

UNIFIED SCHOOL DISTRICT #377  
REGULAR MEETING  
DECEMBER 12, 2018  
6:30 PM, CENTRAL OFFICE  
EFFINGHAM, KS

***Members Present***

Kelli Bottorff, Barbara Chapman, Nancy Keith, Lori Lanter, Corey Neill, and Greg Smith

***Members Absent***

Lori Jones

***Others Present***

Superintendent Dr. Andrew Gaddis, Principal Deanna Scherer, Principal Mandi McMillan, Dwight Myer, Duane Feldkamp, Judy Chalfant, Bud Chatman, Becky O'Brien, Kathy Baker, and Mary Meyers (Globe).

***Call to Order***

The meeting was called to order at 6:30pm by Nancy Keith.

***Approval of Agenda***

**Motion by Smith, seconded by Bottorff, to approve the agenda as presented. Motion passed 6-0.**

***Hearing of Audience***

None

***Recognitions***

The board recognized the following achievements:

- Meagan Pitts - FFA Master Rituals Secretary
- 1st Place Team at Washburn Math Day
  - Lane Scoggins - 1st place
  - Kayla Vanderpool - 2nd place
  - Sarah Kimmi - 3rd place
- Shawn Boos - All State Honorable Mention Linebacker
- JH Girls Basketball – Undefeated NEKL Regular Season & Tournament Champions
- Sixth Grade Honor Choir – performed at Topeka High School on 12/1
  - Brylyn Jolly, Rebekah Caplinger, Easton Schletzbaum, McKinzee Bauerle, Graci Kimmi, Avery Handke, Abrie Handke, & Caden Behrnes

***Approval of  
Consent Agenda***

**Motion by Bottorff to approve the consent agenda as presented. Seconded by Lanter. Motion passed 6-0.**

The consent agenda included the following:

Minutes of the November 13, 2018 meeting

Financial packet:

JSH Current Cash Balance Report for November 2018  
Elementary Current Cash Balance Report for November 2018  
Elementary Petty Cash Report for November 2018  
Budget Summary of Funds for November 2018  
Cash Summary Report for November 2018  
Bills and claims in the amount of \$172,463.20  
VISA bills

**Approval of Consent  
Agenda (continued)**

Treasurer's report for November 2018

Gifts and Grants:

\$1,000 BCBS Health Habits for Life grant – to the Elementary School

\$1,000 BCBS Health Habits for Life grant – to the Junior-Senior High School

1930 ACCHS Diploma of Mildred Bishop – from her grandchildren and great grandchildren (via Stacey Giles Clark)

\$100 from Atchison Kiwanis Club to the Band

\$50 from the Hiawatha Halloween Parade to the Band

\$165 from the Booster Club to FFA for grilling at the fall banquet

Keystone correspondences:

Board of Directors unofficial minutes for 11/14/2018

Superintendent Advisory Council agenda for 12/11/2018

Parents as Teachers program report

Parents as Teachers liaison meeting agenda

Personnel Report

New hires:

Cory Eckert – interim HS head boys' basketball coach – effective 11/19/2018

Andrew Eckert - interim HS assistant boys' basketball coach – effective 11/23/18

Chase Madden – assistant HS wrestling coach – effective 11/26/18

Katherine Ohnesorge – elementary teacher – effective 12/17/18

James Flint – part-time/substitute custodian - \$8.50/hour

Resignations:

Mary Sullivan – 3<sup>rd</sup>/4<sup>th</sup> grade math teacher – effective 12/21/18

David Martin – HS head boys' basketball coach – effective 11/19/18

Other:

Jarid Siard - Student Custodian - \$8.50/hour

KSDE preliminary legal max letter

Sports complex maintenance fee reimbursement

Food service management company review and minutes

Fidelity Security Life as an employee investment provider

**Leadership Reports**

Mrs. Gracey presented the completed audit report to the board. Formal acceptance will take place next month.

Dr. Gaddis spoke on Mr. Wallisch's report. John Flores will be nominated for the Wall of Fame.

Mrs. McMillan spoke on elementary school happenings. Dibels testing is going on now, but interim assessments have been pushed back to January.

Mrs. Scherer spoke on end of semester activities happening at the junior-senior high school.

Dr. Gaddis updated the board members on Parents as Teachers. The District's parent educator has been given access to a room at the elementary school to meet with families.

**Leadership Reports  
(continued)**

Dr. Gaddis also gave a budget update. It has been mentioned that rather than just adjusting the existing funding formula for inflation, the state legislature may just start over with a new funding formula.

Mrs. Chapman gave a Keystone update.

Mr. Myer gave a transportation update.

Mrs. Chapman, Mrs. Keith, and Dr. Gaddis each spoke on their experience at the KASB convention.

**Fee for Replacement  
Key Cards for Staff**

All buildings are now operating on the same card reader system. When cards are lost, stolen, or damaged, time and money is required to replace these cards. Patrons are assessed a \$10 fee for a replacement card when these events happen to them.

**Motion by Smith to assess a fee of \$10 for all replacement key cards. Seconded by Lanter. Motion passed 6-0.**

**Education Foundation**

There have been discussions about the creation of an education foundation. Foundations that support education qualify for 501(c)(3) non-profit status. These types of foundations are commonly used by school districts to provide a means for patrons to donate funds that would be a charitable contribution tax deduction. If one is to be created, two school board members will need to serve on the board of directors of the education foundation.

**Neill nominated Smith.**

**Smith nominated Neill.**

**Neill nominated Keith.**

**Smith withdrew as a nominee.**

**Lanter seconded the nominations of Neill and Keith.**

**Neill and Keith appointed as member representatives to serve on the Board of Directors for the Education Foundation. 6-0**

**KASB Policy Updates**

First reading only – no action taken.

**Executive Session –  
Personnel**

**Motion by Neill at 7:28pm to enter into executive session to discuss non-elected personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:00pm and to invite Dr. Gaddis, Mrs. Scherer, and Mrs. Gracey as needed. Motion seconded by Lanter. Motion passed 6-0.**

(Gaddis present; Scherer entered at 7:42)

The board resumed in open session at 8:00pm.

***Executive Session –  
Personnel (continued)***

**Motion by Smith at 8:00pm to enter into executive session to discuss non-elected personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:10pm and to invite Dr. Gaddis, Mrs. Scherer, and Mrs. Gracey as needed. Motion seconded by Lanter. Motion passed 6-0.**  
(Gaddis & Scherer present)

The board resumed in open session at 8:10pm.

**Motion by Lanter at 8:10pm to enter into executive session to discuss non-elected personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:20pm and to invite Dr. Gaddis, Mrs. Scherer, and Mrs. Gracey as needed. Motion seconded by Chapman. Motion passed 6-0.**  
(Gaddis & Scherer present)

The board resumed in open session at 8:20pm.

***Personnel***

**Motion by Neill to accept the resignation of Lucretia Stone effective at the end of the semester. Seconded by Lanter. Motion passed 6-0.**

Keith spoke in response to a letter received from the bus drivers requesting a stipend. Although the board appreciates the work they do, the budget will not allow for a stipend to be paid out this year.

***Adjournment***

**At 8:25pm, Smith moved to adjourn the meeting. Motion seconded by Bottorff. Motion passed 6-0.**

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Megan Gracey, Board Clerk