

**Superintendent's Report and
Pawhuska Public Schools Regular Board Minutes**

February 13, 2017 5:30 PM

Board room

Administration Office

1801 McKenzie Rd

Pawhuska, OK 74056

Attendance Taken at 5:30 PM:

Present Board Members:

Michael Tolson
Patricia Counts
Justin Sellers
Jeff Bute
Danny Ferguson

1. Call the meeting to order and recording of members present and absent

President Bute opened the meeting. Attendance was taken.

2. Pledge of Allegiance, Salute to the Oklahoma Flag, and Moment of Silence.

President Bute led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome and comments from Visitors

President Bute welcomed visitors and comments.

Penny Bradford: Addressed the board regarding recent student/personnel issues that has been happening within the district and how it is/was being handled. Board policies aren't being followed; no reprimands to those within the district for issues discussed.

Natasha Olsen: Addressed the board regarding being removed from the sub list.

President Bute reminded visitors that student/personnel issues could not be discussed in open meeting. Please make an appointment with the Superintendent with any questions, however, due to confidentiality laws questions may or may not be answered.

4. Spotlight: Building Honor Teachers

Indian Camp: Sarah Clement
Elementary: Jan Yang
High School: Carol Kelley

Principals introduced and President Bute presented Sarah Clement, Jan Yang and Carol Kelley with their plaques honoring them as their building honor teacher.

5. Superintendent's Report

Maintenance list from the board/principal walk through tours will be compiled in one document in priority order.

Hiring checklist for certified and non-certified in packet for review.

OSSBA: Please let Lauren know by Feb. 21 if you intend to attend. Mr. Tolson has

already notified his intent to attend; and Supt. Neufeld will also be attending. Osage Nation Transportation Improvement Maintenance letter of intent will be approved for signature in new business.

6. Principal Reports

Discussion:

Mrs. Hester presented her maintenance list in priority order and activities going on at Indian Camp.

Mr. Cowan presented his maintenance list in priority order and activities going on at the Elementary.

Mr. Sindelar presented his thoughts on the board member building walk through. He and Mrs. Richardson discussed the Chrome book pilot pros and cons. Mrs. Richardson also mentioned how helpful the IXL Math program has been for her students and appreciates the purchase of the membership. The Leadership class project based ideas was also mentioned.

7. CONSENT AGENDA:

All of the following items, which concerns reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desire to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion Withdrawn: Approval of Consent agenda motion by Patricia Counts was withdrawn by Patricia Counts.

Motion Passed: Consent agenda was approved except Item 7L which was tabled passed with a motion by Michael Tolson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

7.A. Approved minutes of the January 9, 2017 Regular Board meeting

7.B. Approved second semester substitute list

7.C. Approved the Academic Team to attend the Scholastic Meets

7.D. Approved Kidwind Professional Development at the High School for March 2, 4-8 pm.

7.E. Approved Drama Club to sell sing-grams and crush-grams at PHS, will be performed/delivered during lunch period.

7.F. Approved Facility Use Request from PYS to use the Softball Field and Concession and

7.G. Approved Facility Use Request from PYS for the Field House Gym and Concession Stand

7.H. Approved Building Request from Youth Works to use our facilities & showers

7.I. Approved the Business Professionals of America to attend the BPA State Competition in Tulsa, March 6-8

7.J. Approved to add Lindsay Bruno to the Special Olympics Activity Account

7.K. Approved Student Activity Account

7.L. TABLED Treasurer's Report and Investment Report for review

7.M. Approved Appropriations, Change orders, and Encumbrances:

2016-2017 General Fund Encumbrance Numbers: 143-151 and 70135-70136 in the amount of \$29,342.88

2016-2017 General Fund Change Orders: 8, 10, 16, 29, 40, 51, 79, 81, 90, 107, 134, 135, 137, 141 in the amount of \$19,275.32

2016-2017 Building Fund Encumbrance Numbers: 2137-2143 in the amount of \$14,177.58

2016-2017 Building Fund Change Orders: 2101-2103, 2113, 2115, 2120 in the amount of \$16,451.45

2016-2017 Child Nutrition Fund Encumbrance Numbers: 2218 in the amount of \$25.00

2016-2017 Gifts and Endowments Fund Encumbrance Numbers: 8120-8128 in the amount of \$4,865.61

2016-2017 Gifts and Endowments Change Orders: 8102 and 8104 in the amount of \$42.36

8. Discuss and vote to change the March regular board meeting date.

Motion Passed: Change of March regular meeting date to March 20, 2017 at 5:30 passed with a motion by Danny Ferguson and a second by Michael Tolson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

9. Appoint and approve board members to the District Leadership Team.

Motion Passed: Approval of Tolson and Counts to the District Leadership team passed with a motion by Danny Ferguson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

10. Discussion of possible action and approval of repairs to High School Boiler

Motion Passed: Table high school boiler repairs until further information is received passed with a motion by Michael Tolson and a second by Justin Sellers.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

11. Discussion and vote to approve Pawhuska School Teacher Group to attend the ISTE Conference in San Antonio TX, June 25-28.

