

**Pawhuska Public Schools Board of Education Regular Board Meeting**

June 18, 2018 5:30 PM

Board Room

Administration Office

1801 McKenzie

Pawhuska, OK 74056

**Attendance Taken at 5:31 PM:**

Present Board Members:

Thomas Boone

Patricia Counts

Justin Sellers

Michael Tolson

Scott Laird

**1. Call the Meeting to Order, recording of members present and absent, making of request that visitors silence their cell phones and that board members refrain from using their cell phones during the meeting.**

Also in attendance: Minutes Clerk, Briana Millard and Deputy Minutes Clerk, Lauren Stanton.

**2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.**

President Sellers led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

**3. Welcome to visitors.**

President Seller welcomes visitors.

Visitors in attendance: Byron Cowan, Robert Smith, Dean Hix, Kristi DeLapp, Shelly Hurd, Jon Marie Wilson, Susan Hall, Lynn Fuller, Jean Ann Simmons, Sarah Clement, Carol Conner, Chere Hindman, William Lynch, Lorraine Linde, Konyak Linde, Brandi Linde, Jodi Culver.

**4. Public Participation**

Jon Marie Wilson - Asked for OEA to have a standing agenda item. Hasn't happened. Negotiations need to be done. Item 21 has to go through negotiations before it can be approved.

**5. Principal's Report and response to public participation:**

Mr. Cowan - Reviews end of the year report. Has year to year suspensions, and office referrals. Shows everything that students could have gotten suspended for. Gives credit to 3rd grade teachers on their excellent turn around. Getting students on or above grade level. Math scores, beginning to end of the year. Shows increase in scores. Preliminary 3rd grade reading scores are close to what was expected.

**6. Superintendent's Report and response to public participation:**

**7. Consent Agenda:**

Rationale:

All of the following items, which concerns reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

**Motion Passed:** Vote to approve the consent agenda passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**7.A. Approve minutes of the May 9, 2018 Special Board Meeting.**

**7.B. Approve minutes of the May 14, 2018 Regular Board Meeting.**

**7.C. Approve minutes of the May 31, 2018 Special Board Meeting.**

**7.D. Approve a tour of the changes made to high school, for class of 1988 on Saturday, June 30th at 3:00 pm.**

**7.E. Approve the Creative Pawhuska Board to use the Pawhuska Elementary school gymnasium and a classroom for STEAM camp on July 9-20, 2018.**

**7.F. Approve the use of Pawhuska Public Schools school bus during July 9-20 for the Pawhuska Creative youth summer camp to go to Pawhuska Prairie Preserve and to the Dewey Wind Turbine.**

**7.G. Approve the Creative Pawhuska Board to use the Pawhuska Elementary school gymnasium, a classroom, and the computer lab along with computers for for Film Camp on July 23-27, 2018.**

**7.H. Approve Honeywell contract for the 2018-2019 school year.**

**7.I. Approve Student Activity Account.**

**7.J. Approve Appropriations, Change Orders, and Encumbrances:**

Rationale:

2017-2018 General Fund Encumbrance #'s: 281-304, 70160, 70161 in the amount of \$258,229.86

2017-2018 General Fund Change Orders: 5, 7, 10, 13, 19, 22, 44, 46, 47, 48, 56, 65, 72, 156, 158, 178, 194, 271, 70118, 70119 in the amount of \$34,235.06

2017-2018 Building Fund Change Orders: 2102, 2103, 2109, 2124, 2125 in the amount of \$3,701.92

2017-2018 Child Nutrition Encumbrance #'s: 2220 in the amount of \$42.80

2017-2018 Child Nutrition Change Orders: 2208, 2209, 2217 in the amount of \$4,690.28

2017-2018 Gift Fund Encumbrance #'s: 8164, 8165 in the amount of \$1,882.53

2017-2018 Change Orders: 8154, 8161 in the amount of \$49.63

2018-2019 General Fund Encumbrance #'s: 1-62 in the amount of \$698,233.81

2018-2019 Building Fund Encumbrance #'s: 2101-2116 in the amount of \$72,644.46

2018-2019 Child Nutrition Fund Encumbrance #'s: 2201-2206 in the amount of \$4,361.62

**7.K. Approve Treasurer's Report and Investment Report.**

**8. Vote to approve the calendar for the 2018-2019 school year.**

**Motion Passed:** Vote to approve the calendar for the 2018-2019 school year passed with a motion by Scott Laird and a second by Thomas Boone.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
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Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**9. Vote to approve the 2018-2019 Pawhuska District Handbook.**

Mr. Cowan - All Principals reviewed and submitted their version of the handbook to Mrs. McCosar. She has done a great job cleaning it up.

