

UNIFIED SCHOOL DISTRICT #377
REGULAR MEETING
FEBRUARY 20, 2017
6:30 PM, CENTRAL OFFICE
EFFINGHAM, KS

Members Present

Barbara Chapman, Tana Hoffman, Patrick Kearney, Nancy Keith, Steve Meeks, and Stephanie Moore

Members Absent

Jeff Martin

Others Present

Superintendent Steve Wiseman, Principal Deanna Scherer, Principal Mandi McMillan, Cy Wallisch (arrived at 7:12), Josh Snyder, Mike Wessel, Dennis Schwarzer, Mitch Oswald, and Mary Meyers, Globe.

Call to Order

The meeting was called to order at 6:30 by Tana Hoffman.

Approval of Agenda

Motion by Kearney, seconded by Keith, to approve the agenda as presented. Motion passed 6-0.

Hearing of Audience

None

Presentations

None

***Approval of
Consent Agenda***

Motion by Kearney to approve the consent agenda. Seconded by Meeks. Motion passed 6-0.

The consent agenda included the following:

Minutes of the January 9, 2017 meeting

Financial Packet: JSH activity reports for January 2017, Elementary activity reports for January 2017, Elementary Petty Cash Reports for July 2016 - January 2017, Cash Summary Report for January 2017, Budget Summary of Funds for January 2017, bills and claims in the amount of \$379,169.38 and the VISA bills.

Treasurer's report for January 2017

Acceptance of gifts and grants:

\$138.08 from Knights of Columbus for special education supplies

Miscellaneous items valued at \$533.43 from OPAA! to the District, JSH, and Elementary

Accept Keystone correspondences as follows:

BOD agenda for 2/15/17

Superintendents' Council Minutes for 2/15/2017

BOD Minutes from 1/18/2017

Mrs. Gracey notified the Board that the KSDE audit resulted in no adjustments to our FTE. The current recommendations from the State to close out their FY2017 budget do not include cuts to school districts.

Mr. Snyder updated the Board regarding upcoming assessments. He stated that he would have curriculum adoptions for next month's meeting. He also said that they are considering a K-6 summer school focused on reading. The summer school would be four days/week for three weeks and funded using Title I funds.

Mrs. McMillan updated the Board on happenings at the Elementary school, Tiger Proud assemblies, accelerated reader, and kindergarten round-up.

Mrs. Scherer spoke on the following:

2/13/17 In-service

Winter sports/activities are wrapping up in the next two weeks.

Atchison County Spelling Bee – Shelby Burge (7th grade) placed second and qualified for the Regional Spelling Bee.

KU Honors Awards – Jacob Chalfant, Ashley Pieper, and Grace Tucking

District Site Council met on 2/15/17

Individual Plans of Study – will be reviewed by parents at spring conferences

Sophomore projects were displayed 2/16/17.

Career Development Day at Atchison High School will be 3/16/17.

NAEP assessments – this week; State assessments – mid-March

CTE Pathways applications due mid-March.

Angie Kimmi – CPM math trainer

Noelle Walters – selected for state department review committee for science standards and the state science assessment

HCC Technical School – looking to schedule a day for 9th & 10th grades to tour

Mr. Wiseman updated the Board on the following:

Transportation Outsourcing - The recommendation given to the Board was to forego further discussion or consideration of outsourcing transportation services. Reasons provided to the board were: 1) safety concerns about losing the ability to be responsive during times of evacuation and relocation of students, 2) loss of control and autonomy over hiring and quality of services provided, and 3) lack of evidence demonstrating significant cost savings over time.

Effingham Community Ball Association - Mr. Wallisch and Mr. Wiseman met with the local ball association in preparation for the upcoming recreation baseball/softball season. It was determined that Mr. Wallisch will be in charge of field preparation on behalf of the association. Mr. English will be in charge of concessions again this summer.

District Site Council (DSC) Update – The DSC met on February 15th. Attendance was small, but mighty. The DSC is a requirement under the new KESA regulations. The DSC will play a key role in the school improvement process over the next five years.

Facilities Fees - Mr. Wiseman is reviewing Facility Usage Fee data from KASB. He plans to submit a new fee structure recommendation prior to the start of the 2017-2018 school year.

**Leadership Reports
(continued)**

Food Service RFP - Mr. Wiseman is working with Mrs. Cattrell, Food Service Director, on the completion of a Food Service Management Contract Request for Proposal. He participated in an hour long RFP training webinar last week. The district will be soliciting Food Service Management companies to submit a contract proposal for the 2017-2018 school year.
Custodial staffing - We have four new student workers who are doing a nice job serving in a part-time role.

Ms. Chapman gave a Keystone update.
Administrator contracts were extended
FY2016 financial statement audit was presented without findings
Medicaid billing

Mr. Wallisch spoke on the following:
Regional Wrestling – Hunter Ostertag and Ryan Hanshaw qualified for State
Makaea Forbes won girls wrestling state championship
NEK League decided not to replace Immaculata
Sent interest letter to TVL and in talks with other schools to form a new league
KSHSAA classification – will probably drop to 2A

**Executive Session –
Student Matter**

Motion by Hoffman to enter into executive session to discuss matters affecting a student in order to protect the privacy interests of the individual(s) to be discussed, and that the board return to open session in this room at 7:38pm. Motion seconded by Kearney. Motion passed 6-0. (Wiseman and Scherer present)

The board resumed in open session at 7:38pm.