Shelly Hurd, Sarah Clements, Debra Richardson, Jeff Williams, Janet Neufeld.
Funded by Title IIA

Motion Passed: Approval of Pawhuska teacher group to attend the ISTE conference in San Antonio this summer passed with a motion by Patricia Counts and a second by Michael Tolson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

12. Discussion and vote to approve for Indian Camp teachers to attend Professional Development Camp in Oklahoma City.

Stacy Sutherland, Cindy Testerman, Randi Whitman, Kamree Legg, Funded by Title IIA.

Discussion:

Indian camp teachers differentiated instruction in Norma

Motion Passed: Approval of Indian Camp teachers to attend a professional development workshop in Norman passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

13. Approve Board policy:

GGFA - Indian Policies and Procedures - Pawhuska Public Schools.

Motion Passed: Approval of Board policy: GGFA - Indian Policies and Procedures passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

14. Discussion and approval of the 2017-2018 contract with ADPC for Trends software license and support agreement (\$475.00 per month no change)

Motion Passed: Approval of the 2017-2018 contract with ADPC for Trends software license and support agreement passed with a motion by Justin Sellers and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

15. Discussion and approval to continue our membership in the Osage County Interlocal Cooperative for the 2017-2018 school year. (Proposed membership fee for 2017-2018 School Year is \$5,465.00)

Discussion:

Dr. Neufeld would like to retain the Title IIA funds within the district next year, it would save approximately \$7500

Motion Passed: Approval to continue our membership in the Osage County Interlocal Cooperative for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Michael Tolson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

16. Discussion and approval of the contract renewal with Municipal Accounting Systems for student information, grade book and lunch room software for the 2017-2018 school year. (No change in yearly renewal price).

Motion Passed: Approval of the contract renewal with Municipal Accounting Systems for student information, grade book and lunch room software for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Michael Tolson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

17. Discussion and approval of the contract renewal with Employee Evaluation

Systems, Inc. for the 2017-2018 TLE license.

Motion Passed: Approval of the contract renewal with Employee Evaluation Systems, Inc. for the 2017-2018 TLE license passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

18. Discussion of the 2017-2018 school calendar.

Discussion:

Dr. Neufeld met with Jon Marie Wilson and others to discuss next year's school calendar

19. Discussion and approval of the 2016-2017 audit contract and engagement letter with Sanders, Bledsoe and Hewett.

Motion Passed: Approval of the 2016-2017 audit contract and engagement letter with Sanders, Bledsoe and Hewett passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

20. Discussion and vote to accept or reject any resignations tendered since the posting of the Agenda.

None: No action taken.

21. Consideration and vote to convene in executive session to discuss:

Personnel: Employment of building principals, personnel and coaching assignments as authorized by Title 25, Oklahoma Statutes, Section 307 (B) (1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

Motion Passed: Consideration to convene in executive session passed with a motion by Michael Tolson and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes

Jeff Bute Yes
Danny Ferguson Yes

22. Vote to acknowledge the board has returned to open session.

Motion Passed: Acknowledge the board has returned to open session passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson Yes
Patricia Counts Yes
Justin Sellers Yes
Jeff Bute Yes
Danny Ferguson Yes

23. Executive session compliance statement.

Board Clerk Counts read the Executive session compliance statement.

24. Vote to accept the resignation of Joe Sindelar, High School Principal, at the end of the 2016-2017 school year.

Motion Passed: Accepted the resignation of Joe Sindelar, High School Principal, at the end of the 2016-2017 school year passed with a motion by Michael Tolson and a second by Patricia Counts.

4 Yeas - 1 Nays.

Michael Tolson Yes
Patricia Counts Yes
Justin Sellers No
Jeff Bute Yes
Danny Ferguson Yes

25. Vote to accept the resignation of Naudia Jackson, as the Special Olympics Coach.

Motion Passed: Accepted the resignation of Naudia Jackson as the Special Olympics coach passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson Yes
Patricia Counts Yes
Justin Sellers Yes
Jeff Bute Yes
Danny Ferguson Yes

26. Vote to approve or table the re-employment of Kimberly Hester, as Pawhuska Indian Camp Elementary Principal for the 2017-2018 school year

Motion Passed: At the recommendation of Dr. Neufeld, approval of re-employment

of Kimberly Hester, as Pawhuska Indian Camp Elementary Principal for the 2017-2018 school year passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

27. Vote to approve or table the re-employment of Byron Cowan, as Pawhuska Elementary Principal for the 2017-2018 school year

Motion Passed: At the recommendation of Dr. Neufeld, approval of the re-employment of Byron Cowan, as Pawhuska Elementary Principal for the 2017-2018 school year passed with a motion by Michael Tolson and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

28. Vote to approve or table the re-employment of Lauri Lee, as Pawhuska High School Assistant principal for the 2017-2018 school year.

Motion Passed: At the recommendation of Dr. Neufeld, Approval of re-employment of Lauri Lee, as Pawhuska High School Assistant principal for the 2017-2018 school year passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

29. New Business:

Motion Passed: At the recommendation of Dr. Neufeld, the signature approval of the Osage Nation Transportation Improvement Program Maintenance Letter of Intent passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

30. Comments from the Board:

31. Adjourn:

Motion Passed: Adjourn at 8:55 p.m. passed with a motion by Michael Tolson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

Approved:

President

Attest:

Minutes Clerk