

# **Lebo/Waverly Prek-12 School Student Code of Conduct**



Phone Numbers

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Elementary : (620) 256-6363

Phone Numbers

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## **2017 – 2018**

### **USD #243 Lebo/Waverly Public School**

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# USD #243 Lebo/Waverly Public Schools

Providing our students with a safe and positive learning environment is a top priority of this district and our communities. The Board of Education has adopted a Code of Student Conduct that the district expects schools to implement and that all students will follow.

We encourage you to read this important information and discuss this as a family at home. Please feel free to contact the school administrator to discuss any aspect of these policies or ask any questions regarding implementation.

In addition to these policies, USD# 243 promotes positive expectations and provides positive supports for students through school experiences that promote kindness, compassion and leadership. Our Student Guiding Principles of respect, honesty, responsibility, and trustworthiness guide the day-to-day expectations for students interaction. We strive to create an atmosphere where all students, regardless of individual differences, are respected, accepted and safe.

We know that our students and families make every effort to support our efforts to keep schools safe and support positive emotional wellness for our students. Our community expects each school to be “A Safe School for All”.

The Code of Student Conduct is only reprinted when there are major revisions. Visit [www.usd243ks.org](http://www.usd243ks.org) for current information including any revisions to this document. This document is made available to every student and family at the beginning of the school year. A print copy may be requested at any time from your school’s office.

# BELIEFS:

We believe...

- all children can learn.
- a quality education enables students to acquire skills, learn knowledge, and develop necessary abilities and behaviors.
- a quality education should be accessible to all children.
- education is the shared responsibility of every students, parent, teacher, staff and community member.
- all children and adults must have high standards for themselves and have high expectations for others.
- education must develop and nurture respect and dignity for self and others.
- a safe environment is essential to a quality education.
- education requires many different resources to meet many different needs.
- education stimulates intellectual curiosity.
- learning is a lifelong process.

# SCHOOL AND FAMILY PARTNERSHIP:

The Lebo-Waverly School District believes that a strong home-school partnership is a vital component in a quality educational experience. Students maximize their learning when parents and teachers engage in frequent communication about shared expectations for academic achievement and behavior.

This Code of Student Conduct defines a clear standard of behavior essential to an effective school. The following outlines the steps that parents, students and schools can undertake to guarantee a quality education for the children of the district.

## **THE PARENT OR GUARDIAN WILL:**

- foster a positive attitude toward education in the home.
- show an active interest in their child's school work and progress through regular constructive communication with the school.
- assist their child in being neat, appropriately dressed, and well-groomed.
- ensure their child attends school regularly and on time.
- report and explain to the school any absence or late arrival.
- display civil and appropriate behavior when collaborating with school officials whether in person or by phone/email.

- abide by all applicable school rules.
- become familiar with the Code of Student Conduct, the school and classroom rules, and encourage and assist their child to follow them.
- be available to talk with the school staff especially about class work and discipline.
- have a conference with the teacher(s) and/or appropriate staff if their student receives an unsatisfactory or failing grade in any academic subject or if their student is involved in a discipline matter resulting in the need for a positive behavior support plan and/or a school imposed consequence.

### **THE STUDENT WILL:**

- come to school everyday.
- attend all classes and be on time.
- prepare for class with assigned work and appropriate materials.
- account for his/her own work.
- be neat, clean, appropriately dressed and well-groomed.
- conduct himself/herself in a safe and responsible manner.
- show respect for all individuals and property.
- seek help from school personnel when having school or personal problems.
- follow the rules and regulations established by the school, the classroom teacher and the Code of Student Conduct.
- assume responsibility for his/her own actions.

### **THE SCHOOL WILL:**

- provide quality caring learning environments.
- employ quality teachers, administrators and support staff.
- value the worth of each individual.
- maintain a safe and positive environment for students.
- hold high expectations for academic achievement and good citizenship.
- provide school-wide, classroom and individual student positive behavior support systems.
- afford students substantive procedural due process.
- ensure that curriculum and instruction meets the needs of students.
- create a supportive environment for student and parents/guardians through open communication.
- provide current resources and technology.
- provide information about the Code of Student Conduct to each family.
- be available to confer with families about education and discipline.
- foster opportunities for students to acquire attributes of character identified in the student guiding principles.

