the meeting to order and record members present and absent:

President Tolson called the meeting to order. Attendance was taken.

2. Pledge of Allegiance, Salute to the Oklahoma Flag, and Moment of Silence.

President Tolson led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome to Visitors:

President Tolson welcomed visitors to the meeting.

Visitors attending: Kimberly S. Hester, Dean Hix, Mary Dauber, BreeAna Dauber, Shelly Hurd, Lynn Fuller, Byron Cowan, Elizabeth Hembree, Lacey Reynolds, Alyssa Reynolds Kyleigh Riebel, Sandy Henley, Ashley Henley, Chere Hindman and Brian Edwards.

4. Public Participation.

Alyssa Reynolds and Kyleigh Riebel spoke in support of Brian Edwards.

Rachel Laughlin sang Danny Boy, accompanied by Christina Barnes on the ukulele.

5. Presentation by RecTec.

Bill, RecTec - talked to the district about OUSF funding for SY 14/15 and 15/16 totaling \$28,216 wasn't reimbursed by the Corporation Commission for the district.

6. Principal's Report.

Indian Camp: Mrs. Hester updated the board about the Back to School activities. iStation was recently approved by SDE as a screening. Still searching for a Sped assistants.

Youth Works is in the building. Freshening up the building.

Elementary: Mr. Cowan updated the board about the Back to School activities. He will have to recertify CPI training.

Summer feeding around 300 students per week. New dishwasher possibly needed.

Still searching for a 4th grade teacher.

High School: Ms. Lee updated the board with 2015 test results.

Athletics: Mr. Walker - new facility - mid August completion date....

All contractors are licensed and up to date. Approx. 1 week away from being 50% complete.

Use of facilities: FB locker room, Weight room: all purpose for any Pawhuska school district student.

7. Vote to approve Chromebook computers for 7-12 grade.

Motion Passed: Dr. Neufeld asked Mr. Chronister to address the board regarding our Chromebook One-to-One initiative pilot. Approval of Chromebook computers for the 7-12 grades passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

8. Superintendent Report:

Budget review: Dr. Neufeld and Mrs. Hembree reviewed the end of the year budget with the board.

Maintenance Review: Dr. Neufeld and Mr. Hix reviewed the maintenance

OSSBA final attendance count: Counts and Ferguson is attending; others will get back with Dr. Neufeld or Lauren.

Board "Advance" Dates: District leadership team results, would like to schedule 1 or 2 special meetings to talk about the district leadership meeting and how to move forward from that session. Everyone will get back with Dr. Neufeld regarding a date(s) in July.

9. Consent Agenda:

Motion Passed: Approval of the consent agenda passed with a motion by Patricia Counts and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

9.A. Approved Transfers

9.B. Approved minutes from the May 8, 2017 Regular Board Meeting.

9.C. Approved minutes from the May 15, 2017 Special Board Meeting.

9.D. Approved Honeywell Contract for the 17-18 year.

9.E. Approved Treasurer's Report and Investment Report

9.F. Approved Student Activity Account Report

9.G. Approved Appropriations, Change orders, and Encumbrances:

2016-2017 General Fund Encumbrances: 189-215, 70127, 70132, 70140-70159 in the amount of \$171,966.63

2016-2017 Co-Op Fund Encumbrances: #1203 in the amount of \$1188.00

2016-2017 Building Fund Encumbrances: #2147-2150 in the amount of \$48,541.49

2016-2017 Gift Fund Encumbrances: #8129 in the amount of \$6219.04

2016-2017 Insurance Fund Encumbrances: #8601 in the amount of \$61,775.89

2016-2017 Co-Op Fund Change Order: #1201 in the amount of \$21,642.42

2016-2017 Building Fund Change Order: #2101, 2103, 2104, 2109, 2110, 2112, 2114, 2115, 2126, 2132, 2137 in the amount of \$6233.01

