

Pawhuska Public Schools  
Board of Education  
Minutes - Regular Meeting

The Pawhuska Board of Education met in regular session at the Pawhuska Board of Education Administration office, at 1801 McKenzie Rd, Pawhuska, OK, on March 11, 2013 at 5:30 p.m. The agenda was posted at 2:00 p.m., March 8<sup>th</sup>, 2013 in and on the east door of said Administration office, in accordance with Title 25 O.S. Section 311.

**Call to Order and Welcome**

The following Board members were present: President Sellers, Vice President Loftis, Members Bute, Boone and McNeil

**Also present:** Superintendent Berry, Danny Chronister, IT Director, and Minutes Clerk Pitts.

**Visitors:** John Buckley, ARC, Joshua Shoenborn, ARC; Judy Thomas, Missy Culver; Beverly Moore; Libby Strahan; Lynn Fuller; Gerry Craun and Louise Redcorn.

A motion was made by Boone, and seconded by Bute to certify the Annual School Board election results dated 2-12-2013.

The motion was carried by the following vote: Boone aye; Bute aye, Loftis aye; Sellers aye.

Minutes Clerk Pitts administered the Oath of Office to Christi McNeil.

**REORGANIZATION OF THE BOARD OF EDUCATION**

A motion was made by Boone, seconded by Bute to elect Justin Sellers as President of the Board of Education.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Sellers, seconded by Bute to elect Lori Loftis as Vice-President of the Board of Education.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Sellers to elect Tom Boone as Clerk of the Board of Education.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

President Sellers welcomed all visitors. The only comment was regarding a letter from Mrs. Stabler that she does not want school using her land for Golf.

Missy Culver addressed the Board about a new grant Pawhuska was selected to participate in. See attached.

Mrs. Craun updated the Board with RtI results to date. (See attached)

**SUPERINTENDENT'S REPORT:**

Larry Fry, SDE Regional Accreditation Officer should be here between now and mid-April to do our Accreditation Audit.

2013 OSSBA/CCOSA Conference at Cox Convention Center, Aug. 23 – 24, 2013. Please look at calendars let us know if will attend.

District 4 meeting April 4, 2013 in Tulsa Will attend as a group. Everyone except VP Loftis will attend.

Warner Sound has been installing the new sound system at the FB field.

After opening and reviewing bids for the field house foyer roof a motion was made by Loftis, seconded by Boone to accept the best bid from Advanced Roofing Technology, Broken Arrow, OK in the amount of \$48,000.00, with a completion of 90 days.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

John Buckley, ARC Architects addressed the Board with plans regarding athletic facilities.

**CONSENT AGENDA**

After consideration a motion was made by Loftis, seconded by Bute to approve the following:

A. Approved minutes of the February 11, 2013 Regular board meeting.

B. Approved the use of facilities for HS/JH cheer tryouts: Clinic to be held March 11, 12 and 14, 2013 from 4:30 – 6:00 p.m. Tryouts are March 15, 2013. Dates and time of clinic are tentative.

C. Approved the use of the wrestling room for off season practice on Mondays and Wednesday at 6:00 pm. Starts after Spring break and ending the end of June.

D. Approved Special Olympics trip request and use of vehicles to : Area track meet in Dewey, April 13, 2013 and State tracts is May 8-10, 2013.

E. Approved Patty Leach to present HIV/AIDS Prevention education to the 7<sup>th</sup> grade and Sarah Kendrick to present to 10<sup>th</sup> grade students.

F. Approved snow make-up days: April 1, 2013 and May 6, 2013.

G. Approved the purchase of furniture for outdoor classroom at Pawhuska Elementary, to be paid by the activity account. (This expenditure is not listed in the Rules of the Road)

H. Approved Student Activity Account

I. Approved Treasurer's Report and Investment Report

J. Approved Appropriations, Change Orders and Encumbrances:

2012-2013 General Fund appropriations and Enc #'s 169-196, 70151-70152 in the amount of \$22,080.42

2012-2013 General Fund change orders Enc #'s 9, and 59 in the amount of \$6,464.00

2012-2013 Building Fund appropriations and Enc #'s 2149-2150 in the amount of \$4,842.61

2012-2013 Building Fund change orders Enc #'s 2103-2104 in the amount of \$5,500.00

2012-2013 Child Nutrition Fund appropriations and Enc #'s 2225-2226 in the amount of \$7,529.38

2012-2013 Child Nutrition Fund change order Enc # 2209 in the amount of \$500.00

2012-2013 2010 Bond Fund appropriations and Enc #'s 3912-3913 in the amount of \$57,501.60

2012-2013 Gift Fund appropriations and Enc #: NONE

2012-2013 Cas/Flood Ins Fund appropriations and Enc #'s 8604-8605 in the amount of \$534.86

A motion was made by Boone, seconded by Bute to approve Youthworks to use showers during the 2013 Summer.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Boone, seconded by Bute to approve contract with Putnam and Company, after discussion.

The motion did not carry with the following vote: McNeil nay, Boone nay, Bute nay, Loftis, nay, Sellers nay.

After further discussion, a motion was made by Boone, seconded by Bute to table the contract for audit for 2012-2013.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

After discussion a motion was made by Bute, seconded by Loftis to continue our agreement with Oklahoma Department of Human Services (OKDHS) for the school based service workers for the 2013-2014 school year.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Bute to accept the resignation of Teresa Carnagey, HS custodian, effective March 22, 2013.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

#### **NEW BUSINESS: NONE**

#### **COMMENTS FROM THE BOARD:**

Member Bute welcomed Member McNeil to the board.

A motion made by Bute, seconded by Loftis at 6:45 p.m. to move to Executive Session to discuss personnel, employment of custodian for the 2012-2013 school year and re-employment of Encumbrance and Minutes Clerk, Deputy Encumbrance Clerk and Minutes Clerk, Treasurer and Secretary to Superintendent and Deputy Treasurer for the 2013-2014 school year as authorized by Title 25 O.S. Section 307 (B) (1), and Section 307 (B) (1) and discuss any matter where disclosure would violate confidentiality requirements of State or Federal Law, 25 O.S. Sec 307 (b)(7)

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Boone to return to Open Session at 8:30p.m.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

Clerk Boone read the Executive Session Compliance Statement.

After recommendation from Dr. Berry, a motion was made by Loftis, seconded by Bute to hire Ben Claborn as Custodian for the remainder of the 2012-2013 school year on a one-year non-continuing contract.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Boone to approve re-employment of Elizabeth Hembree as Treasurer for the 2013-2014 school year.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Boone, seconded by Bute to approve re-employment of Michelle Malaske as Secretary to the Superintendent and Deputy Treasurer for the 2013-2014 school year.

The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Boone, seconded by Bute to approve re-employment of Heidi Unruh as Encumbrance and Minutes Clerk for the 2013-2014 school year.  
The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Boone to approve re-employment of Sara Pitts as Deputy Encumbrance and Minutes Clerk for the 2013-2014 school year.  
The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

A motion was made by Loftis, seconded by Boone to adjourn at 8:37 pm.  
The motion was carried by the following vote: McNeil aye; Boone aye; Bute aye, Loftis aye; Sellers aye.

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President

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Attest