

## **7.17— FOOD SERVICE PREPAYMENT**

Meals, a la carte, or other food and beverage items may be purchased by either providing payment for the items at the time of receipt or by having a prepaid account with the District that may be charged for the items. Parents, or students choosing to do so, may pay in advance for meals, a la carte, or other food and beverage items through any of the following methods:

- Submitting cash or check payment to Elkins School District to be turned into the food service department in each building;
- Depositing funds through the District's online service, EZSchoolPay website <http://www.ezschoollpay.com>, which includes a service fee;

Students must have payment in hand or enough money in the student's prepaid account to purchase a la carte food items. Students will not be allowed to purchase a la carte items once their balance drops below zero.

A student's parents/guardians will be contacted by authorized District personnel regarding a student's prepaid account balance when the account drops below zero and becomes a negative balance

### **Unpaid Meal Access**

In accordance with Arkansas law, the District allows students whose accounts do not have enough funds to purchase a meal to receive an unpaid reimbursable meal at no charge. The District will notify a student's parents:<sup>7</sup>

- When the student's prepaid account balance has dropped to the point that the student will begin receiving unpaid meals; ~~and~~
- Each time the student receives the first unpaid meal after money has been deposited into the student's prepaid account; and
- After the student has received five (5) unpaid meals.

Students who have submitted proper documentation to receive a meal modification in accordance with Policy 4.50—SCHOOL MEAL MODIFICATIONS shall receive the same type of modification for an unpaid meal.

Legal References:     Commissioner's Memo CNU-17-003  
                              Commissioner's Memo CNU-17-024  
                              A.C.A. § 6-18-715

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