2016-2017 Child Nutrition Change Order: #2206 in the amount of \$861.12

2016-2017 Gift Fund Change Order: #8102 in the amount of \$97.29

2017-2018 General Fund Encumbrances: #1-55 in the amount of \$438,813.52

2017-2018 Co-Op Fund Encumbrances: #1201 in the amount of \$160927.42

2017-2018 Building Fund Encumbrances: #2101-2117 in the amount of \$44763.95

2017-2018 Child Nutrition Fund Encumbrances: #2201-2206 in the amount of \$4261.62

2017-2018 Bond Fund Encumbrances: #3901-3902 in the amount of \$550,000.00

10. Vote to call for cafeteria bids

Motion Passed: Vote to call for cafeteria bids passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

11. Discuss and vote to approve contractor bid for roof repairs to the High School and Indian Camp School.

Motion Passed: Dr. Neufeld's recommendation for approval of Preferred Roofing for roof repairs to the High School and Indian Camp School passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

12. Vote to approve using the Oklahoma Teacher and Leader Effectiveness by Barlow Education Management Services and Teacher Appraisal system for the teacher evaluations for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation for approval of the Oklahoma Teacher and Leader Effectiveness by Barlow Education Management Services and Teacher Appraisal system for the teacher evaluations for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

13. Discuss and vote to approve or not approve section 125 flexible benefit plan for 2017-2018 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week

Rationale:

Consisting of a choice of hospital, and surgical insurance, group life insurance, cancer insurance, vision insurance, medical, and/or child care reimbursement, section 79 term insurance, indemnity insurance, and/or cash, or be administered by American Fidelity Assurance Company.

Motion Passed: Dr. Neufeld's recommendation for approval of section 125 flexible benefit plan for 2017-2018 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

14. Discuss and vote to approve district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation for approval of district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

15. Vote to continue salaries and benefits as mandated for FY2017 until FY2018 funding is known, new mandates are in place, and negotiations are complete.

Motion Passed: Dr. Neufeld's recommendation to continue salaries and benefits as mandated for FY2017 until FY2018 funding is known, new mandates are in place, and negotiations are complete passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

16. Discuss and vote to approve annual online policy manual and policy subscription service with OSSBA.

Motion Passed: Dr. Neufeld's recommendation for approval of annual online policy manual and policy subscription service with OSSBA passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

17. Vote to adopt all present Board Policies.

Motion Passed: Dr. Neufeld's recommendation for approval to adopt all present board policies passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

18. Vote to approve the following policies:

DAA - Non-discrimination

DAA-E - Discrimination Complaint form

DHAA - Staff-Student Relationships - Professional Development

DHAB - Staff-Student Communications

DCC - E1 Drug-Free Workplace - Notice to Employees

DCC-R Workplace Drug and Alcohol Testing (Regulations)

EHBDB - Title I Parent Involvement

EK-R1 Testing Program, Student Surveys (Regulation)

FD - Student Residency

FNG - Wireless Telecommunication Devices

DBCA- Standards of Performance & Conduct for Teachers

Motion Passed: Dr. Neufeld's recommendation for approval of the following updated or new board policies passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

19. Vote to approve to revise policy BE, to hold Board Meetings on the second Monday of each month, at 5:30 P.M.

Motion Passed: Dr. Neufeld's recommendation for approval to revise policy BE, to hold Board Meetings on the second Monday of each month, at 5:30 P.M. passed with a motion by Danny Ferguson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

20. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated May 1, 2010 between the District and Pawhuska Education Facilities Authority for the fiscal year ending June 30, 2018 as required under the provisions of the agreement.

Motion Passed: Dr. Neufeld's recommendation for renewal of the Sublease Agreement dated May 1, 2010 between the District and Pawhuska Education Facilities Authority for the fiscal year ending June 30, 2018 as required under the provisions of the agreement passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

21. Discussion and action regarding unemployment representation and services provided by OPSUCA and approval of the 2017-2018 service agreement.

