

Comprehensive Progress Report

Mission: The mission of Elkins Middle School is to provide an equal opportunity to excel academically, and to promote the emotional, physical, and well-being of each individual.

Vision:

Goals:

Our goals: - Our leadership team will inform our staff of the indicators the team has chosen to gain their input when developing our School Improvement Plan. - Our leadership team will place agendas, minutes, and topics in Google Docs for all of the staff to stay current with indicators and the indicators' actions. - Our leadership team will evaluate chosen indicators and share the findings with the staff.



! = Past Due Objectives

KEY = Key Indicator

Core Function:			School Leadership and Decision Making			
Effective Practice:			Expanded time for student learning and teacher collaboration			
!		IH01	The school monitors progress of the extended learning time programs and other strategies related to school improvement.(3981)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Under School Leadership and Decision Making-Aligning the principal's classroom observations with evaluations criteria and professional development, there are three indicators IFO2, IFO6, and IF11 that are similar. IFO2 is dependent on the principal's observations; IFO6 is dependent on the teacher choices based on classroom observations; and IF11 is dependent on ongoing, job-embebbed and differentiated professional development. Our district has the TESS program for professional growth which covers IFO2 and IFO6. Our leadership team states that there are issues with different skill levels in the use of technology. For our classrooms to have the best setting for lessons that meet the needs of middle school students, more technology use is needed with different levels of strategies. These are some suggested ideas from the group. These will be discussed during PLC meetings. 1. Check for practices and best methods among our faculty. 2. Survey the faculty list for needed areas of improvement. 3. Seek assistance from the technology department for troubleshooting. 4. Hope in the future	Limited Development 02/02/2016		

		for a technology specialist to be assigned to our middle school. 5. Seek a list of professional development needs among faculty, such as google docs, guardian, and other resources for teaching and student performance. 6. Share ideas for monitoring the use of the technology carts and who uses these. Does each building have access to carts when needed?			
		Priority Score: 2	Opportunity Score: 2	Index Score: 4	
How it will look when fully met:		Aaron Clark did a survey of the faculty to see what technology needs were requested. Laura Hesse did a survey of the usage of technology purchases. Carts have been purchased for all the sixth-grade classes in 2017. All seventh and eighth-grade students have a one-on-one use of a computer for classroom instruction. Technology instruction was offered to our district faculty during the summer of 2017. During a faculty meeting in March 2018 a list of professional development needs for technology was requested of the faculty. Our district curriculum coordinator requested a list of needs that may be purchased over the summer.		Amy Camp	06/10/2018
Action(s)	Created Date		0 of 3 (0%)		
1	3/29/16	Ms. Camp will make notes of each meeting. With Ms. Drake and others a checklist of tasks and timelines will be created to keep the leadership team focused on the progress of our plan. Ms. Camp will assist with the monitoring of the progress of the group. A calendar will be developed for the three years and outcomes will be noted on each.		Amy Camp	05/26/2019
Notes:		Ms. Camp will be reminding the leadership team of duties, timelines and chores. She will also record the progress of the group during the meetings by taking notes and marking off the checklist that will be created by the leadership team. Fall 2016 the leadership group decided to focus on three overriding goals that include all indicators. These goals are Varied Teaching Strategies, and Classroom Management; Different use of Technology; and Student Academic Growth. There is a chart and calendar which displays this plan.			

2	3/29/16	Proofreading of the Indistar documents and assisting Ms. Drake and the leadership team with reminders of times, chores and meeting agendas as needed.		Amy Camp	05/26/2019
		<i>Notes:</i> It is most helpful to have a person knowledgeable about the Indistar program. The current design of the middle school plan has divided responsibilities among its members, so it will be most helpful to have another eye and assistance to the tasks of the group. Ms. Camp is known as our cheerleader, and therefore can motivate our group to stay focused on the tasks.			
3	4/30/18	Each year the leadership group will seek a list along with the curriculum director and technology director of the district. The list will be presented to the appropriate director for review. The district level administrator will seek funds along with our principal.		Amy Camp	06/10/2019
		<i>Notes:</i> This list has been done for the year 2018.			
Implementation:			01/16/2018		
Evidence		9/27/2017 Records of professional staff development; inventory of computers and visual search of computers and carts of computers; the view of the Indistar program-calendars and meetings; student schedules and lesson plans; notebooks of lesson plans including technology use.			
Experience		9/27/2017 The Indistar program was new and there was not experience with the program. It was important to have another person knowledgeable of the process. Ms. Camp has been assisting Ms. Drake with organizing the forms and process within the program.			
Sustainability		9/27/2017 Ongoing information is shared with the leadership committee, the district technology leaders and faculty. Each year an assessment of the needs of the faculty on technology training by the Northwest Arkansas Service Cooperative; training is provided by the district technology department and training is provided through our professional development. Our middle school is one on one with computers and students. Technology has been a priority for student learning.			

