

UNIFIED SCHOOL DISTRICT #377  
REGULAR MEETING  
OCTOBER 12, 2016  
6:30 PM, CENTRAL OFFICE  
EFFINGHAM, KS

***Members Present***

Barbara Chapman, Patrick Kearney, Nancy Keith, Jeff Martin, Steve Meeks, and Stephanie Moore

***Members Absent***

Tana Hoffman

***Others Present***

Superintendent Steve Wiseman, Principal Deanna Scherer, Principal Mandi McMillan, Cy Wallisch, Josh Snyder, Paul English, and Ryan Falk, Globe.

High School students: Cameron Cooper, Michael Moeck, Kasey Timmons, Evan Ricketts, Ty Ellerman, and Spencer McNerny

***Call to Order***

The meeting was called to order at 6:30 by Jeff Martin.

***Approval of Agenda***

Revisions to agenda:

Presentations – Science Club moved to November

Consent – PAT reports added

Leadership reports – health insurance documents added

Item 6.04 Audit Report – documents added

Item 7.01 Student Trips – trips added

Item 7.02 Personnel – supplemental recommendations added

**Motion by Kearney, seconded by Meeks, to approve the agenda as amended. Motion passed 6-0.**

***Hearing of Audience***

None

***Presentations***

On behalf of the ACCHS Audio Visual Club, Cameron Cooper addressed the Board about the activities and goals of the new club. The club already films the school's games and theatrical productions. The club would like to start producing a newscast and short film projects. The club is requesting the District purchase equipment totaling \$6,720.90.

**Motion by Martin, seconded by Keith, to approve the ACCHS Audio Visual Club's equipment purchase recommendations as presented. Motion passed 6-0.**

On behalf of the ACCHS FFA, Spencer McNerny and Ty Ellerman spoke about the organization's desire to attend the Denver Stock Show in January, which would be in place of the traditional trip to FFA National Convention. The students indicated that FFA wanted to move away from going to the National Conference every year and instead, only go every other year. The

**Approval of  
Consent Agenda**

plan for off-years is to schedule trips to events, such as the Denver Stock Show.

**Motion by Chapman to approve the consent agenda. Seconded by Kearney. Motion passed 6-0.**

The consent agenda included the following:

- Minutes of the September 12, 2016 meeting

- Treasurer's report for September 2016

- JSH activity reports for September 2016, Elementary activity reports for September 2016, Cash Summary Report for September 2016, Budget Summary of Funds for September 2016, bills and claims in the amount of \$199,759.34, and the VISA bill.

- Acceptance of gifts and grants:

  - To the Elementary School:

    - Assorted school supplies from Luke and Ashley Lott

  - From the PTO:

    - T-shirts for Christmas presents for the kids (about \$3,000)

    - Red Ribbon/Bully Prevention Week items (\$250)

- Accept Keystone correspondences as follows:

  - BOD Agenda for October

  - BOD Minutes from 09/21/2016

  - Sups Agenda for 10/11/2016

- Applications of non-resident students - None

- Accept reports and communications as follows:

  - USD 377 Certified Staff Professional Development Day Agenda for Monday, October 10

  - Added:

    - PAT Report 15-16

    - PAT 1<sup>st</sup> Quarter Report

- Approval of Coaches Handbooks

  - HS Boys Basketball: Handbook, Team Guidelines, Parent Guidelines, and Performance Pyramid

  - HS Girls Basketball

  - JH Boys Basketball

**Leadership Reports**

Mrs. Gracey presented health insurance rates to the board. The employees' rates are changing January 1, 2017. Plans without a spouse are going up 9% from last year. Plans with a spouse are going up 30% from last year.

Mr. Snyder stated that he would have curriculum recommendations next month, after the curriculum council meets.

Mr. Wallisch presented participation numbers for the fall and winter sports. He notified the Board on our regional cross country and sub-state volleyball assignments. He also spoke on the proposed changes in baseball regulations pertaining to mandatory recovery time based on pitch counts.

Mrs. McMillan reported on Elementary School happenings.

**Leadership Reports  
(continued)**

Mrs. Scherer presented ACT results from last spring and reported on other Junior-Senior High School happenings.

