



# CHARLOTTESVILLE CITY SCHOOLS

## Application for Non-Resident Student Admission School Year 2023-2024

### Student Information

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_  
Street City Zip Code

School Requested: \_\_\_\_\_ Grade for 2023-2024 \_\_\_\_\_

Does the student require special services? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain. \_\_\_\_\_

School currently attending \_\_\_\_\_ Address \_\_\_\_\_

County/City school district in which this student resides: \_\_\_\_\_

Has the student ever been suspended or expelled from school? \_\_\_\_ Yes \_\_\_\_ No

If yes, why? \_\_\_\_\_

Is the student eligible to attend his/her present school for the coming school year? \_\_\_\_ Yes \_\_\_\_ No

Do you currently have other children attending Charlottesville Schools on tuition basis? \_\_\_\_ Yes \_\_\_\_ No

If yes, please list. (1) Student's Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

(2) Student's Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

### Parent/Guardian Information

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip Code

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Are you employed by the Charlottesville City Schools? \_\_\_\_ Yes \_\_\_\_ No

If yes, position \_\_\_\_\_ Work location \_\_\_\_\_

Are you employed by the City of Charlottesville? \_\_\_\_ Yes \_\_\_\_ No

If yes, position \_\_\_\_\_ Work location \_\_\_\_\_

We want to attend Charlottesville Public Schools for this/these reasons: (check all that apply) \_\_\_\_

**Ac Academic Programs**

\_\_\_\_ **Advanced Placement Classes**

\_\_\_\_ **Athletic Programs**

\_\_\_\_ **Special Education Services**

\_\_\_\_ **Fine Arts Program**

\_\_\_\_ **Small class sizes**

\_\_\_\_ **After-school/extracurricular offerings**

\_\_\_\_ **Convenient for working schedule**

\_\_\_\_ **Other**

I have read the attached Policy JECC, Admission of Non-Resident Students, and I certify the above information to be accurate and complete.

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**

**Please submit the completed application to the building-level principal at the school to which you have applied. All applications should be submitted as soon as possible in order for the request to be processed in a timely fashion. Tuition checks should not be submitted with this initial application. Please be reminded that tuition is due on or before August 1, 2023.**

**Approved by:** \_\_\_\_\_  
**Principal**

\_\_\_\_\_  
**Date**

**Approved by:** \_\_\_\_\_  
**Chief Operations Officer**

\_\_\_\_\_  
**Date**

The Charlottesville City School Division is an equal opportunity employer, committed to nondiscrimination with regard to sex, gender, race, color, national origin, disability, religion, ancestry, age, marital or veteran's status, physical or mental genetic information, sexual orientation, gender identity or expression, political affiliation, or any classification protected by applicable law.

This attitude commitment will prevail in all its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business.

The Director of Human Resources shall act as the compliance officer for discrimination issues regarding employees and the general public under Title IX.

The Director of Student Services shall act as the compliance officer for discrimination issues regarding students under Title IX and Section 504 of the Rehabilitative Act of 1973.

Both compliance officers may be contacted at the administrative offices of Charlottesville City Schools, 1562 Dairy Road, Charlottesville, VA. 22903. The phone number is 434-245-2400.