Core Function:	Curriculum, Assessment, and Instructional Planning
Effective Practice:	Engage teachers in aligning instruction with standards and benchmarks

		IIA01	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(88)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Content area units are insufficient and teachers are needing guidance. There is a need for communication across all grade levels to support decisions of chosen standards within the units. Teachers have not had time to have assurance as to their choices for lesson plans and student learning. In the spring of 2018 our curriculum director, Paula Wheeler, shared the Springdale School District website of the "Race to the Top" Curriculum work that was created out of their grant. For each grade and academic area, the district has prepared lesson plans, coded the lesson to the state standards and assisted the teacher with test examples and goal expectations. Our teachers were able to view each area by grade and share comments with other teachers. Ms. Wheeler guided the faculty through the lessons and also shared the contact person who worked on the projects. The faculty evaluated the lessons plans as beneficial.	Limited Development 01/21/2016		
How it will look when fully met:			Lesson Plans reflect specific standards of the Arkansas Frameworks in each academic area. Each teacher maintains a notebook of collected lesson plans with noted standards. During early dismissal days or before school in-services, academic content areas teachers meet and view overriding weaknesses and strengths of students groups and grade groups (vertical alignment) within school level and also district levels. The leadership group will provide a schedule per year and time frame for ongoing discussions. This will need support from school building administration and district level administration. The focus of this plan will be to streamline the lesson plans, standards, teaching strategies and needed materials to support student learning. State assessments will show performance and growth in student learning. Each year the group will disaggregate the results for curriculum and instructional strategies.		Gina Sickmiller	06/05/2020
Action(s)	Created Date			0 of 4 (0%)		
1	3/15/16	The middle school leadership team is collecting curriculum and pacing guides from surrounding districts. These documents will be reviewed and pull out appropriate skills corresponding to their curricular needs. It was noted by the group that science and math standards will need to be reviewed at such time the district receives the new standards.			Gina Sickmiller	06/04/2020
Notes:			The grade level teams have been meeting and each academic area will have a curriculum guide with pacing guide gathered in the spring of this year. Each academic teacher has been provided time to work on this assignment.			

2	3/15/16	The middle school leadership teams have determined that after the curriculum and pacing guides are collected, the middle school staff will horizontal align this material to each grade level and each content area.		Gina Sickmiller	06/04/2019
<i>Notes:</i>					
4	3/15/16	The middle school leadership team and all faculty will review the results of the ACT Summative which is our state-mandated test. With this process, the teachers will evaluate student progress and set goals for growth for the current school year. Strengths and weakness of group results and on individual student results will be evaluated. During this process, needed teaching strategies, needed materials, and needed technology skills will be assessed for professional development or purchases.		Gina Sickmiller	05/19/2019
<i>Notes:</i>					
5	9/27/17	The middle school leadership team will review the ACT Aspire periodicals (classroom and interms). Testing language, content analysis, testing format, and student testing skills will be the focus.		Deborah Drake-Gordon	05/15/2019
<i>Notes:</i> This is an ongoing routine of the "back to school" process. The principal and the counselor review the test scores along with academic leaders. Our teachers want to know the results of their students.					

