

UNIFIED SCHOOL DISTRICT #377
REGULAR MEETING
FEBRUARY 13, 2019
6:30 PM, JUNIOR-SENIOR HIGH SCHOOL LIBRARY
EFFINGHAM, KS

Members Present

Kelli Bottorff, Barbara Chapman, Nancy Keith, Lori Lanter, Corey Neill, and Greg Smith

Members Absent

Lori Jones

Others Present

Superintendent Dr. Andrew Gaddis, Principal Deanna Scherer, Principal Mandi McMillan, Cy Wallisch, Dwight Myer, Dan Coder, Corey Hinz, Justin Bottorff, Patrick Kearney, and Mary Meyers (Globe).

Call to Order

The meeting was called to order at 6:30pm by Nancy Keith.

Approval of Agenda

Motion by Smith, seconded by Bottorff, to approve the agenda as presented. Motion passed 6-0.

Hearing of Audience

None

Presentations

Justin Bottorff and Patrick Kearney presented a proposal for a community funded multi-purpose room addition to the junior-senior high school. The board expressed their support of the project.

***Approval of
Consent Agenda***

Keith recognized Dan Coder on his retirement after 36 years with the district. She thanked him for all that he has done over the years and wished him the best in retirement.

Motion by Bottorff to approve the consent agenda as presented. Seconded by Smith. Motion passed 6-0.

The consent agenda included the following:

- *Minutes of the January 9, 2019 meeting

- *Financial packet:

 - JSH Current Cash Balance Report for January 2019

 - Elementary Current Cash Balance Report for January 2019

 - Elementary Petty Cash Report for January 2019

 - Budget Summary of Funds for January 2019

 - Bills and claims in the amount of \$237,519.20

 - VISA bills

 - Cash Summary Report for January 2019

- *Treasurer's report for January 2019

- *Keystone correspondences:

 - Superintendent Advisory Council minutes for 1/8/2019

 - Board of Directors unofficial minutes for 1/16/2019

 - Superintendent Advisory Council agenda for 2/12/2019

**Approval of Consent
Agenda (continued)**

***Gifts and Grants:**

Convertible car seat from the Kansas State Troopers
\$40 from Booster Club for meal expense at Girls Wrestling State Championship.
\$500 stipend from the Kansas School Nurses Organization and Kansas Department of Health and Environment to be used towards the cost of the school nurse conference in July 2019.
\$75 from AJ Rice Estate for health supplies
\$160 from the Knights of Columbus for special education supplies
\$3,000 Annie's Garden Grant for greenhouse

***Personnel Report**

Supplemental contract:

John Kepler – JH Scholars Bowl

Retirement:

Dan Coder – maintenance supervisor – 36 yrs – Effective 6/30/19

Volunteer:

Dorothy Zipp

Resignations:

Denise Coker – elementary aide – effective 2/8/2019

Jeff Henning – bus mechanic – effective 2/19/2019

***Fieldtrips:**

3/20/2019	P. English	Eisenhower Library & Museum
2/12/2019	P. English	We the People State Competition
3/9/2019	M. Oswald	Science Club to Stratata Salt Mine
2/6/2019	Amy Eckert	JH League Vocal
3/3/2019	D. Scherer	Atchison Co. Youth Leadership Workshop
2/2/2019	A. Kerwood	Holton Honor Band
2/20/2019	Bodenhause	Ag Ed VIP Day
2/20/2019	P. English	Selling yearbook advertisements
2/25/2019	P. English	Selling yearbook advertisements
2/22/2019	Bodenhause	FFA – Western Farm Show
3/8-9/2019	P. Chew	Dance team performance at state b-ball

***Fundraisers:**

Elementary student council – selling insulated cups with mascot on them – proceeds to be used for student activities

National Honor Society – Donkey Basketball – proceeds donated to the Ronald McDonald House

***Atchison County Community Schools Education Foundation correspondences:**

Director's meeting agenda 1/28/19

Director's meeting unofficial minutes 1/28/19

Director's meeting agenda 2/1/19

Bylaws

***Kansas Department of Agriculture inspection reports for both the elementary and junior-senior high school kitchens**

***Form 1097 Quarterly QZAB statement**

***Administrative reviews of the School Nutrition Program reports:**

Technical assistance summary of findings

Administrative review summary of findings

Administrative review commendations

Leadership Reports

Mr. Wallisch gave an update on the winter sports and activities.

