

UNIFIED SCHOOL DISTRICT #377
REGULAR MEETING
NOVEMBER 10, 2014
6:30 PM, CENTRAL OFFICE
EFFINGHAM, KS

Members Present

Tana Hoffman, Brian Jolly, Pat Kearney, Lori Lanter, Mike Lee, Jeff Martin, Steve Meeks

Members Absent

None

Others Present

Superintendent Steve Wiseman, Principal Deanna Scherer, Principal Cy Wallisch, Matt Renk, Julie Dillon, Alison Ostertag, Tenille Forbes, Daryl Forbes, Jennifer Bissell, Michelle Regan, Mike Regan, Diane Kimmi, Jason Kimmi, Amy Stanton, Sayje Parton, Brandi Walker, Gage Walker, Leslie Bosch, Amy Eckert, and Joe Warren, Globe.

Call to Order

The meeting was called to order at 6:30 by Jeff Martin.

Approval of Agenda

Motion by Kearney, seconded by Meeks, to approve the agenda as presented. Motion passed 7-0.

Hearing of Audience

Tenille Forbes spoke to the board about the District motto.
Amy Stanton spoke about education.

Presentations:

Julie Dillon updated the board on curriculum news, the Tutor Zone, the Student Ambassadors and Mentors programs, and the "Great News" letters being sent to parents.

Deanna Scherer presented information to the board regarding the intruder training held last week with students.

Approval of Consent Agenda

Motion by Hoffman, seconded by Meeks, to approve the consent agenda as presented. Motion passed 7-0.

The consent agenda included the following:

- *Minutes of October 13, 2014 meeting
- *Treasurer's report for September, bills and claims in the amount of \$380,492.02, October budget summary of funds, ACCES current cash balance report for October 2014, and the VISA bill.
- *Gifts and Grants
 - \$20 from Donna Fairbanks to FFA (corn shucking donation)
 - \$100 from Ag Risk Solutions, Inc to FFA (corn shucking donation)
 - \$100 from Atchison Animal Clinic to FFA (corn shucking donation)
 - \$100 from Bank of Atchison to FFA (corn shucking donation)
 - \$120.56 free will donations to the Dance Team (bake sale)
 - \$92 free will donations to HS Student Council (pink-out)
 - \$40 miscellaneous donations to Junior Class

- *Approval of Out of District Student Admissions
- *Acceptance of Correspondences
 - Keystone November PAT report
 - Keystone November personnel report
 - Keystone November Superintendent's advisory council agenda
 - Big 7 November agenda
 - Big 7 All Points league standings
 - 377 LCP Model
 - KASB election results tracker
 - Emporia partnership grant project teacher participation agreement
 - METS timeline
 - METS grant correspondence

Leadership Reports

Mrs. Gracey provided the board with the District's preliminary legal max letter from the KSDE. Budget authority is down about \$45,000 from the prior year in the general and supplemental general funds combined.

Mr. Wallisch spoke about attendance at parent-teacher conferences, feedback from new parents to the district, and research and presentation projects going on in the elementary school.

Mrs. Scherer spoke about the upcoming Veteran's Day program, the girls cross country team's performance at state competition, the Cinderella musical held over the weekend, the math club competition at Emporia State University, and progress with the STEM Grant.

Mr. Wiseman briefly discussed the following:

- Keystone's policy for para substitutes
- Keystone's assessment for next fiscal year – expect a minimum 5% increase.
- The District is purchasing a new pressure washer for the bus garage at a price of \$5,860.
- Facility maintenance expenses are up this year
- The food service department received a grant for \$5,800 to purchase two new refrigerators for the kitchens.
- The administration hopes to have a short-term replacement for the JH Math position next Monday. They are working on leads for the 2nd semester.

OLD BUSINESS

Audit Report for Fiscal Year Ended June 30, 2014

The audit report was presented by Jim Long of Karlin & Long at the October 2014 meeting.

Motion by Meeks, seconded by Jolly, to approve and accept the fiscal year 2014 audit report as presented. Motion passed 7-0.

NEW BUSINESS

Personnel

Tenille Forbes, school nurse, has requested a leave of absence for the 2nd semester of FY 2015.

Motion by Martin to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 7:15pm. Motion seconded by Kearney. Motion passed 7-0.
(Wiseman present)

The board resumed in open session at 7:15pm.

Motion by Martin, seconded by Jolly, to release Nurse Forbes from her 2014-2015 contract effective December 16, 2014. Motion passed 6-1 (Lee abstained).

Other Personnel Recommendations:

Mark Wisner – substitute teacher
Aaron Halling – JH wrestling head coach (shared)
Vincent Hooley – JH wrestling head coach (shared)
Ryan Martin – HS boys basketball assistant coach
Mary Sullivan – resignation as JSH academic coach

Motion by Hoffman, seconded by Jolly, to approve the personnel recommendations as presented. Motion passed 7-0.

**Personnel Recommendation
School Nurse**

Motion by Martin to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 7:30pm. Motion seconded by Jolly. Motion passed 7-0.
(Wiseman and Scherer present)

The board resumed in open session at 7:30pm.

Motion by Martin, seconded by Hoffman, to extend a contract to Cheri Hawk as school nurse for the remainder of FY2015. Motion passed 6-1 (Lee abstained).

**Reassignment of Certified
Staff Member**

Motion by Hoffman, seconded by Meeks, to approve the reassignment of Stacy Gaskell from JH Math Instructor to JSH Academic Coach for the remainder of the 2014-2015 school year. Motion passed 7-0.

**Certified Contract
Extension**

Tabled

Student Trips

Soundmasters to Dooley Center for Annual Thanksgiving Dinner
Entertainment
6th Grade Honor Choir members to perform at the KMEA Festival in Shawnee
Mission, Kansas
Elementary School to the JSH Annual Veterans Day program on Tuesday,
November 11, 2014.

**Motion by Jolly, seconded by Lee, to approve the student field trips as
presented. Motion passed 7-0.**

***KASB Delegate Assembly
Appointments***

The Kansas Association of School Boards (KASB) 2014 Convention will be held
in Overland Park, KS December 5-7, 2014 at the Overland Park Convention
Center. The Delegate Assembly will be held on Sunday morning, December 7.

**Motion by Hoffman, seconded by Kearney, to appoint Jeff Martin as
Delegate to represent Atchison County Community Schools at the December
7, 2014 Kansas Association of School Boards Delegate Assembly.**

***9th Grade Health
E-Textbook Adoption***

Tabled

Adjournment

**At 7:34pm, Kearney moved to adjourn the meeting, seconded by Lanter.
Motion passed 7-0.**

Megan Gracey, Board Clerk