**Motion Passed:** Vote to approve the 2018-2019 Pawhuska District Handbook passed with a motion by Patricia Counts and a second by Scott Laird.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**10. Vote to approve using the Oklahoma Teacher and Leader Effectiveness by Barlow Education Management Services and Teacher Appraisal system for the teacher evaluations for the 2018-2019 school year.**

**Motion Passed:** Vote to approve using the Oklahoma Teacher and Leader Effectiveness by Barlow Education Management Services and Teacher Appraisal system for the teacher evaluations for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**11. Vote to continue salaries and benefits as mandated for FY2018 until FY2019 funding is known, new mandates are in place, and negotiations are complete.**

**Motion Passed:** Vote to table to continue salaries and benefits as mandated for the FY2018 until FY2019 funding is known, new mandates are in place, and negotiations are complete passed with a motion by Thomas Boone and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Scott Laird Yes

**12. Vote to approve the renewal of school messenger through West Interactive Services Corporation for the 2018-2019 school year.**

**Motion Passed:** Vote to approve the renewal of school messenger through West Interactive Services Corporation for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**13. Vote to approve the SDE Interlocal forms.**

**Motion Passed:** Vote to approve the SDE Interlocal forms passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**14. Vote to approve the Speech Language Services Agreement Proposal for the 2018-2019 year.**

Mr. Cowan - CCOSA suggested using a part time SLP. Thinks we will have more applicants if it is listed as a part time position. We have to do something.

**15. Vote to call for bid for cafeteria bids.**

Mr. Cowan - Application if approved will be sent to SDE then put out for bid.

**Motion Passed:** Vote to call for bid for cafeteria bids passed with a motion by Thomas Boone and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**16. Vote to approve a bid for the track installation.**

Mr. Walker - Best price is with Geo Surfaces. They bid with removing the track, we would have a credit with them since we have removed the track ourselves. Mr. Tolson - Is the company aware of the payment situation, with the school and private donors. Mr. Walker - Yes.

**Motion Passed:** Vote to approve a bid for track installation passed with a motion by Thomas Boone and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**17. Consideration and vote to convene in executive session to discuss:**

Personnel:

Discussion of Public Participation Comments.

Discuss district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2018-2019 school year.

Discuss annual online policy manual and policy subscription service with OSSBA.

Discuss section 125 flexible benefit plan for 2018-2019 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week.

Hiring a Principal for Indian Camp Elementary on a one year, non-continuing contract for the 2018-2019 school year.

Student report to Board Of Education.

As authorized by Section 307 (B)(1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

**Motion Passed:** Vote to convene in executive session passed with a motion by Thomas Boone and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**18. Vote to acknowledge the board has returned to Open Session:**

**Motion Passed:** Vote to acknowledge the board has returned to Open Session passed with a motion by Thomas Boone and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes

Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**19. Executive Session Compliance Statement:**

Board Clerk Laird - Read the Executive Session Compliance Statement.

**20. Board to consider and take action on a motion approving the renewal of the Subleased Agreement dated May 1, 2010 between the District and Pawhuska Education Facilities Authority for the fiscal year ending June 30, 2019 as required under the provisions of the agreement.**

**Motion Passed:** Board to consider and take action on a motion approving the renewal of the Subleased Agreement dated May 1, 2010 between the District and Pawhuska Education Facilities Authority for the fiscal year ending June 30, 2019 as required under the provisions of the agreement passed with a motion by Thomas Boone and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**21. Discuss and vote to approve district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2018-2019 school year.**

**22. Discuss and vote to approve annual online policy manual and policy subscription service with OSSBA.**

**Motion Passed:** Vote to approve annual online policy manual and policy subscription service with OSSBA passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**23. Discussion and action regarding unemployment representation and services provided by OPSUCA and approval of the 2018-2019 service agreement.**

**Motion Passed:** Discussion and action regarding unemployment representation and services provided by OPSUCA and approval of the 2018-2019 service agreement passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes

Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**24. Discuss and vote to approve or not approve section 125 flexible benefit plan for 2018-2019 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week**

Consisting of a choice of hospital, and surgical insurance, group life insurance, cancer insurance, vision insurance, medical, and/or child care reimbursement, section 79 term insurance, indemnity insurance, and/or cash, or be administered by American Fidelity Assurance Company.

