

Mrs. Diana Hernandez, Principal

English Learner Advisory Committee (ELAC)

September 28, 2023

3:00 PM, Auditorium

AGENDA

Attendees- Diana Hernandez, Arthur Tashkesen, Patrice Simmons, Diana Hill, Alvina Hovhannisyan, Juan Gutierrez, Wartouhi Alepaoughilian, Marina Krepko, Iryan Rebizant, Alena Korostelera, Heghine Musayelyan, Mari Gonzalez, Alsu Tovobelova, Edgar Alvarez

I. Welcome & Introductions

Mr. Tashkesen welcomed the parents, introduced the staff, let parents know that there is child care during the meeting. Meeting called to order at 3:12pm.

II. Old Business

III. New Business

- ELAC Member Training

Mr. Taskesen spoke about the members' responsibilities. They can give input and have a say in how the school is run. He introduced Robert's Rules of Order, motions and votes.

example; "I make a motion to approve the meetings", someone will second and the group will vote to approve or not approve

-ELAC Bylaws

Bylaws contain articles that govern who the ELAC operates, they can be changed as needs

-ELAC Member Nominations & Election

Mr. Tashkesen showed members who won a majority via EL Parent voting. Hegheine (parent) might become the Chairperson. Other committee roles will be decided.

-District ELAC Member Nominations & Election

Our chairperson (possibly Hegheine) is our representative for the District ELAC, represents Cerritos at the district level

- English Learner Program

--Identification-home language survey, welcome center, Initial ELPAC and identification of English level proficiency

--Assessment-Initial ELPAC (taken once) and Summative ELPAC (taken annually each year that they are identified EL student, once they pass they graduate out of the EL program)

--Program Placement-Variety of ELD Proficiency Levels

Emerging- Program 1

Expanding-Program 2

*should be fluent in 4-5 years

- Parent Notification Letters (Annual & Initial)

Initial ELPAC letter states what score student received from district examine

Annual ELPAC letter states scores from CAASPP, ELPAC and other annual assessments

- English Language Development Program and Instructional Materials

Teachers are required to provide instruction to English Learners. Lessons are delivered by classroom teachers and are based on state standards. Students are provided with designated ELD workbooks to learn grammar, writing, etc. ELD instruction is integrated across all subject areas.

- English Language Development Goal 3, School Plan for Student Achievement
Main job is to work on SPSA-general information, school vision and mission, school profile, comprehensive needs assessment and analysis, description of barriers, school goals, etc.
We have series of goals for English Learners in reading, writing, etc.
- Uniform Complaint Procedure (UCP) & Williams UCP
This document is posted throughout every room and classroom in the school. States that the school should be safe and clean. Students should have a teacher in the classroom and the necessary textbooks and supplies. If the school is absent of these items a complaint can be filed.
- LCAP Webinar
School Districts in California are required to have a three year plan. This an accountability plan to explain and ensure that school districts meet goals. Parents are able to contribute to this plan through attending meetings and give input. There is a link to information in Parent Square.

IV. April 2023 Minutes [22-23 ELACMinutes 04-13-2023.DOC](#)

Minutes must be submitted to the district, county, state to ensure that we are having our meetings and following the ELAC structure. We must approve the accuracy of the minutes.

Dr. Hernandez made a motion to approve the minutes from the April 13, 2023 meeting. Hegheine seconded the motion. The minutes were approved.

V. Future Meetings

- Thursday, November 16, 2023 3:00 PM School Auditorium
- Thursday, January 18, 2024 3:00 PM School Auditorium
- Thursday, April 18, 2024 3:00 PM School Auditorium

VI. Reports

- Dr. Hernandez
Dr. Hernandez spoke about the commitment that we have to helping our English Learners acquire proficiency in English. The skills and strategies used to support English Learners support all students. She shared her own experiences as an English Learner. She spoke about communication methods and translation-parent square, Sunday message, etc. She wants parents feel empowered, able to give input and know that they are needed on campus. Spoke about events upcoming: coding showcase, spirit assembly, monthly heritage recognitions, etc.
- Ms. Simmons
She wants lots of support. She mentioned that she has volunteer papers, everyone is welcomed. She hopes to see the parents in the Parent Center at our school.

VII. Adjournment

(Compliance topics covered at *this* meeting and reflected in minutes.)

Mr. Taskesen motioned to adjourn at 4:06pm, Seconded by Heghine. Meeting adjourned.

	1.0(c) Assist in the development of a school-wide needs assessment
	1.0(c) Assist in the development of ways to make parents aware of the importance of school attendance
	1.0 (d) Advise principal and staff in development of site plan for ELs

	1.0 (d) Submit site plan for ELs to SSC for inclusion in the SPSA
9/28/23	1.0(e) Members receive training as to their legal responsibilities and how to carry them out.
9/28/23	1.3 Elect one member to the DELAC
	1.2 Designate existing school committee to fulfill legal responsibilities of ELAC (optional)