

Comprehensive Progress Report

Mission: Mission Statement: The mission of Elkins High School is to prepare students to enter the workforce or pursue post-secondary education by utilizing varied resources including technology to enhance learners' experiences and to strengthen learners' academic and social foundations through challenging real-world experiences.

Vision:

Goals:

Our goals: - Our leadership team will inform our staff of the indicators the team has chosen to gain their input when developing our School Improvement Plan. - Our leadership team will place agendas, minutes, and topics in Google Docs for all of the staff to stay current with indicators and the indicators' actions. - Our leadership team will evaluate chosen indicators and share the findings with the staff.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		School Leadership and Decision Making			
Effective Practice:		Establish a team structure with specific duties and time for instructional planning			
	ID04	All teams prepare agendas for their meetings.(39)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Not all meetings are using the same template for their meeting agendas. Teams need to establish procedure for saving and storing meeting agendas and minutes.	No Development 11/18/2015		
		Priority Score: 3 Opportunity Score: 3 Index Score: 9			
How it will look when fully met:		All teams will use the same agenda and format using google docs to store the meeting agendas and minutes. File folders for each team will be set up in which to place meeting agendas and minutes. Screen shots will be taken for documentation of this objectives.	Objective Met 05/11/18	Mackenzie Robertson	05/24/2018
Action(s)	Created Date				
1	2/8/16	The committee will select a common agenda using the model agenda provided for all formal meeting to utilize.	Complete 08/31/2015	Angie Kichline	09/03/2015
Notes:					

2	2/8/16	The leadership committee will determine formal meetings which will be required to utilize the common agenda. The meeting agenda and minutes will be placed in google docs.	Complete 09/11/2015	Angie Kichline	09/15/2015
Notes: Leadership teams for the formal meetings are utilizing the common agendas.					
3	2/8/16	Leadership committee and the principal trained the entire staff on accessing google docs and discussed the process of utilizing google docs for information on formal meetings.	Complete 09/02/2015	Paula Wheeler	09/05/2016
Notes: There were faculty members who were not in the faculty meeting. Paula Wheeler meet with them at a later date to train them in google docs and to explain the utilization of google docs for information on formal meetings.					
4	2/8/16	A leadership team member will check the meeting agendas and minutes at the end of every nine weeks to watch over the utilization of agendas and minutes in google docs.	Complete 05/09/2018	Angie Kichline	05/24/2018
Notes:					
Implementation:			05/11/2018		
Evidence	5/11/2018	The google drive has minutes from each of the PLC core teams using the same format that was developed by the leadership team.			
Experience	5/11/2018	The teams became unified in using the same format for recording their minutes.			
Sustainability	5/11/2018	The leadership team will continue to monitor the google drive to ensure the PLC teams and other teams will update their minutes.			

Core Function:		School Leadership and Decision Making			
Effective Practice:		Align classroom observations with evaluation criteria and professional development			
	IF02	The Leadership Team reviews the principal's summary reports of classroom observations and takes them into account in planning professional development.(66)	Implementation Status	Assigned To	Target Date
Initial Assessment:		The Principal will submit the summary reports to the leadership team to plan professional development for the following school year.	Full Implementation 11/18/2015		

Core Function:		Classroom Instruction			
Effective Practice:		Expect and monitor sound instruction in a variety of modes			

		IIIA01	All teachers are guided by a document that aligns standards, curriculum, instruction, and assessment.(110)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Elkins High School currently is currently working on implementing this indicator. Anticipated complete implementation date is May 2018.	Limited Development 11/23/2015		
How it will look when fully met:			Curriculum Pacing Guides for each grade level and subject matter will be created.		Anna Bagwell	05/25/2019
Action(s)	Created Date			0 of 4 (0%)		
1	3/29/16	Decide on format for pacing guide in leadership team.			Anna Bagwell	05/18/2019
<i>Notes:</i>						
2	3/29/16	Have PLCs work on pacing guides.			Anna Bagwell	10/01/2018
<i>Notes:</i>						
3	3/29/16	Align pacing guides to progress monitoring assessments.			Anna Bagwell	10/01/2018
<i>Notes:</i>						
4	3/29/16	After receiving test results, the pacing guides will be evaluated to look for gaps.			Anna Bagwell	05/01/2019
<i>Notes:</i>						

Core Function:			Student-Focused Learning			
Effective Practice:			Social/Emotional Competency: Provide instruction, modeling, classroom norms, and caring attention that promotes students' social/emotional competency			
		SE02	All teachers teach and reinforce positive social skills, self-respect, relationships, and responsibility for the consequences of decisions and actions.(5543)	Implementation Status	Assigned To	Target Date
Initial Assessment:			The Leadership Team will have to look a programs that will allow the teachers to implement the teaching of these skills through Elk Lab.	No Development 05/11/2018		
How it will look when fully met:			All students will take a self awareness quiz on social skills, self-respect, relationships, and responsibility for the consequences of decisions and actions using a rating scale. The objective will be met when 80% of the students score within a rating of 4 and 5.		Kelley Hipps	12/14/2018
Action(s)	Created Date			0 of 3 (0%)		
1	5/11/18	Leadership Team will review curriculum that could be implemented in Elk Lab to meet this goal.			Kelley Hipps	09/01/2018

<i>Notes:</i>					
2	5/11/18	Elk Hour Teachers will teach curriculum to all students in Elk Hour.		Kelley Hipps	11/15/2018
<i>Notes:</i>					
3	5/11/18	Students will complete self awareness assessment on social skills, self-respect, relationships, and responsibility for the consequences of decisions and actions.		Kelley Hipps	12/15/2018
<i>Notes:</i>					