Core Function:			Classroom Instruction			
Effective Practice:			Expect and monitor sound instruction in a variety of modes			
		IIIA01	All teachers are guided by a document that aligns standards, curriculum, instruction, and assessment.(110)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			A document will be created in each grade level and academic area to show evidence of standard alignment, curriculum, instuction and assessment. The document will include teacher lesson plans, calandars, professional development, list of resources and examples of student assignments and assessments. Alignment with previous grade level, current grade level, and next grade level provides the teachers sequential support for student learning.	Limited Development 01/21/2016		
<i>How it will look when fully met:</i>			Each grade level teacher will have a pacing guide; reference to Arkansas Standards; curriculum guides and lesson plans. Each grade level teacher will have building visits with other persons in his/her academic areas about student performances. Each grade level teacher will review the spring assessment results and make a list of the strenghts and weakness of the former class group. These will be shared with the department, so as to determine accellerated areas and remediationl areas of the grade group.This will be a yearly routine. After the first		Hailey Smith	06/30/2019

		year of development, then the middle school building will meet with the elementary to share findings. Then the middle school building will share information with the high school. Communication between grade personel and building personel will be documented.			
Action(s)	Created Date		0 of 5 (0%)		
1	3/29/16	Each teacher leader in subject groups per grade will gather pacing guides, curriculum guides, and sample lesson plans. These may be examples from other school districts or ADE documents.		Laura Hesse	05/23/2019
		<i>Notes:</i> At the beginning of the school year and at the end of the school year, each teacher will work toward this outcome. There needs to be a reminder in advance that this is an expected goal.			
2	3/29/16	Shared time and discussion would benefit our faculty in gaining confidence with curriculum through studying standards and pace guides. Meeting time will be set aside to provide this opportunity for the faculty.		Steve Denzer	06/01/2019
		<i>Notes:</i> Please be an advocate for support of set aside time for faculty. Provide curriculum professional development per academic area for these studies. Seek assistance from the Curriculum Coordinator and Federal Aid Coordinator.			
3	3/29/16	Discussion with other building level administrators as to the need of this goal across the district. If other principals concur, then it would be helpful for set aside time to be arranged for discussion, especially if math teachers can visit with other math teachers (K-12); if science teachers can visit with other science teachers (K-12); English teachers with English teachers, etc. Since our district is small and each grade level teacher is responsible for the student growth in each academic area of his/her assignment, the district population would benefit from the communication of grade to grade level faculty discussions. Confidence in the curriculum development and faculty knowledge of grade level responsibility will benefit our student learning and student confidence too.		Jane Vaught-Simmons	06/01/2019
		<i>Notes:</i> This goal will be difficult at first because each level teacher needs assurance that his/her ability is not the issue. This goal will assist the growth of our curriculum throughout the district and the teacher will not be alone to maintain all the responsibility of student performance. This is a team building goal to create curriculum alignment and the outcome intent to share, shine, and acknowledge the talents among our faculty. In the early dismissal days 2016-2017, our district has introduced a program called Empowering Writers which is introduced across the			

		curriculum. Writing was a weakness across our district which was viewed in our ACT Aspire Scores-the current 7th graders scored 44% compared to the AR 42% and Nat 42%; the current 8th graders scored 39%, compared to AR 28% and 26% Nat; current 6th graders scored 5%, compared to AR 20% and Nat 26%. Last year 8th graders scored 34% compared to AR 23%, and Nat Nat 26%. There are two variable that may increase our scores on the ACT Summative next year: there will be an increase of approxiamately 10 minutes and the introduction of Empowering Writer across the curriculum. A comparison of scores will be viewed in the fall of 2017.			
4	3/29/16	After the first year and teachers are confident in each grade level curriculum plans, then, a shared time will be arranged so the teacher may meet with the middle school level teachers in each academic area.		Steve Denzer	05/22/2019
<i>Notes:</i> For the first year the focus will be for the grade level subject areas, then the process will include the grade level above and below. The goal is for the middle school level to be complete the first year.					
5	3/29/16	In year two, the academic teachers will begin to communicate with other level academic teachers. Suggestion will be the high school then the elementary. If the middle school would meet with the elementary first then gaps will be created between the eighth grade and ninth grade. Curriculum development must be lead by the high school academic areas because their plan must meet percentage of students who graduate, attend college and have career ready skills. These goals can not be accomplished by the high school alone. Middle school level makes great strides in high school readiness. High expectations must be accomplished by the structure of curriculum development, faculty communications, and time spent on tasks.		Steve Denzer	06/01/2019
<i>Notes:</i> Gain support from high school, curriculum coordinator and federal coordinator. This can not be just a middle school goal.					