Motion by Hoffman to enter into executive session to discuss matters affecting a student in order to protect the privacy interests of the individual(s) to be discussed, and that the board return to open session in this room at 7:55pm. Motion seconded by Keith. Motion passed 6-0. (Wiseman and Scherer present)

The board resumed in open session at 7:55pm.

Motion by Hoffman to enter into executive session to discuss matters affecting a student in order to protect the privacy interests of the individual(s) to be discussed, and that the board return to open session in this room at 8:05pm. Motion seconded by Meeks. Motion passed 6-0. (Wiseman and Scherer present)

Wiseman left at 8:03.

The board resumed in open session at 8:05pm.

**2017-2018
School Calendar**

Mr. Wiseman presented a preliminary draft of the 2017-2018 calendar to the Board. The Professional Development Council will schedule in-service dates this week.

***District Grade Level
Reconfiguration***

The District is looking into the possibility of reconfiguring the grade levels in each building from PreK-K, 1-6, 7-12 to PreK-5, 6-12. The topic has been discussed at the building level, Building Leadership Teams, District Leadership Teams, and at Wednesday night's District Site Council (DSC) meeting. The administration has been tasked by the DSC to gather and distribute information over the next couple months.

***Read-Right
Program Update***

Mr. Snyder gave an update on the Read-Right Program. Two teams of District staff visited the Louisburg and Paola school districts to see the Read-Right Program in action. They concluded that they could probably not implement the program well in an elementary classroom. However, they still want to use the program as an intervention program.

***KASB Policy
Recommendations***

Mr. Wiseman presented KASB Policy Updates.

CN	Public Records
DFAB	Standard of Conduct for Federally Funded Contracts
DP	Collection Procedures
EE	Food Services Management
GAK	Personnel Records
GBU	Ethics
JBC	Enrollment
JBCA	Homeless Student
JBCA	Homeless Students Regulations and Complaint Form
JBCB	Foster Care Students
JBCB	Foster Care Student Regulations
JGC	Health Assessments and Physicals
JGCB	Inoculations
JGFGBA	Student Self-Administration of Medications
JRB	Release of Student Records
MI	Kansas Education Systems Accreditation

Motion by Kearney, seconded by Keith, to approve the policy recommendations as presented. Motion approved 6-0.

ACCHS Early Release

The JSH will be hosting Big 7 League Vocal on Tuesday, March 7, 2017, starting at 3:00pm. Mr. Wallisch has requested that JSH students be released at 2:30.

Motion by Kearney, seconded by Chapman, to approve the early release recommendation as presented. Motion passed 6-0.

Student Trips

February 24, 2017 - Western Farm Show-KCMO - FFA
March 4, 2017 - Regional Science Fair – Keystone (Ozawkie)
March 4, 2017 - Regional Spelling Bee in Topeka
March 16, 2017 - Atchison Career Exploration Fair (11-12th grade)
April 4-5, 2017 - KDOT Safety Conference – Student Ambassadors
April 19, 2017 - Second Harvest--St. Joe, MO – National Honor Society

Motion by Meeks, seconded by Kearney, to approve student trip requests as presented. Motion passed 6-0.

***Executive Session –
Personnel***

Motion by Hoffman to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board return to open session in this room at 8:35 pm. Motion seconded by Kearney. Motion passed 6-0. (Wiseman present)

Wiseman left at 8:30.

The board resumed in open session at 8:35pm.

***Personnel
Recommendations***

Stephanie Moore exited the Board Room.

Resignations/Retirements/Separations

Alicia Cattrell – JSH Language Arts
Bruce Chalfant – Bus Driver – 2/16/2017
Sally Hardy – HS Foreign Language
Ryan Kelly – HS Head Football Coach
Krisha Smith – Elementary Grade 3
Dean Swafford – JSH Vocational

Emergency Substitutes

Melody Barclay
Austin Eckert

Substitute and/or Part-Time Custodians - \$8.50/hour

Cameron Cooper
Spencer McNerny
Nathan Myers
Duane Oswald
Judy Samqua
Sunnie Stanley

Long Term Substitute

Jennifer Gigstad – for Paige Howard, Kindergarten

SPED Mileage

Pamela Gibeson – \$0.75 per mile to transport child to and from school

Fulltime Regular Route Driver

Dwight Myer, compensated according to pay scale, plus benefits

Supplemental Contracts – FY2017

Drew Johnson – JH assistant track
Corey Thomas – HS assistant track

Motion by Chapman, seconded by Keith, to approve the personnel recommendations as amended. Motion passed 5-0.

Stephanie Moore returned to the Board Room.

Administrator Contracts

Motion by Keith, seconded by Kearney, to extend administrator contracts for two years for McMillan, Snyder, Scherer, Wallisch, and Wiseman. Motion passed 6-0.

Adjournment

At 8:37pm, Hoffman moved to adjourn the meeting. Motion seconded by Kearney. Motion passed 6-0.

Megan Gracey, Board Clerk