

Registering for a FREE MySchoolBucks Account:

- You will first need your child's student ID number; you may get this number by contacting your child's school or contacting my office.
- Go to the district website at www.whitewrightisd.com then click on Parent/Student Info, then click on the link to myschoolbucks OR go directly to www.myschoolbucks.com - Click **REGISTER FOR A FREE ACCOUNT** and enter the required information.
- Click **FINISH** to complete the initial registration process.

Adding Students to Your Account:

- Once you are logged into your new account, click **MY HOUSEHOLD** from the left-side navigation bar.
- Click **LOOK UP YOUR STUDENTS**.
- Select your child's school from the drop-down box.
- Enter your child's first name.
- Enter your child's last name.
- Enter your child's student ID number. - Click **FIND STUDENT**.
- Click **ADD STUDENT**.
- Click **FINISH** or click ADD ANOTHER STUDENT to repeat the process for additional children.

Making a Deposit:

- From the My Household page, click **MAKE A PAYMENT**.
- Enter the deposit amount for each student account, then click **ADD TO BASKET**. - Review the amount(s) you have entered and click **CHECK OUT NOW**. If you need to adjust an amount click CONTINUE SHOPPING.
- Enter your payment information and click **CONTINUE**.
- If paying with a credit or debit card, enter the three or four digit Verification Code that appears on the back of your card, then click **CONTINUE**.
- Review your order and make sure all deposits are correct, then click **PLACE ORDER**. - Click **PRINT ORDER** to generate a receipt of your transaction in a new window. We recommend that you keep a copy for records. - Click **FINISH** to complete the transaction.

If you have any questions contact Donna Lucas at 903-364-2155 ext. 106 or email at donna.lucas@wwisd.com.