

**Superintendent's Report and  
Pawhuska Public School Regular Board Minutes  
June 27, 2016 5:30 PM**

The Pawhuska Board of Education met in Regular session at the Pawhuska Board of Education Administration office, at 1801 McKenzie Rd, Pawhuska, OK, on Monday, June 27, 2016 at 5:30 p.m. The agenda was posted on Friday, June 24, 2016 at 3:30 pm on the east door of said Administration office, in accordance with Title 25 O.S. Section 311.

**1. Call the meeting to order and record members present and absent.**

President Bute called the meeting to order at 5:30 pm., and members present and absent were recorded.

Present: Board Clerk Counts, President Bute and Member Sellers. Member Tolson arrived at 5:32 pm.  
Other present: Dr. Berry, Supt., Minutes Clerk Pitts and IT Director Chronister  
Visitors present: Byron Cowan; Lynn Fuller, Jean Ann Simmons, Jon M. Wilson, Shelly Hurd, Beverly Moore and Lauri Shatswell

**2. Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.**

President Bute led the Pledge of Allegiance, Salute to the Oklahoma Flag and Moment of Silence.

**3. Welcome and Comments from Visitors**

President Bute welcomed visitors and asked for any comments.

Lynn Fuller addressed the board regarding the Jr. High building being closed and some of the issues it has presented.

**4. Superintendent Report:**

1. Gifted and Talented Audit update: Received letter that the district is now compliant.
2. ASR: End of Year Enrollment report went well with RAO.

**5. Consent Agenda:** A motion was made by Counts, seconded by Tolson to approve the following consent agenda items.

- a. Approved Special Board Meeting minutes of May 2, 2016
- b. Approved Special Board Meeting minutes of May 5, 2016
- c. Approved Regular Board Meeting minutes May 9, 2016
- d. Approved Special Board Meeting minutes May 12, 2016
- e. Approved Special Board Meeting minutes May 19, 2016
- f. Approved Special Board Meeting minutes June 2, 2016
- g. Approved Special Board Meeting minutes of June 7, 2016
- h. Approved Transfers
- i. Approved Student Activity Account Report
- j. Approved Treasurer's Report and Investment Report
- k. Approved Appropriations, Change orders, and Encumbrances:  
2015-2016 General Fund Encumbrance Numbers: 206-245, 70154 in the amount of \$41,269.54  
2015-2016 General Fund Change Order Numbers: 9, 12, 14, 38, 50, 61, 73, 83, 93, 113, 142, 144, 167, 170, 171, 174, 175, 178, 181, 189, 190, 192, 193, 194, 197, 202, 203, 204, 227 in the amount of \$18,454.42  
2015-2016 Building Fund Encumbrance Numbers: 2144-2146 in the amount of \$4,245.16

2015-2016 Building Fund Change Order Numbers: 2101-2103, 2105, 2109, 2114, 2140, 2141 in the amount of \$4,935.54

2015-2016 Child Nutrition Encumbrance Numbers: 70012 in the amount of \$3,767.75

2015-2016 Gift Fund Encumbrance Numbers: 8142-8143 in the amount of \$2,717.57

**2016-2017 ENCUMBRANCES**

2016-2017 General Fund Encumbrance Numbers: 1-57 in the amount of \$429,234.00

2016-2017 CO-OP Fund Encumbrance Numbers: 1201 in the amount of \$139,285.00

2016-2017 Building Fund Encumbrance Numbers: 2101-2123 in the amount of \$53,131.19

2016-2017 Child Nutrition Encumbrance Numbers: 2201-2214 in the amount of \$33,186.00

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**6. Discussion and vote to approve the Memorandum of Agreement with AmeriCorps.**

After discussion, a motion was made by Counts, seconded by Tolson to approve the Memorandum of Agreement with AmeriCorps.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**7. Vote to call for bid for cafeteria bids.**

A motion was made by Counts, seconded by Sellers to call for cafeteria bids for the 2016-2017 school year.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**8. Discuss and vote to approve or not approve section 125 flexible benefit plan for 2016-2017 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week, consisting of a choice of hospital, and surgical insurance, group life insurance, cancer insurance, vision insurance, medical, and/or child care reimbursement, section 79 term insurance, indemnity insurance, and/or cash, or be administered by American Fidelity Assurance Company.**

A motion was made by Counts, seconded by Tolson to approve the section 125 flexible benefit plan for 2016-2017 in the amount of \$2000.00 per contract period for all employees working 17.5 hours or more per week.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**9. Discuss and vote to approve district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2016-2017 school year.**