# STUDENT GUIDING PRINCIPLES

These attributes of character represent the foundation of good behavior vital to citizenship in a democracy. The examples of positive behavior associated with these Guiding Principles are not intended to be a complete list. Having identified these attributes of character, the district will afford students many opportunities to learn and demonstrate the behaviors associated with the Student Guiding Principles.

**Honesty**-Truthfulness to oneself and others in both words and actions...

- I tell the truth.
- I respect the property of others.
- I do my own work.

**Respect**-Treating others as you wish to be treated...

- I am courteous.
- I try to understand the viewpoints of others.
- I display gratitude.

**Responsibility** -Doing what you are supposed to do when it needs to be done.

- I choose to make right choices as an individual.
- I control my own behavior and emotions.
- I give my best effort in everything I do.

**Trustworthiness**-Exhibiting dependable behaviors...

- I keep my promises.
- When I say I will do something, I will do it.
- You can count on me to make good choices.

# INTRODUCTION OF CODE OF STUDENT CONDUCT (JD)

The standards of conduct listed in the Code of Student Conduct and the administrative options to address inappropriate behavior have been adopted by the Board of Education as approved procedure. The Code of Student Conduct is designed to encourage student responsibility, respect for the rights of others and ensure the safe and orderly operation of schools.

This booklet contains examples of the types of inappropriate behavior, which result in disciplinary action. The behaviors described should be viewed as inappropriate behavior which most frequently causes disruption in the educational process. The list is not inclusive of all types of inappropriate behavior. Any inappropriate student behavior, which is disruptive to an education environment, will be subject to the authority of the classroom teacher, principal and/or district personnel.

Each identified inappropriate behavior or offense is followed by a description of administrative options for disciplinary consequences which may be imposed. Staff will use their professional judgement in determining which disciplinary action will be most effective in dealing with the student's inappropriate behavior, taking into account the student's age and maturity, the nature and seriousness of the infraction, the student's previous disciplinary record and any other relevant factors.

Each principal has the authority to use discretion and common sense as he/she enforces the Code of Student Conduct. However, the principal also has a responsibility to impose an appropriate level of consequence for clear violations of the Code. Additionally, the principal is authorized to apply a higher level of consequence for serious violations of the Code even if it is a student's first offense. The Safe Schools For All policy, Section JCAC, and Kansas Statutes require that district "officials report all crimes committed on school property to local enforcement agencies."

Parent or guardians are our most important partner in our work with students. Parents/guardians will be contacted for all repeated Class I and all Class II, III and IV offenses.

The disciplinary consequences apply to all students consistent with Kansas Statutes Annotated, 72-8901-8906. A student who is recommended for suspension of more than ten days or an expulsion from school is eligible for procedural due process. Specific procedures for applying disciplinary consequences for students with identified disabilities are implemented in accordance with State and Federal regulations.

A student receiving a suspension of less than 10 days can appeal such a decision to the school principal only. There is not a district-level procedural due process for suspensions less than 10 days.

# SCOPE OF AUTHORITY

The provisions of this Code apply in all situation in which students are involved, including:

- 1) school activities on Lebo-Waverly Public School's property.
- 2) travel on district approved and/or provided transportation.
- 3) off-site school sponsored activities.
- 4) on or off-site school related problems which are the result or cause of disruptive behavior on school grounds.
- 5) violent behavior which occurs off school property and pose a threat to the safety of students and faculty, or disrupt the learning environment.
- 6) misbehavior occurring at any Lebo-Waverly Public School property.

## **GENERAL NOTE:**

The Code of Student Conduct applies at all times while students are on or about school district property or adjacent areas. These shall include:

- any district property being used for an official school activity,
- property not owned by the district being used for an official school activity,
- proper not owned by the district being used for any school-sponsored activities
- or events and any vehicle, including busses, while such vehicle is being used to transport students for the district.

