

BOARD OF EDUCATION MEETING

December 10, 2018

ROLL CALL

The regular meeting of the Board of Education was held at the Education Service Center and was called to order by President Steve Helm at 6:30 pm with Mr. Nick Hatcher, Mr. Travis Combs, Mr. Stewart Cauble, Mr. Alan Brown, and Mr. Royce Kitts in attendance.

Mrs. Renae Hickert, Mr. Jerry Clay, Mr. Chad Mease, Mr. Rusty Tuman, Mrs. Sheri King, Mrs. Lana Evans, and Mrs. Vicki Adams were also in attendance.

OPENING PRAYER

Pastor Jim Garcia led the opening prayer.

MINUTES APPROVED 11-5-18

1. Motion by Hatcher, seconded by Brown, to approve the minutes of the November 5, 2018 Board of Education meeting.
Motion carried 6-0.

AGENDA APPROVED

2. Motion by Cauble, seconded by Hatcher, to approve the agenda as presented with the addition of 7.3 Executive Session and 8.3 Early Graduation. Motion carried 6-0.

GOOD THINGS

3. Teacher of the Month - Jodie King - Bright Start ELC
Sunflower Elementary - Students - Positive Character Traits
Masonic Teacher & Student Awards:

<u>School</u>	<u>Teacher Name</u>	<u>Student Name</u>
Bright Start ELC	Jodie King	Azaria Hamilton
Cottonwood Elem.	Morgan Potts	Miley Puerto
MacArthur Elem.	Betty Clifton	Valente Parra
Meadowlark Elem.	Jessica Graham	Oscar Chitic Sabal
Prairie View Elem.	Abby Guthrie	Cadence Brock
Sunflower Elem.	Corrie Garcia	Lynette Alonso
Eisenhower Middle	Nick Zimmerman	Hudson Brown
Seymour Rogers Middle	Sena Hough	Alexis Viscarra
Liberal High School	Lisa Owens	Savanna Hebbert

SUPERINTENDENT REPORT

- Mrs. Renae Hickert presented the following for information:
- a. Administration Standards Selection for 2019-2020 School Year

**DIRECTOR OF
BUSINESS
REPORT**

Mr. Jerry Clay presented the following for information:

- a. Activity Funds
- b. Credit Cards
- c. Sales Tax

**DIRECTOR OF
SECONDARY
EDU. REPORT**

Mrs. Sheri King presented the following for information:

- a. LHS Campus Security
- b. Concurrent/Dual Credit Courses between LHS/SCCC

**DIRECTOR OF
ELEMENTARY
EDU. REPORT**

Mrs. Lana Evans presented the following for information:

- a. Redesign Update

**DIRECTOR OF
OPERATIONS
REPORT**

Mr. Chad Mease presented the following for information:

- a. Cottonwood & Sunflower Kitchen Remodel
- b. Washington & McDermott Asbestos Abatement
- c. Washington & McDermott Demolition
- d. Elementary School Storage Buildings
- e. LHS Science Remodel
- f. McKinley Code Footprint
- g. Marlite Project #3

**CONSENT
AGENDA**

- 4. Motion by Combs, seconded by Cauble, to approve the items listed in the consent agenda. Motion carried 6-0.

Gift

- a. Approval to accept the gifts from Weatherford, Liberal Iron and Metal, and Jeremy Call for LHS metal classes

Staff Travel

- b. Approval of Staff Travel:
Success For All Experienced Sites Conference in
New York City, NY
3/17/2019- 3/20/2019
Lana Evans, Amy Cospers, Gena Hampton, and 1 (TBD).

**Grant Award- BCBS
of Kansas Foundation**

- c. Approval to accept the \$1,000 grant frp, the Blue Cross Blue Shield of Kansas Foundation on behalf of Cottonwood Elem.