A motion was made by Counts, seconded by Sellers to approve district's paying employers' contribution to the teacher retirement system at 9.5% of payroll for the 2016-2017 school year.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**10. Discuss and vote to continue salaries and benefits as mandated for FY2016 until FY2017 funding is known, new mandates are in place, and negotiations are complete.**

A motion was made by Tolson, seconded by Counts to continue salaries and benefits as mandated for FY2016 until FY2017 funding is known, new mandates are in place, and negotiations are complete.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**11. Discuss and vote to approve annual online policy manual and policy subscription service with OSSBA.**

A motion was made by Tolson, seconded by Counts to approve annual online policy manual and policy subscription service with OSSBA.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**12. Board to consider and take action on a motion approving the renewal of the Sublease Agreement for the fiscal year ending June 30, 2017 as required under the provisions of the Sublease Agreement dated May 1, 2010 between the District and Pawhuska Educational Facilities Authority.**

A motion was made by Tolson, seconded by Sellers to approve the renewal of the Sublease Agreement for the fiscal year ending June 30, 2017 as required under the provisions of the Sublease Agreement dated May 1, 2010 between the District and Pawhuska Educational Facilities Authority.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**13. Discussion and action regarding unemployment representation and services provided by OPSUCA and approval of the 2016-2017 service agreement.**

A motion was made by Tolson, seconded by Counts to continue services provided by OPSUCA regarding unemployment representation and approved the 2016-2017 service agreement.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**14. Big T Sports and Athletics LLC requests permission to use the following facilities on July 23, 2016 from 8 a.m. to 4 p.m. Big T Sports and Athletics LLC is a for profit company and all profits and proceeds will be retained by Big T Sports and Athletics.**

Use of the Pawhuska Public School Football Field

Use of the Pawhuska Public School Football locker room and ice machine

Use of the Pawhuska Public School concession stand

Use of the Pawhuska Public School Cafeteria.

A motion was made by Tolson, seconded by Sellers to grant permission to use the above stated facilities, subject to all insurance paperwork and rental fees being paid to the district.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**15. Pawhuska Youth Sports Cheer requests permission to use the Field House on July 23, 2016 from 8 a.m. to 3 p.m. The camp will be open for girls 1st through 6th grade. Cost of camp is \$30 with proceeds going back to Pawhuska Youth Sports Cheer.**

A motion was made by Counts, seconded by Sellers to grant permission to the PYS Cheer use of the Field house on July 23, 2016 from 8 am to 3pm for cheer camp.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**16. Review and vote to approve worker's compensation insurance for the 2016-2017 school year with Oklahoma School Assurance Group in the amount of \$45,353.00 (\$21,908.00 less than 2015-2016).**

A motion was made by Counts, seconded by Tolson to approve the worker's compensation insurance 2016-2017 school year with Oklahoma School Assurance Group.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**17. Consideration and vote to elect or not to elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):**

A motion was made by Counts, seconded by Tolson to vote yes on the following as new members of the board of Directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001).

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

Position No. 1: Ryan Owens (CCOSA), Executive Director of Cooperative Council for School Administration, to a 2016-2020 term.

Position No. 2: Don Ford (OROS), Executive Director of Organization of Rural Oklahoma Schools, to a 2016-2020 term.

Position No. 6: Tom Deighan (CCOSA), Superintendent of Lawton Public Schools, to a 2016-2019 term

Position No. 7: Howard Hampton (OASBO), Superintendent of Bishop Public Schools, to a 2016-2019 term.

Position No. 8: Terry Grissom (OROS), Superintendent of Asher Public Schools, to a 2016-2019 term.

Position No. 14: Roger Edenborough (OSSBA), Board Member of Goodwell Public Schools, to a 2016-2019 term.

**18. Discussion and possible board action to rescind action taken at the May 19, 2016 board of education meeting employing Janet Neufeld as Superintendent on a one year contract, effective July 1, 2016 and voting on the employment of Janet Neufeld on a multi-year contract.**

A motion was made by Tolson, seconded by Counts to rescind the action taken at the May 19, 2016 board of education meeting employing Janet Neufeld as Superintendent on a one year contract effective July 1, 2016 and voting on the employment of Janet Neufeld on a three year contract starting July 1, 2016.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**19. Approve removing Dr. Landon Berry from the signature cards for the activity account and adding Jan Neufeld to the Signature cards.**

A motion was made by Sellers, seconded by Tolson to remove Dr. Landon Berry from signature cards for the activity account and adding Jan Neufeld to the signature cards.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**20. Approval of name changes on bank records to reflect the correct officers.**

A motion was made by Tolson, seconded by Counts to approve the following name changes on bank records to reflect the correct officers.

