

**Superintendent's Report and
Board of Education Regular Board Minutes**

August 14, 2017 5:30 PM

Board room

Administration Office

1801 McKenzie

Pawhuska, OK 74056

Attendance Taken at 5:31 PM:

Present Board Members:

Thomas Boone
Patricia Counts
Danny Ferguson
Justin Sellers
Michael Tolson

Also present: Dr. Janet Neufeld, Superintendent and Sara Pitts, Minutes Clerk

Visitors Present: Byron Cowan, Kim Hester; Lauri Lee; Dean Hix; Kristi DeLap; Alexis Rencountre; Jaque Kyler; Sandy Henley; Chre Hindman; Lennet Drummond; Penny Gann Bradford; Melissa Cole; Harrison Hudgins; Jodi Culver and Michelle Miller

1. Call to order, recording of members present and absent, making of request that visitors silence their cell phones and that board members refrain from using their cell phones during the meeting.

President Tolson called the meeting to order. Attendance was taken. Board members and visitors were asked to silence their cellphones during meeting.

2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

President Tolson led Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

3. Welcome to visitors.

President Tolson welcomed all visitors.

4. Public Participation.

Visitors speaking:

Chere Hindman regarding Quarterback club.

Alexis Rencountre regarding putting 7 & 8th grades with high school.

Melissa Cole regarding handbook, bus routes.

5. Principal's Report:

Enrollment Update

Mrs. Hester: Report attached

PK- 20

K - 56

1 - 71

2 55

Approx. total 202

Mr. Cowan: Elementary 5 new hires Report attached
3 - 13 per class
4 - 21 per class
5 - 21 per class
6 - 22 per class
Approx. Total 242
MS. Lee: see report

6. Superintendent's Report:

Maintenance Update

- o HS ordered closed by the fire marshal
- o Fire doors in, carpets installed, etc.
- o Kitchen equipment: really like the new equipment.
- o Parking lots delayed until fall break.
- o Painting in all buildings.
- o Appreciate the teamwork of the administrators
- o Gas well: Col. Michael Teague, EPA traveling from Dallas, to give us their appraisal. ONG staying late to clear out a well. This is also a jurisdiction issue. Natural gas/H2S well ????

7. Consent Agenda:

Motion Passed: Approval of consent agenda passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

7.A. Approved Transfers

7.B. Approved to add Lauri Lee as an authorized signer for all High School bank accounts.

7.C. Approved minutes from the July 17, 2017 board meeting.

7.D. Approved Student Activity Account

7.E. Approved Treasurer's Report and Investment Report

7.F. Approved appropriations, change orders and encumbrances:

2017-2018 General Fund Encumbrances #: 67-91, 70024 in the amount of \$86,706.49
2017-2018 Building Fund Encumbrances #: 2221-2125 in the amount of \$8,296.50
2017-2018 Child Nutrition Fund Encumbrances #: 70001-70011 in the amount of \$216,430.37

8. Vote to approve State Aid and/or Federal funds for the 2017-2018 school year.

Motion Passed: Approval of State Aid and/or Federal funds for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes

Justin Sellers Yes
Michael Tolson Yes

9. Report of the District Leadership Team meeting.

Meeting August 9, 2017 was a good meeting, we will follow up with a report on the workshop once school get started.

10. Discuss and review policies DOAC, CO, COCA, DHAC.

Reviewed policies DOAC, CO, COCA and DHAC to be approved at the September 11 board meeting.

11. Review proposed changes to Rules of the Road and board policy for Activity Accounts.

Reviewed changes to Rules of the Road, and a board policy for Activity accounts.

12. Vote to approve student/faculty handbook for the 2017-2018 school year.

Motion Passed: Student/Faculty handbook for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone Yes
Patricia Counts Yes
Danny Ferguson Yes
Justin Sellers Yes
Michael Tolson Yes

13. Discuss and vote to approve the Oklahoma Department of Career Technology Education Contract, for Secondary Career and Technology Education Programs for the 2017-2018 School year.

Motion Passed: Approval of the Oklahoma Department of Career Technology Education Contract, for Secondary Career and Technology Education Programs for the 2017-2018 School year passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone Yes
Patricia Counts Yes
Danny Ferguson Yes
Justin Sellers Yes
Michael Tolson Yes

14. Discuss and vote to appoint a board member as our representative to the OSSBA delegate assembly.

Motion Passed: Appointment of Danny Ferguson as district representative to the

OSSBA delegate assembly passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

15. Vote to approve agreement with the Agricultural Education Division of the Oklahoma Department of Career and Technology Education to allow the Agricultural Education Instructor to teach introduction to agricultural communication for speech credit for the 2017-2018 school year.

Motion Passed: Approval of the agreement with the Agricultural Education Division of the Oklahoma Department of Career and Technology Education to allow the Agricultural Education Instructor to teach introduction to agricultural communication for speech credit for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

16. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018.

