

**Board of Education Special Board Meeting Minutes**

August 29, 2016 5:30 PM

Board Room

Administration Building 1801 McKenzie Rd.

Pawhuska, OK 74056

**Attendance Taken at 5:31 PM:**

Present Board Members:

Michael Tolson  
Patricia Counts  
Justin Sellers  
Jeff Bute  
Danny Ferguson

**1. Call to order and recording of members present and absent:**

Also present: Supt. Janet Neufeld and Minutes clerk Sara Pitts

**2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.**

President Bute led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

**3. Review Extracurricular activities student alcohol and drug testing policy approved at May 9, 2016 board meeting. No action taken.**

**4. Approve Encumbrance and change orders since August 8, 2016 board meeting:**

Rationale:

2016-2016 General fund encumbrances #: 82-92, 70025 in the amount of \$205,590.05

2016-2017 General fund change orders #: 74 in the amount of \$746.99

2016-2017 Building fund encumbrances #: 2129-2132 in the amount of \$2,760.00

2016-2017 Building fund change orders #: 2101 in the amount of \$3,000.00

2016-2017 2010 Bond fund change orders #: 3901 in the amount of \$14,850.00

**Motion Passed:** Vote to approve encumbrances and change orders since August 8, 2016 board meeting passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**5. Approve resolution authorizing Janet K. Neufeld and Sara Pitts, encumbrance clerk to complete paperwork to implement and administer the Prosperity Bank School Advantage Purchasing card (VISA).**

**Motion Passed:** Vote to approve resolution authorizing Janet K. Neufeld and Sara Pitts, encumbrance clerk to complete paperwork to implement and administer the Prosperity Bank School Advantage purchasing card (VISA) passed with a motion by Patricia Counts and a second by Danny Ferguson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**6. Vote to approve Pawhuska Youth Sports (PYS) football and cheer request for use of: football field, practice fields (as needed during season), concession stand, restrooms and press box. Dates for use: 9/10, 9/24; 10/15; 10/29 and 11/5 from 7 am to 6 pm.**

**Motion Passed:** Vote to approve PYS football and cheer's request for use of facilities passed with a motion by Danny Ferguson and a second by Justin Sellers.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**7. Consideration and vote to convene in executive session to discuss:**

Personnel: Teaching assistants, custodian, updated coaching stipend list; and class sizes as authorized by Title 25, Oklahoma Statutes, Section 307 (B)(1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

**Motion Passed:** Vote to convene in executive session passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**8. Vote to acknowledge the board has returned to Open Session:**

**Motion Passed:** Vote to acknowledge board has returned to open session passed with a motion by Patricia Counts and a second by Justin Sellers.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**9. Executive Session Compliance Statement:**

Patricia Counts read the executive session compliance statement.

**10. Vote to hire a Pre-K teaching assistant on a one-year, non-continuing contract for the 2016-2017 school year.**

**Motion Passed:** Vote to hire Randi Whitman as Pre-K teaching assistant on a one-year, non-continuing contract passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**11. Vote to hire a special education para-professional on a one-year, non-continuing contract for the 2016-2017 school year.**

**Motion Passed:** Vote to hire Ashli Moore as a para-professional on a one-year, non-continuing contract passed with a motion by Michael Tolson and a second by Danny Ferguson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**12. Vote to hire a teaching assistant on a one-year, non-continuing contract for the 2016-2017 school year.**

**Motion Passed:** Vote to hire Kaci Morris as a teaching assistant on a one-year, non-continuing contract passed with a motion by Danny Ferguson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**13. Vote to hire a custodian/bus driver on a one-year, non-continuing contract for the 2016-2017 school year.**

**Motion Passed:** Vote to hire Tony Shimonek II as a maintenance/custodian/bus driver on a one-year, non-continuing contract passed with a motion by Patricia Counts and a second by Danny Ferguson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**14. Vote to approve final extra duty stipend for the 2016-2017.**

**Motion Passed:** Vote to approve the Final extra duty passed with a motion by Patricia Counts and a second by Michael Tolson.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**15. Vote to accept the resignation of Bonnie Scheuermann, a cook, effective August 24, 2016.**

**Motion Passed:** Vote to accept the resignation of Bonnie Scheuermann, a cook, effective August 24, 2016 passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

**16. Vote to accept any resignations tendered since the posting of this agenda.**

**Motion Passed:** Ms. Neufeld presented a resignation from Tina McCosar, effective September 9, 2016 the motion passed with a motion by Michael Tolson and a second by Danny Ferguson.

**4 Yeas - 1 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	No
Jeff Bute	Yes
Danny Ferguson	Yes

**17. Vote to adjourn.**

**Motion Passed:** Vote to adjourn at 6:10 pm passed with a motion by Michael Tolson and a second by Patricia Counts.

**5 Yeas - 0 Nays.**

Michael Tolson	Yes
Patricia Counts	Yes
Justin Sellers	Yes
Jeff Bute	Yes
Danny Ferguson	Yes

Approved:

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President

Attest:

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Minutes Clerk