Surplus

- d. Approval to declare 794 Gen2 iPads as surplus

**Student
Overnight
Activity Trips**

- e. Approval of Student Overnight Activity Trips and Sunday Travel:
1/3/19- 1/5/19, Drama Club, Wichita, KS
1/13/19, Vocal Music (Sunday Event), Wichita, KS

**Board Policies
Revision Approval**

- f. Approval of Revisions of Policies BCBG, BCBK, DFE, GAAF, IDACA, and Removal of Forms in Policy EBC

Employment

- g. Certified Employment
1/7/2019, Nancy Flores Delgado, Kindergarten, Prairie View
1/7/2019, Melisa McCormick, 4th Grade, MacArthur
1/7/2019, Jennifer Mendez, 3rd Grade, Prairie View

- h. Classified Employment
12/5/2018, Maria Andrade, Building Para, Meadowlark,
Nidia Calderon, 11/20/2018
11/5/2018, Christina Carrion, Building Para, SRMS, N/A
11/14/2018, Irene Gasca, Substitute Custodian, District, N/A
11/9/2018, Aylin Gomez, Building Para, Prairie View,
Bianca Monarca, 11/9/2018
11/14/2018, Josefina Gonzalez, Substitute Custodian, N/A
11/9/2018, Chelsea Hawkins, Kindergarten, Meadowlark,
Kristine Ramirez, 11/5/2018
12/4/2018, Bertha Hernandez, Substitute Custodian, District, N/A
12/1/2018, Carlos Hernandez, SPED Para, LHS,
Keynitra Houston, 5/25/2018
12/4/2018, Samantha Holcomb, Bus Aide/Substitute Bus Driver,
Bus Barn, Pauline Reyes, 11/20/2018
11/16/2018, Karen Ortiz, ECSE Para, Bright Start ELC,
Porfiria Villanueva, 11/20/2018
11/14/2018, Noah Perez, Substitute Custodian, District, N/A
11/12/2018, Valeria Reyes, ECSE Para, Bright Start ELC,
Tamara Andrews, Transferred
12/4/2018, Bertha Russell, 4th/5th Grade Para, Meadowlark,
Deanna Bermudez, 12/6/2018

**Resignations/
Retirement**

- i. Certified Retirement/Resignations
12/4/2018, Melissa Abla, Intensive Reading, SRMS
12/21/2018, Crystal Coakley, SPED, Prairie View
11/2/2018, Alexandra Moore, 3rd Grade, MacArthur

- j. Classified Retirement/Resignations
11/20/2018, Eloisa Aquino, SPED Para, Bright Start ELC
11/15/2018, Stephanie Barraza, Food Production,
LHS East Campus
12/6/2018, Deanna Bermudez, 4th/5th Grade Para, Meadowlark
11/20/2018, Nidia Calderon, Building Para, Meadowlark
11/16/2018, Zuleima Caamal, ECSE Para, Bright Start ELC
12/14/2018, Norma Espinoza, Building Para, Meadowlark
10/11/2018, Juan Carlos Munoz, Substitute Custodian, District

12/5/2018, Anahi Olivas-Marquez, Custodian, LHS
10/25/2018, Lizaida Ortiz Monzon,
Substitute Custodian, District
11/5/2018, Kristine Ramirez, Kindergarten Para, Meadowlark
11/20/2018, Pauline Reyes, Bus Aide, Bus Barn
11/2/2018, Carlos Pancha Rodriguez, Substitute Custodian, District
11/14/2018, Pedro Vazquez, Custodian, LHS
11/20/2018, Porfiria Villanueva, ECSE Para, Bright Start ELC
11/20/2018, Sandra Zubia, Custodian, Prairie View

Transfers

k. Classified Transfers

11/1/2018, Adriana Aguilar, ESL Para @ Sunflower,
Library Para @ Sunflower
11/12/2018, Tamara Andrews, ECSE Para @ Bright Start ELC,
Building Para @ MacArthur
12/3/2018, Delia Avalos, Custodian @ Sunflower,
Custodian @ LHS
11/16/2018, Diana Carrillo, Library Para @ Sunflower,
ESL Para @ Sunflower
12/5/2018, Irene Gasca, Substitute Custodian @ District,
Custodian @ Prairie View
11/19/2018, Ema Saucedo, Substitute @ Cafeteria,
Food Preparation @ LHS

BILLS

5. Motion by Hatcher, seconded by Kitts, to approve the bills as presented. Motion carried 4-1-1, with Helm voting against and Brown abstaining.

AUDIT 2017-2018

6. Motion by Hatcher, seconded by Cauble, to approve the 2017-2018 audit as presented. Motion carried 6-0.

**CITY
PRESENTATION**

7. The City of Liberal presented to the Board a proposal for the use of South Middle School.

**KIWANIS GRANT
EXPENDITURES**

8. Motion by Combs- motion died for lack of second.

**KIWANIS GRANT
EXPENDITURES-
TABLED**

9. Motion by Brown, seconded by Combs, to table 5.3 Kiwanis Grant Expenditures. Motion carried 6-0.

**LHS OPEN
GYM REQUEST**

10. Motion by Hatcher, seconded by Cauble, to approve the LHS Open Gym Request from 2pm to 5pm on Sundays for USd 480 students through basketball season with adequate supervision determined by LHS administration. Motion carried 5-1, with Helm voting against.