Motion Passed: Dr. Neufeld's recommendation for approval of unemployment representation and services provided by OPSUCA and approval of the 2017-2018 service agreement. Motion: passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

22. Review and vote to approve worker's compensation insurance for the 2017-2018 school year with Oklahoma School Assurance Group in the amount of \$43,372.00 (\$1,981.00 less than 2016-2017).

Motion Passed: Dr. Neufeld's recommendation for approval of worker's compensation insurance for the 2017-2018 school year with Oklahoma School Assurance Group in the amount of \$43,372.00 (\$1,981.00 less than 2016-2017) passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

23. Vote to elect or not to elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

Yes x No___ Position No. 3: Sean McDaniel (CCOSA), Superintendent of Mustang Public Schools, to a 2017-2020 term.

Yes x No___ Position No. 5: Roger Adair (OASBO), Director of Finance of Moore Norman Technology Center, to a 2017-2020 term.

Yes x No___ Position No. 11: Shawn Hime (OSSBA), Executive Director of Oklahoma State School Boards Association, to a 2017-2021 term.

Yes x No___ Position No. 12: Don Tice (OSSBA), Board member of Oologah-Talala Public Schools, to a 2017-2020 term.

Motion Passed: Dr. Neufeld's recommendation for approval of new members of the board of directors of the Oklahoma Public School Investment Inter-local Cooperative (55K001) listed above passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

24. Consideration and vote to convene in executive session to discuss personnel:

Substitute Teacher Incident, vote to hire a secondary Math teacher, vote to hire an Elementary PE teacher, Vote to hire an Elementary Special Education teacher, vote to hire a Special Education teacher for Indian Camp, vote to hire a Title 1 assistant, offering of extra duty assignments, as set out on Exhibit A - for the 2017-2018 school year, OSSBA Superintendent Evaluation, as authorized by Title 25, Oklahoma statutes, Section 307 (B)(1), and Section 307 (B)(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the Board.

Motion Passed: The vote to convene in executive session to discuss personnel passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

25. Vote to return to open session

Motion Passed: The vote to return to open session passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

26. Executive session compliance statement.

Board clerk Counts read the executive session compliance statement.

27. Vote to approve the resignation of Crystal Harvey, Special Education teaching assistant at Indian Camp, effective June 9, 2017.

Motion Passed: Vote to accept the resignation of Crystal Harvey, Special Education teaching assistant at Indian Camp, effective June 9, 2017 passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

28. Discussion and vote to accept or reject and resignations tendered since the posting of the agenda.
None.

29. Vote to hire an Elementary PE Teacher for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation to hire Crystal Jackson as an Elementary PE Teacher for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

30. Vote to hire an Elementary Special Education Teacher for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation to hire Luke Broadbent as an Elementary Special Education Teacher for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

31. Vote to hire a Special Education teacher for Indian Camp for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation to hire Jeanne Mortensen as a Special Education teacher for Indian Camp for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

32. Vote to hire a Secondary Math Teacher for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation to hire Michelle Walker as a Secondary Math Teacher for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

33. Vote to hire a Title 1 assistant for the 2017-2018 school year.

Motion Passed: Dr. Neufeld's recommendation to hire Klyn Free as a Title I assistant passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

34. Vote to approve extra-duty assignments for the 2017-2018 school year.

Motion Passed: At the recommendation of Dr. Neufeld, approval of the extra duty assignments presented on Exhibit "A" for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

35. New Business:

Motion Passed: At the recommendation of Dr. Neufeld, approval of purchase order numbers 216-222 passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

36. Comments from the board:

Discussion:

Mr. Boone: Aging buses need replacing.

Mr. Tolson: Asked for bus ages and mileage in July Board.

Mr. Ferguson: excited about leadership and productivity

37. Adjourn

Motion Passed: Adjournment at 9:03 pm passed with a motion by Thomas Boone and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Approved:

President

Attest:

Minutes Clerk