The Code of Conduct also applies to any students whose conduct at any time or place has a direct and immediate effect on maintaining order and discipline in the schools.

# CLASS I OFFENSES

- Violation of general school rules and/or school disruption:

The failure to comply with or follow general rules of conduct as determined by individual schools and as outlined in informational folders, handouts, posters, posted school signage, etc.

The failure to comply with or follow established procedures or intentional acts, behaviors, or conduct in the classroom, school building and/or on any school district property or at a school-sponsored activity.

This includes all areas and locations on school district property including but not limited to classrooms, playgrounds, field trips, lunchrooms, hallways, school assembly areas, parking lots, school busses and athletic venues.

- Excessive Tardiness:

Repeated failure to report without acceptable excuse to assigned classrooms or other instructional areas after the “tardy bell” rings.

- Use of profane language:

The use of any language (verbal or written), act, remark, or gesture which is offensive.

- Inappropriate Dress:

Dress or appearance that is likely to cause disruption of the educational process or to create a health or safety concern. Any reference to alcohol, tobacco, drugs, sex, gangs or profane language on clothes is prohibited.

- Academic Dishonesty:

Plagiarism, cheating on tests, copying assignments or papers, placing parent/teacher signature on document.

The principal has the authority to use discretion and common sense in enforcing the Code of Student Conduct. The principal is authorized to apply a higher level of consequence for serious violations of the Code even if it is a student’s first offense.

**Class I offenses typically do not require a police report.**

# ADMINISTRATIVE OPTIONS

## CLASS I OFFENSES

### ELEMENTARY

#### First Offense:

- Conference with student
  - Detention(s)
  - Parent/Guardian conference
  - In-School suspension
- Change Clothing  
Reduction/No grade on assignment

#### Second Offense:

- Conference with student
  - Detention(s)
  - Development of plan of action
  - Parent/Guardian conference
  - In-School suspension
- Reduction/No grade on assignment

#### Subsequent Offenses (three or more):

- Modify/revisit plan of action
- Detention(s)
- Parent/Guardian conference
- In-School suspension
- Short-Term out of school suspension

### JUNIOR HIGH/HIGH SCHOOL

#### First Offense:

- Conference with student
  - Detention(s)
  - Parent/Guardian conference
  - In-School suspension
  - Short-term out of school suspension
  - Restriction of attendance at school sponsored activities
- Reduction/No grade on assignment  
Change Clothing

#### Second Offense:

- Development of action plan
  - Detention(s)
  - Parent/Guardian conference
- No grade on assignment  
Change Clothing

- In-School suspension
- Short-term out of school suspension
- Restriction of attendance at school sponsored activities

**Subsequent Class I Offenses (three or more):**

- Modify/revisit plan of action
- Detention(s)
- Parent/Guardian conference
- In-School suspension
- Short-term out of school suspension

## **CLASS II OFFENSES**

- **Verbal abuse or threat:**

Any act of disrespect directed at a teacher, staff member, student or other person in school, including profane or insulting remarks, gestures, or a statement that offends or is intended to offend. The intentional unlawful threat or intimidation by word or act to do violence to the person or property of others or the performance of any act which creates a well-founded fear in another person.

- **Inciting to fight:**

The intentional promotion by a student to engage another student in a physical conflict, or to engage and/or encourage other students to engage in physical conflict or the willful engagement of two or more students in physical combat.

- **Battery:**

Physical contact with another person when done in a rude, insulting and/or angry manner.

- **General Noncompliance:**

The continuous refusal to participate in regularly assigned classroom activities or to comply with general school rules or procedures.

- **Vandalism:**

The willful or malicious destruction or defacement of any property. Vandalism includes, but not limited to, breaking windows, writing on walls, destroying fixtures, the use of paint or similar materials to deface any portion of the school property including lawns and/or landscaping. This includes furnishing and equipment housed on the school property.