**APPTGY
WEBSITE
MANAGEMENT**

11. Information on Apptegy Website and App Management was presented to the Board for information.

**SOFTWARE
LIST**

12. A list of software both instructional and non-instructional used in the district was presented to the Board for information.

**2019-2020
SCHOOL YEAR
CALENDAR**

13. A proposed calendar for the 2019-2020 school year was presented to the Board for review.

**BOARD
COMMENTS**

Each of the Board Members had the opportunity to report school activities and meetings they attended or were aware of since the last board meeting.

**EXECUTIVE
SESSION**

14. Motion by Cauble, seconded by Combs, to enter into executive session for consultation with an attorney for the body or agency which would be deemed privileged in attorney-client relationship; in order to protect attorney-client privilege, and the public interest and the open meeting will resume at 10:35 pm. Motion carried 6-0.

NOTE: Mrs. Hickert, Mr. Rick Yoxall, and Mr. Mease, were invited into executive session.

NOTE: Mr. Mease left at 10:21 pm.

**EXECUTIVE
SESSION**

15. Motion by Combs, seconded by Cauble, to enter into executive session for matters relating to actions adversely or favorably affecting a person as a student, except that any such person such have the right to a public hearing if requested by that person; in order to protect the privacy rights of a student who is identifiable and the open meeting will resume at 10:47 pm. Motion carried 6-0.

NOTE: Mrs. Hickert, Mr. Yoxall, and Mrs. Ashley Kappelmann were invited into executive session.

**EXECUTIVE
SESSION**

16. Motion by Combs, seconded by Cauble, to enter into executive session to discuss an individual employee's performance pursuant to personnel matters for non-elected personnel; in order to protect the privacy interests of an identifiable individual and the open meeting will resume at 11:05 pm. Motion carried 6-0.

NOTE: Mrs. Hickert, Mr. Yoxall, and Mrs. Kappelmann were invited into executive session.

**EXECUTIVE
SESSION**

17. Motion by Combs, seconded by Cauble, to enter into executive session to discuss an individual employee's performance pursuant to personnel matters for non-elected personnel; in order to protect the privacy interests of an identifiable individual and the open meeting will resume at 11:22 pm. Motion carried 6-0.

NOTE: Mrs. Hickert, Mr. Yoxall, and Mrs. Kappelmann were invited into executive session.

NOTE: Mrs. Kappelmann left at 11:12 pm.

**EXECUTIVE
SESSION**

18. Motion by Combs, seconded by Cauble, to enter into executive session to discuss an individual employee's performance pursuant to personnel matters for non-elected personnel; in order to protect the privacy interests of an identifiable individual and the open meeting will resume at 11:30 pm. Motion carried 6-0.

NOTE: Mrs. Hickert and Mr. Yoxall were invited into executive session.

**OC QUALITY
CUSTOM HOMES
SETTLEMENT**

19. Motion by Brown, seconded by Cauble, to approve payment of \$7,832.54 to OC Quality Custom Homes (\$5,000 for labor and \$2,832.54 for materials) for Marlite Project #2. Motion carried 5-1, with Combs voting against.

**EARLY
GRADUATION**

20. Motion by Combs, seconded by Brown, to approve the early graduation for students upon completion of revised application. Motion carried 6-0.

**ADDITION TO
AGENDA**

21. Motion by Helm, seconded by Brown, to add to the agenda Athletics/Activities Department Interim Plan and Liquidated Damages. Motion carried 6-0.

**ATHLETICS/
ACTIVITIES DEPT
INTERIM PLAN**

22. Motion by Combs, seconded by Hatcher, to approve the Athletics/Activities Department Interim Plan. Motion carried 6-0.

**LIQUIDATED
DAMAGES**

23. Motion by Combs, seconded by Hatcher, to waive the liquidated damages for Alexandra Moore. Motion carried 6-0.

ADJOURNMENT

24. Motion by Brown, seconded by Hatcher, to adjourn the meeting at 11:35 pm. Motion carried 6-0.

_____ President

_____ Clerk