



Elkins School District
Alternate Method of Instruction (AMI)



AMI Day # 1

School Name	Elkins High School
Teacher Name	Amanda Coleman
Subject / Course Name	CBA
Assignment Description	ONLINE: PAPER HARD-COPY:
Contact Information	PHONE/TEXT: (if teacher wants to give out this information) EMAIL ADDRESS: acoleman@elkinsdistrict.org OTHER: (maybe website, google, remind app, etc.)

Assignments will be graded and entered into the gradebook according to the teacher's grading system. Attendance will be recorded based upon completion of the assignment.

Use Drawing Tools to Create Your Own Super Hero Logo

Objective: Create your own super hero logo using the drawing tools.

Directions:

1. Open Word
2. Change the Orientation to Landscape
3. Save the file as SUPERHERO_LOGO_YOUR_NAME
4. Click the Insert Tab
5. Right-click on the **Shapes** button
6. In the Shortcut menu, click on Add to Quick Access Toolbar
7. On the Quick Access Toolbar, click the down arrow beside the Shapes button.
8. Choose a shape from the gallery
9. Click and drag in the document to draw the shape.
10. Using a minimum of 6 shapes, create a logo for yourself.
11. Use a variety of fill colors (minimum of 3)
12. Format borders
13. Change the **order** of the images by right-clicking on them and choose from the following options
 - a. Send to Back
 - b. Bring to Front
 - c. Send Backward
 - d. Bring Forward
 - e. Send Behind Text
 - f. Bring In Front of text
14. To copy shapes remember that you can select the image, hold Ctrl and click and drag the image
15. Flip and rotate as needed using the rotate handle and/or the flip/rotate button on the Format tab.
16. Insert a WordArt with your superhero name on it.
17. Click on the Home Tab
 - a. Editing group
 - b. Select button down arrow
 - c. Select Objects
 - d. Click and drag so that all of your graphics and images are selected
 - i. You should see adjustment handles on all of the graphics.
18. Right-click on the selected graphics and choose Grouping and choose Group.
 - a. Resize the graphic to be about 6" tall
19. On the Format Tab

- a. Click the Position button
- b. Select the Middle Center with Square Text Wrapping option.

20. Resave the document

21. Place an Art page border around the page.

22. Insert your footer with **path and filename** and current **date and time**

23. **Upload to Classroom if you have Internet Availability**



RUBRIC for Super Hero Logo Project

Saved correctly	1	
Minimum of 6 shapes (4 different shapes (-2))	6	
Minimum of 3 fill colors	3	
Formatted borders	2	
Ordered	2	
Grouped and resized to 6"	2	
Centered in the middle of the page	1	
Art Page border	2	
Footer with file name and path	1	
Total	20	