



CHARLOTTESVILLE CITY SCHOOLS

Charlottesville High School

1400 Melbourne Road • Charlottesville, VA 22901 • (434) 245-2410 • Fax 434-245-2610 • www.charlottesvilleschools.org

Dear Parent of a Prospective Non-Resident Student:

Thank you for your interest in Charlottesville High School. Along with the completed, on-line form the required supporting documents are needed to complete the application.

- An unofficial transcript, including current grades
- Attendance records
- Discipline records
- Standardized testing scores (for public school students)

Upon receipt of these items, your student's non-resident application will be considered for enrollment at Charlottesville High School. We will be sending an official records request for these documents, but we ask that you contact your school to have them email, or send via postal mail, the required supporting documents to:

EMAIL

mawyerel@charlottesvilleschools.org

POSTAL MAIL

Charlottesville High School
ATTN: Principal
1401 Melbourne Road
Charlottesville, VA 22901

Please do not submit any payment at this time. You will be contacted for the approval or ineligibility status of the application.

When notified of an approved application, you will need to return to complete the registration process. The Registrar will contact you if any additional documents are needed. After the registration process is finalized, the student will meet with a counselor to set up course choices.

Tuition fees for Non-Resident students at Charlottesville High School will be announced soon. Payment is due in full by August 1 of the school year. Once application approval is completed, you will be contacted by the Division Administrative Office with additional instructions.

Once again, thank you for your interest in Charlottesville High School. We look forward to work with you throughout the upcoming school year.