**President: Jeff Bute**

**Vice-President:**

**Clerk: Patricia Counts**

**Treasurer; Elizabeth Hembree**

**Dep. Treasurer: Briana Millard**

**Child Nutrition Fund Coordinator: Carol McIntire**

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**21. Consideration and vote to convene in executive session to discuss personnel:**

hiring of a Secondary Math teacher, hiring of non-paid lay football coaches, hiring of a Indian Camp Music teacher, hiring of a 7th grade Social Studies teacher, hiring of a 8th grade Math teacher, hiring of a Business Education/Newspaper teacher, hiring of a Special Education Paraprofessional, hiring of a Pre-K-6th grade Counselor, hiring of a Second grade teacher, and extra duty assignments to this date, as authorized by Title 25, Oklahoma statutes, Section 307 (B)(1), and Section 307 (B)(7), where disclosure of information would violate confidentiality requirements of state of federal law with no resulting vote to be made by the Board.

A motion was made by Tolson, seconded by Counts to convene in executive session.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**22. Vote to return to open session.**

A motion was made by Tolson, seconded by Counts to return to open session.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**23. Executive session compliance statement.**

Board Clerk Counts read the executive session compliance statement.

**24. Approve academic and coaching extra duty assignments that has been filled to this date.**

A motion was made by Counts, seconded by Tolson to approve the academic and coaching extra duty assignments that have filled to date.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**25. Vote to hire a secondary Math teacher for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Ms. Shatswell, a motion as made by Tolson, seconded by Sellers to hire Daniel Mark Somers, for HS Mathematics teacher for 2016-2017 school year on a one-year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**26. Vote to hire a Indian Camp Music teacher for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Mrs. Moore, a motion was made by Tolson, seconded by Counts to hire Jill Barnes, as an Indian Camp music teacher for the 2016-2017 school year on a one-year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**27. Vote to hire a 7th grade Social Studies teacher for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Mr. Cowan, a motion was made to hire Derral McBride as a 7th grade Social Studies teacher for 2016-2017 school year on a one year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**28. Vote to hire an 8th grade Math teacher for 2016-2017 school year.**

At the recommendation of Ms. Shatswell, a motion was made by Tolson, seconded by Counts to hire David Luelf as an 8<sup>th</sup> grade math teacher for the 2016-2017 school year.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**29. Vote to hire a Business Education/Newspaper teacher for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Ms. Shatswell, a motion was made by Tolson, seconded by Counts to hire Jeffrey S. Williams as Business Education/Newspaper teacher for the 2016-2017 school year on a one-year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**30. Vote to hire a Special Education Paraprofessional for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Mrs. Moore, a motion was made by Tolson, seconded by Counts, to hire Savannah Buck, as a special education paraprofessional for the 2016-2017 school year on a one-year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**31. Vote to hire a Second Grade teacher for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Mrs. Moore, a motion was made by Counts, seconded by Sellers to hire Kamree Wilson, as a second grade teacher, for the 2016-2017 school year on a one-year, non-continuing contract.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**32. Vote to hire a Pre-K-6th Grade Counselor for 2016-2017 school year on a one year, non-continuing contract.**

At the recommendation of Mrs. Moore and Mr. Cowan a motion was made by Counts, seconded by Tolson to hire Kristi DeLapp, as a PK-6<sup>th</sup> grade counselor for the 2016-2017 school year on a one-year, non-continuing contact.

The motion passed with the following vote: Counts aye, Tolson aye, Sellers aye and Bute aye.

**33. Discussion and vote to accept or reject and resignations tendered since the posting of the agenda. None**

**34. New Business**

The district needs to post the vacancy to solicit interested applicants to fill the recent vacancy of Board Seat #3, formerly occupied by Christi McNeil as a result of her resignation. Please post on website and newspaper.

**35. Comments from the board**

Sellers asked if the AD could set up a coaching chain of command for the football program since we do have lay coaches helping the program.

Sellers and other board members also expressed how much Dr. Berry has been appreciated for his time as Superintendent.

**36. Adjourn**

A motion was made by Tolson, seconded by Counts to adjourn at 8:25

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Approved

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Attest