- **Stealing, Gambling, Extortion:**

The unlawful taking or disposition of property with the intent to deprive the person of the property. Receiving stolen property or possession of stolen property is included in this offense. The participation on school property in games of chance with the express purpose of exchanging money or the solicitation of money or something of value from another student, regardless the amount, in return for protection or in connection with a threat to inflict harm. Significant offenses in this category may be subject to Class III consequences.

- **Contributing to a disruptive situation:**

The intentional promotion of student misconduct by any student, for any purpose.

- **Bullying:**

A repeated intentional gesture, written, verbal, electronic or physical act or threat that is sufficiently severe, persistent or pervasive and creates an intimidating, threatening or abusive educational environment for a student or staff member.

- **Defiance of Authority:**

The refusal to comply with a reasonable request from any school representative, lying to any school representative or disobeying any general rule of school conduct.

- **Possession/exhibition of obscene literature or material:**

This includes material transmitted or received via electronic means. In all instances the parent/guardian will be notified and the material confiscated from the student and be returned only to the parent/guardian.

- **Misuse of computer or violation of network practices:**

Any misuse (including personal devices) or inappropriate network practices that do not conform to district policy or procedures.

- **Skipping class or school:**

The unauthorized absence from school or a scheduled class without obtaining consent of the proper school authority.

- **Leaving school or school activity without permission:**

The leaving of school grounds or school activity without first obtaining permission of the teacher and/or principal. Students are not permitted to leave campus without school permission or a written or verbal permission by a parent/guardian.

- **Tobacco-possession, use, sale or distribution:**

Possession, use, sale or distribution of tobacco products including electronic cigarettes/vapor devices at school, on school district property or during a school activity is prohibited. In all instances, the tobacco products will be confiscated from the student and turned over to local law enforcement agencies.

- **Harassment:**

Any comments, jokes, slurs, touching or teasing of a harassing or intimidating nature based on an individual's race, ethnicity, nationality, religion, gender, sexual orientation or disability. Sexual harassment, including but not limited to:

- Verbal-derogatory comments jokes, slurs or remarks/questions of a sexual nature;
- Physical, such as unnecessary, unwanted or offensive touching;
- Visual, any derogatory writings, such as email, drawings, graffiti, gestures and looks.

- **Trespassing:**

Entering or remaining on any school district property with knowledge that said person is not authorized to do so.

Each principal has the authority to use discretion and common sense in enforcing the Code of Student Conduct. The principal is authorized to apply a higher level of consequence for serious violation of the Code even if it is a student's first offense.

**Class II offenses may result in a police report.**

# **ADMINISTRATIVE OPTIONS**

## **CLASS II OFFENSES**

### **ELEMENTARY**

#### **First Offense:**

- Conference with student
- Detention(s)
- Parent/Guardian conference
- Individual action plan
- In-School suspension
- Suspension or forfeiture of access to computer privileges

#### **Second Offense:**

- Parent/Guardian conference
- Individual action plan
- In-School suspension
- Suspension or forfeiture of access to computer privileges
- Short-term out of school suspension

#### **Subsequent Offenses (three or more):**

- Suspension or forfeiture of access to computer privileges
- Short-term out of school suspension
- Long-term out of school suspension

## JUNIOR HIGH/HIGH SCHOOL

### **First Offense:**

- Conference with student
- Individual action plan
- Detention or other extended school time options
- Restitution
- Parent/Guardian conference
- Restriction of attendance at school sponsored activities
- Loss of athletic/activity privilege
- In-School suspension
- Suspension or forfeiture of access to computer privileges
- Short-term out of school suspension
- Long-term out of school suspension

### **Second Offense:**

- Parent/Guardian conference
- Individual action plan
- In-School suspension
- Community Service
- Restriction of attendance at school sponsored activities
- Loss of athletic/activity privilege
- Suspension or forfeiture of access to computer privileges
- Short-term suspension
- Long-term out of school suspension
- Expulsion

### **Subsequent Offenses (three or more):**

- Suspension or forfeiture of access to computer privilege
- Short-Term out of school suspension
- Long-term out of school suspension
- Expulsion

## **CLASS III OFFENSES**

- Causing a false alarm:

The intentional activation or like warning devices or intentionally dialing 911 and falsely summoning assistance.