**Motion Passed:** Vote to approve section 125 flexible benefit plan for 2018-2019 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week passed with a motion by Thomas Boone and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**25. Review and vote to approve worker's compensation insurance for the 2018-2019 school year with Oklahoma School Assurance Group.**

**Motion Passed:** Review and vote to approve worker's compensation insurance for the 2018-2019 school year with Oklahoma School Assurance Group passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**26. Vote to approve the resignation of Jill Barnes.**

**Motion Passed:** Vote to approve the resignation of Jill Barnes passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**27. Vote to approve the resignation of Julie Laughlin.**

**Motion Passed:** Vote to approve the resignation of Julie Laughlin passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**28. Vote to approve the resignation of Michael Vassar.**

**Motion Passed:** Vote to approve the resignation of Michael Vassar passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**29. Vote to approve the resignation of Sandra Jones.**

**Motion Passed:** Vote to approve the resignation of Sandra Jones passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**30. Vote to approve the resignation of Dr. Janet Neufeld as the Superintendent of Pawhuska Public Schools.**

**Motion Passed:** Vote to approve the resignation of Dr. Janet Neufeld as Superintendent of Pawhuska Public Schools passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes



Scott Laird Yes

**31. Vote to approve using OSSBA for a Superintendent search for Pawhuska Public Schools.**

**Motion Failed:** Vote to approve using OSSBA for a Superintendent search for Pawhuska Public Schools failed with a motion by Patricia Counts and a second by Michael Tolson.

**2 Yeas - 3 Nays.**

Thomas Boone	No
Patricia Counts	Yes
Justin Sellers	No
Michael Tolson	Yes
Scott Laird	No

**32. Vote to approve hiring a Principal for Indian Camp Elementary on a one year, non-continuing contract for the 2018-2019 school year.**

**Motion Passed:** Mr. Cowan recommends on behalf of the District Administration to vote to approve hiring Amy Sanders as Principal for Indian Camp Elementary on a one year, non-continuing contract for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Scott Laird.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**33. Vote to approve hiring a Junior High/High School counselor on a one year, non-continuing contract for the 2018-2019 school year.**

**Motion Passed:** Mr. Cowan recommends on behalf of the High School Administration to vote to approve hiring Sarah Smith as a Junior High/High School counselor on a one year, non-continuing contract for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**34. Vote to approve hiring a Junior High/High School science teacher on a one year, non-continuing contract for the 2018-2019 school year.**

**Motion Passed:** Mr. Cowan recommends on behalf of the High School Administration to vote to approve hiring Seth Creamer as a Junior High/High School science teacher on a one year, non-continuing contract for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Scott Laird.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**35. Vote to approve hiring a High School assistant cheer coach on a one year, non-continuing contract for the 2018-2019 school year.**

**Motion Passed:** Mr. Cowan recommends on behalf of the High School Administration to vote to approve hiring Melanie Rumsey as a High School assistant cheer coach on a one year, non-continuing contract for the 2018-2019 school year passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**36. New Business:**

**Motion Passed:** Mr. Cowan recommends hiring Mallory Gardner as an Elementary Teacher on a one year, non-continuing contract for the 2018-2019 school year passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**Motion Passed:** Vote to approve the resignation of Luke Broadbent passed with a motion by Thomas Boone and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

**37. Comments from the Board:**

Mr. Tolson - Thanks Dr. Neufeld wishes her good luck in future pursuits.

**38. Adjourn:**

**Motion Passed:** Vote to adjourn at 7:00 pm passed with a motion by Thomas Boone and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Thomas Boone	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Michael Tolson	Yes
Scott Laird	Yes

Approved:

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President

Attest:

\_\_\_\_\_  
Minutes Clerk