Mr. Wiseman reported on the following:

- Custodial staffing update

- Facilities and maintenance update

  - JSH North parking lot pavement repair quotes

  - Baseball/Softball Infields – alternative cost estimate of \$12,250

  - Elementary Roof Warranty update

- Jason Flatt Youth Suicide Awareness Act

- Juvenile Justice Law

- School Bus Drivers' Appreciation Day

- National School Bus Safety Week

- Kindergarten Readiness

- Keystone Superintendents Meeting Review

- Civil Rights Data Collection (CRDC) Update

- Interim Assessments Update

- National Safe Schools Initiative

- NE Kansas Art Educators Forum –Fall 2016 (Monday, November 14 at the JSH)

- KASB - Key Facts about Kansas Education

Barb Chapman updated the Board on Keystone happenings.

Moore left the meeting at 7:11 and returned at 7:24.

**KSHSAA Drone Policy**

Mr. Wiseman presented the new KSHSAA Drone Policy that the Big 7 is considering adopting.

KSHSAA Unmanned Aircraft Systems or UASs (Drone Policy): Unless granted special permission by the KSHSAA Executive Director, the use of drones (UAS) for any purpose is not permitted at any KSHSAA state tournament or postseason game or event. This prohibition applies to all fields of play, courts, arenas, mats, gym floors or pools, and includes a ban on the entire facility being used as part of the KSHSAA event, including the spectator areas and parking areas. During the regular season, member schools should have a drone policy. At no time should a drone be on or over the field of play.

No action taken.

**Spray Paint Policy**

Mr. Wiseman presented his concerns about the Homecoming tradition of spray painting in the parking lots and some of the unintended consequences that seem to go along with this event. The administration was directed to work with the HS Student Council and the JSH student body to promote more responsible behavior.

**KASB Delegate Assembly**

The board was advised of the upcoming KASB State Convention. No board member volunteered to attend.

## ***Independent Audit Report***

Mrs. Gracey notified the board that audit documents were late arriving and would be available for approval at the November meeting. It was noted that the audit was clean with no citations or concerns.

## ***Student Trips***

J. Hawk, 10/5/16, ACT preparatory class @ JDLA  
K. Bodenhausen, 1/12 - 1/14/17, HS FFA to Denver Stock Show  
A. Kerwood, 1/20 - 1/22/17, HS Concert Band clinic @ KSU  
A. Kimmi, 11/15/16, Seniors in Math Club to Washburn University Math Day  
C. Johnson and W. Small, 11/22/16, Grade 2 to The Coterie: Rudolph The Red-Nose Reindeer: The Musical and Kaleidoscope in KCMO.  
A. Eckert, 12/03/16, Kansas Music Educators Association (KMEA) Honor Choir event. A select group of ACCES 6th graders will perform with 200 of the best singers from KMEA NE District. The students will also get to work with a renowned clinician. To be held in Shawnee Mission, KS  
P. English, 12/5/2016, Senior Gov. to State Capitol  
P. English, 2/7/2017, Five Star Leadership to Abilene  
J. Hawk, 02/15/17, National Honor Society to Ronald McDonald House and Children's Mercy - service project  
J. Dobbs and S. Watkins, 05/09/17, Grade 4 students to Butterfly House on the Prairie--Animal Life Cycles and to the Live Animal Education Program @ Topeka Zoo--Animal groups and structures that function to support survival in the wild.  
P. English, 2/27/2017, World War I Museum Tour  
P. English, 3/29/2017, Five Star Leadership to Abilene

**Motion by Keith, seconded by Kearney, to approve the student trip requests as presented. Motion passed 6-0.**

## ***Personnel Recommendations***

Personnel recommendations:

Chris Willis – Emergency substitute  
Adria Simecek – Teacher's aide/para substitute  
Jason Floyd – custodian resignation  
Bob Kiser – HS baseball coach  
Drew Johnson – JH boys basketball assistant coach

**Motion by Chapman, seconded by Keith, to approve the personnel recommendations as presented. Motion passed 6-0.**

## ***Audio Visual Equipment***

See Presentations.

## ***Rural Education Achievement Program (REAP) Grant acceptance***

The District was awarded a REAP grant for \$27,893.

**Motion by Keith, seconded by Meeks, to accept the REAP grant as presented. Motion passed 6-0.**

## ***Request to Observe High School Classes***

Emily Henderson, ACCHS Class of 2016 and student at Emporia State, requested to perform 10 hours of observation in Mr. English's classroom as part of her college coursework. If approved, Emily would observe Mr. English's classes on October 20th and 21st.

