



# Pacheco Union School District

"Every Student Matters, Every Moment Counts"

7424 Pacheco School Road ~ Redding, CA 96002

Phone: (530) 224-4599 Fax: (530) 224-4591 ~ www.pacheco.k12.ca.us

## Prairie School (TK-3)

20981 Dersch Rd.

Anderson, CA 96007

(530) 365-1801

Principal: Theresa Rubin

Assistant Principal: Tye Burgess

**Superintendent:** Cathy Henderson

### Trustees

George Wold II, President

Margie Palmaymesa, Clerk

Jakob Fuller, Member

Andrew Gumm, Member

John Tetens, Member

## Pacheco School (4-8)

7430 Pacheco School Rd.

Redding, CA 96002

(530) 224-4585

Principal: Cathy Henderson

Assistant Principal: Tye Burgess

## PACHECO BOARD OF TRUSTEES

### REGULAR MEETING AGENDA

Wednesday, December 20, 2023

5:30 PM

Pacheco Elementary School  
7430 Pacheco School Road, Cafeteria  
Redding, CA 96002

### Open Session

- 1.0 Call Meeting to Order & Pledge of Allegiance**
- 2.0 Adopt Agenda**
- 3.0 Reports**
  - 3.1 School Site Report**
    - 3.1.1 Theresa Rubin, Prairie School
    - 3.1.2 Cathy Henderson, Pacheco School
- 4.0 Celebrations – Students of the Month**
- 5.0 Public Forum/Hearing of Persons Wishing to Address the Board**
- 6.0 Reports – Informational only – Clarification as needed**
  - 6.1 PPPTG Report**
  - 6.2 Certificated Report**
  - 6.3 Classified Report**
  - 6.4 District's Report**
    - 6.4.1 Cathy Henderson, Superintendent/Principal
      - 6.4.1.1 Enrollment
      - 6.4.1.2 Athletics Update
      - 6.4.1.3 Bond Committee Update
      - 6.4.1.4 Developer Fee Study
      - 6.4.1.5 NMR New School Site Update
    - 6.4.2 Maintenance/Operations/Transportation
    - 6.4.3 Information Technology

**7.0 Consent Agenda. Action may be taken to approve the following consent agenda items:**

- 7.1 Approve Board meeting minutes of November 15, 2023
- 7.2 Personnel Report – Approval of the Personnel Report
- 7.3 Warrant Report - Ratify payment of warrants as detailed in the report
- 7.4 Approve resignation of Kimberly Graves, SDC Paraprofessional, effective 11/20/2023
- 7.5 Approve resignation of Ashley Herrera, SDC Paraprofessional, effective 11/20/2023
- 7.6 Approve Pacheco CMEA Northern Section Junior High Honor Band Students Overnight Trip to Chico, January 12-13, 2024

**8.0 Discussion/Action**

- 8.1 Annual Organizational Meeting. At this meeting the Board will elect a President from its members and a Clerk.  
Further business of the annual organizational meeting shall be setting of the date, time and location for regular meetings and the authorization of persons to sign warrants. (Education Code §35143 requires that an annual organizational meeting of the Board be held within 15 days after the 2<sup>nd</sup> Friday in December (December 9<sup>th</sup> – 23<sup>rd</sup>, 2023)
  - 8.1.1 Appointment of Board President for 2024
  - 8.1.2 Appointment of Board Clerk for 2024
  - 8.1.3 Approve Resolution 2023-2024 #5, Fixing Date, Time, and Location of Regular Meetings for 2024
- 8.2 Review and approval of First Interim Budget
- 8.3 Discussion and possible approval of Solar Operations and Maintenance Agreement with SitelogIQ
- 8.4 Discussion and possible approval of Amanda Elrod, Enrichment/Independent Study Teacher at Prairie/Pacheco School on the basis of Provisional Internship Permit (PIP)
- 8.5 Discussion and possible approval of Resolution #6 – Revising the Observance of Lincoln Day for 2024-2025
- 8.6 Discussion and possible approval of Resolution #7 – Revising the Observance of Juneteenth in 2024-2025

**9.0 Information/Communication Items (Items included just for your information)**

- 8.1 Pooled Investment
  - 8.1.1 November 2023
- 8.2 Board Correspondence
  - 8.2.1 2022-2023 Developer Fee Report
  - 8.2.2 Upcoming District Events

**10.0 Governing Board Discussion and Suggested Agenda Items/Board Recognition**

- 11.0 Next meeting: Pacheco School, Cafeteria – TBD at Organizational Meeting

**Adjourn into Closed Session**

## Closed Session

### 12.0 Closed Session

- 12.1 Government Code §54957.6  
Agency negotiator: Superintendent  
Employee organization: PDTA
- 12.2 Government Code §54957.6  
Agency negotiator: Superintendent  
Employee organization: CSEA  
  
Government Code §54957.6  
Agency negotiator: Superintendent  
Employee organization: Confidential Management
- 12.3 Government Code §54957.6  
Agency negotiator: Superintendent  
Employee organization: Unrepresented Employees/Administration
- 12.4 Government Code §54957  
Public employee evaluation – Superintendent/Principal
- 12.5 Government Code §54957.6  
Agency negotiator: Superintendent  
Employee organization: Unrepresented Employees
- 12.6 Government Code §54957  
Public employee discipline/dismissal/release/complaint

### Adjourn Closed Session and Reconvene Open Session

## Reconvene to Open Session

### 13.0 Report from Closed Session

### 14.0 ADJOURN

*The Pacheco Union Elementary School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the President of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request. It may be necessary, at times, for the President to limit discussions due to time considerations.*

*Americans with Disabilities Act Assistance Auxiliary Aids and services include a wide range of services and devices that promote effective communications for individuals with disabilities. If you require such assistance, please notify the District office at 225-4599 as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communicating to ensure equal access to Pacheco Union Elementary School District programs and events*

**TO ENSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING:**

**Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw #9322):**

Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

The Board president and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item, informational item or consent item.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

**Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or county office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of county office employees.
7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.