

**Superintendent's Report and
Pawhuska Public Schools Regular Board Minutes**

July 17, 2017 5:30 PM

Board room

Administration Office

1801 McKenzie

Pawhuska, OK 74056

Attendance Taken at 5:31 PM:

Present Board Members:

Thomas Boone
Patricia Counts
Danny Ferguson
Michael Tolson

Absent Board Members:

Justin Sellers

Updated Attendance:

Thomas Boone was updated to present at: 5:33 PM

Also present: Dr. Janet Neufeld, Superintendent and Minutes Clerk Sara Pitts

1. Call the meeting to order and record members present and absent.

President Tolson called the meeting to order and attendance was taken.

2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

President Tolson led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome to Visitors.

President Tolson welcomed visitors:

Visitors present: Shelly Hurd; Lynn Fuller; Kristi DeLapp; Byron Cowan; Chere Hindman; Lauri Lee; Sandy Henley and Dean Hix

4. Public Participation

Discussion:

Chere Hindman - QBC targeting - senior gifts

5. Principal's Report

Mr. Cowan: Updated the board on Summer School.

Ms. Lee: After tonight full staff

6. Superintendent's Report:

OSSBA Conference Report

Entire board attending OSSBA/CCOSA conference in August. Receive many points.

7. Maintenance and Bus Fleet update presented by Dean Hix.

Mr. Hix updated the board on the summer updates to school properties.

He also presented possible new activity bus quotes.
Transportation: August 9, bus driver meeting.

8. Consent Agenda:

Motion Passed: Consent agenda passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

8.A. Approved minutes of June 19, 2017 Regular Board Meeting.

8.B. Approved minutes of the July 12, 2017 Special Board Meeting.

8.C. Approved the DIS Service Contract for the 2017-2018 year.

8.D. Approved the Cherrydale Fundraiser for Indian Camp and Upper Elementary.

8.E. Approved Janet K. Neufeld as authorized representative for National School Lunch Program, School Breakfast Program, and/or Special Milk Program and approve application for the 2017-2018 school year.

8.F. Approved Janet K. Neufeld as authorized representative for all federal programs.

8.G. Approved Dean Hix as Safety Coordinator and as the designated person responsible for carrying out the provisions of the Asbestos Hazards Emergency Response Act (AHERA) of 1986 for the 2017-2018 school year.

8.H. Approved Transportation Director, Dean Hix as School Bus Inspector and Bus Driver Instructor for the 2017-2018 school year.

8.I. Approved Athletic Director, Christopher Walker, as compliance coordinator for Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and other state and federal laws addressing equal opportunities in the Pawhuska School District.

8.J. Approved PYS Request to use Football Facilities.

8.K. Approved the Memorandum of Understanding with Americorp and Pawhuska Elementary for the 2017-2018 School year.

8.L. Approved Rae Anne Schroeder as Adjunct Teacher for the 2017-2018 school year for Physical Science.

8.M. Approved Rae Anne Schroeder's request for Maternity leave, August 14 through September 8.

8.N. Approved the Coke vendor contract for the 2017-2018 school year.

8.O. Approved to create an activity account for the National Honor Society.

8.P. Approved to create an activity account for the Academic Team.

8.Q. Approved Student Activity Account

8.R. Approved Treasurer's Report and Investment Report

8.S. Approved Appropriations, Change orders, and Encumbrances:

2017-2018 General Fund Encumbrances #: 56-66, 70001-70023 in the amount of \$1,166,250.84

2017-2018 Building Fund Encumbrances #: 2118-2120 in the amount of \$12,011.14

2017-2018 2010 Bond Fund Change Order #: 3901, 3902 in the amount of \$565,000.00

9. Discuss and Vote to approve the Principal recommendation of the Student drug Testing vendor for the 2017-2018 school year.

Motion Passed: Recommendation of Ms. Lee, HS principal presented Weaver drug

testing as the vendor for the 2017-2018 school year, the recommendation passed with a motion by Patricia Counts and a second by Danny Ferguson.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

10. Discussion of negotiations.

Dr. Neufeld felt like negotiations committee, administrators and she had a good meeting.

11. Follow up discussion of Board Goal Planning.

Dr. Neufeld followed up with the Board goal planning, agreed that board and DLT needs to collaborate. August 9 at 5:00 at Administration

12. Discuss chain of command communication policy for Administration.

Dr. Neufeld presented the chain of command communication policy for administration. The board was asked to review and consider any language changes on DNAA-R, and it would be reviewed again in August.