This resolution authorizes filing for the Form 471 applications for funding year 2017-18 and the payment of the applicant's share upon approval of funding and receipt of services.

Motion Passed: Approval of the Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018 passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

17. Review of purchasing card and relevant Rules of the Road provisions.

Reviewed purchasing card and relevant Rules of the Road provisions

18. Discuss and vote to approve the purchase of an activity bus, and possible ways to finance same.

Motion Passed: Action was tabled to the September board meeting passed with a motion by Thomas Boone and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

19. Consideration and vote to convene in executive session to discuss personnel

- o Superintendent Evaluation
- o Substitute Teacher Incident
- o Discuss substitute teacher list
- o Coaching update from High School Athletic Director
- o DLT Meeting and perspective goals
- o District Drug Testing and related policies and practices
- o Board members communications with stakeholders regarding district matters
- o New Hires
- o Rules of the Road changes relative to Quarterback Club gift card matter

as authorized by Title 25, Oklahoma Statutes, Section 307 (B) (1) and B(7), where disclosure of information would violate confidentiality requirements of state or federal law with no resulting vote to be made by the board.

Motion Passed: Consideration to convene in to Executive Session passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

20. Vote to acknowledge the board has returned to Open Session:

Motion Passed: Acknowledge to return to Open Session passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes

Michael Tolson Yes

21. Executive Session Compliance Statement:

Board Clerk Counts read the Executive Session compliance statement.

22. Vote to approve each Substitute Teacher on the 2017-2018 Substitute List.

Motion Passed: Approval of each Substitute Teacher on the 2017-2018 Substitute List passed with a motion by Justin Sellers and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

23. Vote to hire a Special Education paraprofessional on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made the recommendation to hire Tara Malaske as Special Education paraprofessional on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

24. Vote to hire two Custodians on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made the recommendation to hire Ben Allred and Hayden Henley as custodians on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

25. Vote to hire a Junior High cheer coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made recommendation to hire Jamie Miles as Junior High cheer coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

26. Vote to hire an assistant softball coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made the recommendation to hire Katelynn Malloy as assistant softball coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

27. Vote to hire a head softball coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made the recommendation to hire Tara Malaske as Head varsity softball coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

28. Vote to hire two lay football coaches on a one year, non-continuing contract for the 2017-2018 school year (unpaid).

Motion Passed: Dr. Neufeld made the recommendation to approve Patrick Wright and Hank Powell as lay football coaches on a one year, non-continuing contract for the 2017-2018 school year (unpaid) passed with a motion by Thomas Boone and

a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

29. Vote to hire an assistant wrestling coach on a one year, non-continuing contract for the 2017-2018 school year.

Motion Passed: Dr. Neufeld made the recommendation to appoint Taylor Smith as assistant wrestling coach on a one year, non-continuing contract for the 2017-2018 school year passed with a motion by Thomas Boone and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

30. Vote to accept the resignation of Danny Chronister from all coaching duties.

Motion Passed: Accepted the resignation of Danny Chronister from all coaching duties passed with a motion by Justin Sellers and a second by Thomas Boone.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

31. Vote to accept the resignation of Kaci Morris.

Motion Passed: Accepted the resignation of Kaci Morris passed with a motion by Patricia Counts and a second by Justin Sellers.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

32. Vote to accept the resignation of Rachel Clark.

Motion Passed: Accepted the resignation of Rachel Clark passed with a motion by Danny Ferguson and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

33. Vote to accept the resignation of Brian Edwards.

Motion Passed: Accepted the resignation of Brian Edwards passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

34. New Business

Motion Passed: Dr. Neufeld's recommendation to approve the Lead to Read contract with Indian Camp passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Motion Passed: Dr. Neufeld recommended the approval of Haley Malaske as Interventionist, for the Lead to Read program passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Motion Passed: Dr. Neufeld made the recommendation of approval for Gerry Craun to be added to our substitute list passed with a motion by Justin Sellers and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Motion Passed: Dr. Neufeld recommended Haley Malaske as an assistant lay softball coach pending district background check passed with a motion by Thomas Boone and a second by Patricia Counts.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Motion Passed: Dr. Neufeld and principals recommend that the Sped director be able to administer TLE as possible assigned by principals passed with a motion by Patricia Counts and a second by Justin Sellers.

4 Yeas - 1 Nays.

Thomas Boone	No
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

35. Comments from the Board:

36. Adjourn:

Motion Passed: Adjournment at 9:10 pm passed with a motion by Patricia Counts and a second by Danny Ferguson.

5 Yeas - 0 Nays.

Thomas Boone	Yes
Patricia Counts	Yes
Danny Ferguson	Yes
Justin Sellers	Yes
Michael Tolson	Yes

Approved:

President

Attest:

Minutes Clerk