***KESA Teams and  
Membership Approval***

**Motion by Meeks, seconded by Keith, to approve the request to observe high school classes by Emily Henderson as recommended. Motion passed 6-0.**

**Elementary Building Leadership Team Members**

PreK-Kindergarten - Brandee Falk  
Grades 1&2 - Wanda Small  
Grades 3&4 - Jennifer Dobbs  
Grades 5&6 - Joe Forbes

**Junior-Senior High Building Leadership Team Members**

Science -Noelle Walters  
Social Studies -Paul English  
Math - Angie Kimmi  
English Language Arts - Sara Bland  
Junior High - Amanda Hughes  
Special Education - Linda Miller  
Counselor - Jenna Hawk

**District Level Leadership Team Members**

Principals - Deanna Scherer & Mandi McMillan  
Character Ed/PBIS Rep - Julie Dillon  
Counselor - Jenna Hawk  
PK-3 Rep - Brandee Falk  
G4-6 Rep - Joseph Forbes  
G7-9 Rep - Amanda Hughes  
G10-12 Rep - Alicia Kerwood  
PK-6 Special Ed Rep - Paula Leidel  
G7-12 Sped Rep - Linda Miller (JSH IRC)  
Classified Rep #1 - Ernie Bautista  
Classified Rep #2 - Cheri Hawk  
Classified Rep Alternate - Angela Webster

**Relationships Team:**

Steve Wiseman (facilitator)  
Jaime Swendson  
Natalie Brammer  
Krisha Smith  
Eileen Montgomery  
Rita Eckert  
Amanda Hughes  
Dalton Minor  
Will Mitchell  
Sara Bland  
Hannah Hoffman  
Pat Battle  
Kayla Bodenhausen  
Paula Leidel

**Relevance Team:**

Deanna Scherer (facilitator)  
Brandee Falk  
Wanda Small  
Steffene Watkins  
Joseph Forbes  
Gentry Linscott  
Courtney Caplinger  
Paul English  
Sally Hardy  
Brenda Kramer  
Julie Dillon  
Dean Swafford  
Linda Miller

***KESA Teams and  
Membership Approval  
(continued)***

Responsive Culture Team:	Rigor Team:
Mandi McMillan (facilitator)	Joshua Snyder (facilitator)
Paige Howard	Anita Stutesman
Courtney Johnson	Charlotte Michel
Jennifer Dobbs	Joyce Thompson
Sheila Chalfant	Alison Ostertag
Amy Eckert	Alicia Kerwood
Paul Courter	John Flores
Nick Fuemmeler	Alicia Cattrell
Mitch Oswald	Noelle Walters
Carol Oliver	Angie Kimmi
Jenna Hawk	Lindsey Cordell
Carolyn Dawson	Jennifer Wiseman
Jeanne Cave	Nicholas Cummings
Melissa Frederick	Judy Jackson

**Motion by Kearney, seconded by Chapman, to approve the KSEA teams and members as presented. Motion passed 6-0.**

***Preferred Vendors***

Electrical:

Hawk Electric	\$50.00/hour
Gerber Electric	\$50.00/hour

Boiler repair:

American Boiler and Mechanical	\$93.00/hour
McElroy's Plumbing, heating, and Air	\$106.00/hour

Window repair:

R&A Glass	\$65.00/hour
Emery glass	\$75.00/hour

Plumbing:

Wheatland Mechanical Contracting	\$40.00/hour
Tate Plumbing	\$45.00/hour

HVAC:

Hay's Plumbing and Heating	\$80.00/hour
Sprang Heating and Air	\$80.00/hour

**Motion by Meeks, seconded by Keith, to approve the preferred vendor recommendations as presented. Motion passed 6-0.**

***Fundraiser Requests***

A. Kerwood (JSH Band), 10/28-11/11/2016, Cherrydale Home Decor

**Motion by Chapman, seconded by Keith, to approve the fundraiser request as presented. Motion passed 6-0.**

***Executive Session –  
Student Matter***

**Motion by Martin to enter into executive session to discuss matters affecting a student in order to protect the privacy interests of the individual(s) to be discussed, and that the board return to open session in this room at 7:55 pm. Motion seconded by Kearney. Motion passed 6-0. (Wiseman and McMillan present)**

The board resumed in open session at 7:55pm.

***Adjournment***

**At 7:55pm, Kearney moved to adjourn the meeting. Motion seconded by Keith. Motion passed 6-0.**

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Megan Gracey, Board Clerk