13. Review policies DOAC, CO, COCA, DHAC, BK.

Dr. Neufeld asked the board to review these policies and vote in August.

7:38 pm - break

14. Discussion of gift cards given to student athletes and activity accounts.

District legal counsel advised Supt and Treas. to investigate this action.

15. Discussion of prospective protocols or policies regarding activity accounts.

July 14 met and discussed new protocols to add to activity funds.

16. Consideration and vote to convene in executive session to discuss personnel:

- o Superintendent Evaluation
- o Discuss gift cards and activity accounts to include the District Treasurer and High School Principal
- o Personnel
- o New hires
- o Board Goal Planning
- o Negotiations

as authorized by Title 25, Oklahoma statutes, Section 307 (B) (1), and Section 307 (B) (7), where disclosure of information would violate confidentiality requirements of state of federal law with no resulting vote to be made by the Board.

Motion Passed: Consideration to convene in executive session passed with a

motion by Patricia Counts and a second by Thomas Boone.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

17. Vote to acknowledge the Board has returned to open session:

Motion Passed: Acknowledge the board returned to open session passed with a motion by Thomas Boone and a second by Danny Ferguson.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

18. Executive session compliance statement.

Board Clerk Counts read the Executive session compliance statement.

19. Vote to accept the resignation of Amber Burrows.

Motion Passed: Resignation of Amber Burrows passed with a motion by Patricia Counts and a second by Danny Ferguson.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

20. Vote to accept the resignation of Kaylee Brimmer.

Motion Passed: Resignation of Kaylee Brimmer passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

21. Vote to accept the resignation of Patrick McCarty.

Motion Passed: Resignation of Patrick McCarty passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

22. Vote to accept the resignation of Stephanie Jensen.

Motion Passed: Resignation of Stephanie Jensen passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

23. Vote to accept the resignation of Danny Chronister as the Junior High Assistant Baseball Coach.

Motion Passed: Resignation of Danny Chronister as junior high assistant baseball coach passed with a motion by Patricia Counts and a second by Thomas Boone.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

24. Discussion and vote to accept or reject and resignations tendered since the posting of the agenda.

NONE

25. Vote to hire a 1st grade teacher on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Recommendation from Dr. Neufeld to hire Ann Goodart as a 1st grade teacher on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

26. Vote to hire a 5th grade teacher on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Recommendation from Dr. Neufeld to hire Brandy McFall as a 5th grade teacher on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Thomas Boone.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

27. Vote to hire an 8th grade science teacher on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Recommendation from Dr. Neufeld to hire Taylor Smith as an 8th grade science teacher on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

28. Vote to hire a High School Counselor on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Recommendation from Dr. Neufeld to hire Matthew Holland as a High school Counselor on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes

Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

29. Discuss and vote to approve the following coaching assignments:

Luke Broadbent as the Junior High Head Softball Coach for the 2017-2018 School Year.

Ben Rawlinson as the High School Assistant Football Coach for the 2017-2018 School Year.

Motion Passed: Recommendation from Dr. Neufeld to approve coaching assignments for Luke Broadbent and Ben Rawlinson passed with a motion by Thomas Boone and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

30. Discuss and vote to approve an hourly wage increase of 1.5% for all support staff not on a step.

Motion Passed: A recommendation from Dr. Neufeld to approve an hourly wage increase of 1.5% passed with a motion by Thomas Boone and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

31. New Business:

Motion Passed: A recommendation from Dr. Neufeld to hire Katelyn Malloy passed as a para on a one-year, non-continuing contract for the 2017-2018 school year with a motion by Danny Ferguson and a second by Thomas Boone.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

Motion Passed: A recommendation from Dr. Neufeld to hire Crystal Harvey as a para on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

Motion Passed: A recommendation from Dr. Neufeld to hire Angela Griffith as a 4th grade teacher on a one-year, non-continuing contract for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Patricia Counts.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

32. Comments from the Board:

Mr. Tolson:

The board appreciates the efforts of the district treasurer and her responsibility of Activity funds. It is her job's responsibility to watch over the district's funds. Her efforts are appreciated. It is a difficult job. The board will look into matter further and address all concerns as effective and sensitively as possible. Looking to make better safeguards going forward with activity funds.

33. Adjourn:

Discussion:

10:16

Motion Passed: Adjournment at 10:16 pm passed with a motion by Danny Ferguson and a second by Thomas Boone.

4 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Absent
Michael Tolson	Yes

Approved:

President

Attest:

Minutes Clerk