Mrs. McMillan reported on Elementary School business.

Mrs. Scherer reported on Junior-Senior High School happenings.

Dr. Gaddis gave a legislative update. He also presented projections for the capital outlay fund.

Dr. Gaddis informed the board that we will be assigned a new social worker from Keystone.

Dr. Gaddis also thanked the transportation and maintenance departments for their efforts during this latest string of bad weather.

Auditorium Repairs

Back in November, Board approved going out for bids to repair the water damage to the auditorium. The specs included replacing the tile with an epoxy floor. The bids came in as follows:

Kearney Construction	\$67,456
Michael Hundley Construction	\$69,978

Insurance proceeds would cover \$34,856.25, if repaired in total.

Motion by Neill to rebid for only carpet and sheetrock repairs. Seconded by Lanter. Motion passed 6-0.

Tuck Point & Water Seal

The district requested bids to tuck point and water seal both the Elementary School and the Junior-Senior High School.

Elementary:

Mid-Continental Restoration	\$32,612
MTS Contracting	\$51,780

Junior-Senior High School:

Mid-Continental Restoration	\$52,074
MTS Contracting	\$52,260

Motion by Bottorff to accept bids from Mid-Continental Restoration for tuck point and water sealing the Elementary School for \$32,612 and the Junior-Senior High School for \$52,074. Seconded by Chapman. Motion passed 6-0.

Central Office Boiler Replacement

The boiler at the Central Office has quit functioning. Bids were requested to replace it and came in as follows:

Wheatland Contracting	\$44,945
PCI Mechanical	\$39,833

Motion by Neill to accept the bid from PCI Mechanical for \$39,833 to replace the Central Office boiler. Seconded by Smith. Motion passed 6-0.

Copier Contracts

The district's current copier leases and service contracts expire at the end of June. Proposals have been received from several vendors.

Motion by Smith to give the Superintendent permission to finalize a lease and service contract for copiers for USD 377. Seconded by Bottorff. Motion passed 6-0.

Safety Around the Water

The YMCA in Atchison is offering a Safety Around Water program to our 2nd grade students.

Motion by Lanter to approve the second grade students' participation in Safety Around the Water. Seconded by Smith. Motion passed 6-0.

***March Board Meeting
Date Change***

The March meeting needs to be changed due to a scheduling conflict with the Farm City Banquet.

Motion by Bottorff to move the date of the March regular meeting to Wednesday, March 13, 2019. Seconded by Chapman. Motion passed 6-0.

***School Calendar Changes
for Snow Days***

Due to the number of days that school has been cancelled because of inclement weather, the calendar may need adjusted in order to be in compliance with state statute.

Motion by Lanter to give the Superintendent permission to change the April 1 and May 6 staff development days to student contact days, if needed. Seconded by Smith. Motion passed 6-0.

Capital Outlay Resolution

An additional mill of authority would assist the district in keeping up with the deferred maintenance list and transportation fleet.

Motion by Lanter to adopt the resolution for the authority to levy an additional mill of capital outlay authority. Seconded by Chapman. Motion passed 6-0.

***Executive Session –
Personnel***

Motion by Lanter at 7:42pm to enter into executive session to discuss non-elected personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:30pm. Motion seconded by Chapman. Motion passed 6-0.
(Gaddis & Scherer present; Scherer exited at 8:10pm)

The board resumed in open session at 8:30pm.

Motion by Lanter at 8:30pm to enter into executive session to discuss non-elected personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:45pm. Motion seconded by Chapman. Motion passed 6-0.

The board resumed in open session at 8:45pm.

***Executive Session –
Negotiations***

Motion by Lanter at 8:45pm to enter into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, and that the board returns to open session in this room at 8:55pm. Motion seconded by Smith. Motion passed 6-0. (Gaddis present)

The board resumed in open session at 8:55pm.

Administrative Contracts

Motion by Bottorff to extend contracts to Dr. Gaddis, Deanna Scherer, Mandi McMillan and Cy Wallisch through the 2020-2021 school year. Seconded by Lanter. Motion passed 6-0.

Adjournment

At 8:56pm, Lanter moved to adjourn the meeting. Motion seconded by Bottorff. Motion passed 6-0.

Megan Gracey, Board Clerk