- **Aggravated Abuse/Battery of others:**

An intentional, willful threat or attempt to do bodily harm to a teacher, staff member, student or other person in school; blatant degrading verbal abuse of others; the unwanted, intentional touching or application of force to another person when done in a rude or angry manner; the unintentional touching or application of force to another person which is the result of conduct in violation of other Class II or Class III offenses in the Code of Student Conduct.

- **Possession and/or use or threat to use a weapon (not defined under Class IV):**

Possession and/or threat to use weapons, knives, explosive or other dangerous articles if articles may be used as weapons or are designed to hurt or put someone in fear. The school will turn over all weapons, explosives or dangerous articles to the appropriate law enforcement agency. This policy may also be applied to cap guns, pellet guns, replicas, antiques, and/or toy guns or firearms.

- **Gang Related Violence:**

Organized gang related violence which includes, but not limited to, threats, confrontations, intimidations, fighting, and/or possession or use of weapons.

- **Incorrigible Conduct:**

Persistent violations of the Code of Student conduct or persistent violation of the criminal laws of Kansas. Six offenses in Class II and Class III in a school year can be considered as “persistent”.

- **Causing serious physical harm to student or staff:**

Intentional efforts resulting in serious physical harm to a student or staff members.

- **Sexual Misconduct:**

Actual or simulated conduct, including but not limited to, fondling, inappropriate touching, indecent exposure or the engagement in any sexual activity. Any photography/videotaping/electronic recording and/or distribution of such on school property, during school functions, or at school-sponsored activities.

- Possession, distribution and/or use of toxic or synthetic substances:

Possession, distribution and/or use of intoxicants which cause a loss of control or inebriation including, but not limited to, synthetic forms of controlled substances or the misuse of toxic substances (i.e. glue, solvents, bath salts, etc)

- Possession, consumption of or distribution of alcohol:

Possession, consumption or distribution of alcohol at school, on school district property or during a school activity. In all instances, the alcohol will be confiscated from the student and turned over to local law enforcement agencies.

- Possession and/or use of drugs, and/or possession or use of drug paraphernalia:

Possession, purchase or use of a controlled substance (other than alcohol/tobacco), possession of drug paraphernalia or the misuse of a prescription drug at school, on school district property or during a school activity. In all instances, the drug or drug paraphernalia will be confiscated from the student and turned over to local law enforcement agencies. Controlled substances are defined as any substance whose possession or use is restricted under the federal Controlled Substances Act (21 U.S.C. 811 as amended).

- Under the influence of drugs or alcohol:

Being under the influence of drugs or alcohol while on school property or at a school activity.

- Arson:

The willful and malicious burning of a building or its contents and/or the property of others.

- Criminal damage to property with aggravated circumstances:

The willful or malicious destruction or defacement of any property on school district grounds or in a school district building which as a result causes significant cost, time and staff to repair/replace.

- **Burglary/aggravated burglary:**

Knowingly and without authority entering into or remaining within any school district building, structure or vehicle, in which there may or may not be a human being (aggravated burglary) with the intent to commit any felony, as described by law, or a theft.

Each principal has the authority to use discretion and common sense in enforcing the Code of Student Conduct. The principal is authorized to apply a higher level of consequence for serious violation of the Code even if it is a student's first offense.

**Class III offenses may require a police report.**

# **ADMINISTRATIVE OPTIONS**

## **CLASS III OFFENSES**

### **ELEMENTARY**

Short-term out of school suspension

Long-term out of school suspension

### **JUNIOR HIGH/HIGH SCHOOL**

Short-term out of school suspension

Long-term out of school suspension

Expulsion

# CLASS IV OFFENSES

- Possession and/or use of a firearm or weapon:

Any student who is determined to have brought a weapon (as defined in this subparagraph) upon school district property in violation of this policy shall be suspended for a period of not less than one(1) year or be expelled and will be referred to the appropriate legal authorities. The Superintendent may modify such suspension on a case-by-case basis:

- “Weapon” means (1) any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any weapon described in the preceding example; (3) any firearm muffler or firearm silencer; (4) any explosive, incendiary, or poison gas (A) bomb, (B) grenade, © rocket having a propellant charge of more than four ounces, (D) missile having an explosive or incendiary charge of more than ¼ ounce, (E) mine, or (F) similar device; (5) any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than ½ inch in diameter; (6) any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled; (7) any bludgeon, sandclub, metal knuckles or throwing star; (8) any knife, commonly referred to as a switch-blade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward, or centrifugal thrust or movement; (9) any electronic device designed to discharge immobilizing levels of electricity, commonly known as a stun gun. The term “weapon” does not include within its meaning (1) an antique firearm; (2) any device which is neither designed nor redesigned for use as a weapon; (3) any device, although originally designed for use as a weapon, which is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device; (4) surplus ordinance sold, loaned or given by the secretary of the army pursuant to the provisions of section 4684(2), 4685, or 4686 of title 10 of the United States Code; (5) class C common fireworks.
- The school will turn over all weapons to the appropriate law enforcement agency in compliance with the “Gun Free Schools Act” (Federal) and KSA 72-8902-8904.

- Possession of drugs with intent to sell or distribute:

The possession of a controlled substance which by virtue of the quantity, packaging, or other circumstances demonstrates intent or effort to sell or distribute. Controlled substances are defined as any substance whose possession or use is restricted under the federal Controlled Substances Act (21 U.S.C. 811 as amended).

**Class IV offenses require a police report.**

# **ADMINISTRATIVE OPTIONS**

## **CLASS IV OFFENSES**

### **ELEMENTARY**

Long-term out of school Suspension  
Expulsion

### **JUNIOR HIGH/HIGH SCHOOL**

Long-term out of school suspension  
Expulsion

# DEFINITION OF CONSEQUENCES

1. **Conference with a student:** A private conference to include, but not limited to, the student, teacher(s) and/or principal attempting to resolve unacceptable behavior.
2. **Detention:** A period beyond the length of the regular school day.
3. **Parent/Guardian Contact:** Written notice, phone conference or meeting in person with school representative regarding student misbehavior.
4. **Parent/Teacher Conference:** A meeting between parent and teacher or other school representative.
5. **Suspension or forfeiture of access to computer privilege:** Any student found responsible for misuse or inappropriate network or technology practice may have access privileges suspended for a specific period or terminated. This includes district computer access, internet or any technology applications.
6. **Restriction of attendance at school sponsored activities:** Cancellation of student privilege to attend school sponsored activities as a spectator for a specific amount of time.
7. **Student action plan:** A behavioral agreement outlining positive supports, interventions and if appropriate, consequences.
8. **Loss of Athletic/Activity privilege:** Cancellation of student privilege to participate in school sponsored athletics or activities for a specified amount of time.
9. **Restitution:** An agreement between the student and school that the student will attempt to restore or replace damaged property,

equipment, or supplies to their original condition, or reimburse the school district for the damaged/missing property.

- 10. In-School Suspension (ISS):** The interruption of classroom attendance and regular school participation by the administrator. A designated, supervised, academically conducive, but restrictive atmosphere will be substituted. Administrators will attempt to notify parents prior to placing a student in ISS. Students may not participate in extra-curricular activities until the following day or end of suspension.
- 11. Short-Term Out of School Suspension:** The interruption of school attendance by the administrator for a period of time not to exceed 10 school days. Notification will be provided to the parent/guardian before initiation. Students may not participate in extra-curricular activities during suspension. Students may not return to any school property during their short-term suspension without prior arrangements and explicit approval provided by the building administrator.
- 12. Long-Term Out of School Suspension:** The exclusion from school for a period of up to 90 school days. A Long-Term Out of School Suspension begins with a Short-Term Out of School Suspension (#11). Parental notification is given at the time of the Short-Term Out of School Suspension. Students may not participate in extra-curricular activities during suspension. Students may not return to school property during their Long-Term Out of School Suspension without prior arrangements and explicit approval by the building administrator.
- 13. Expulsion:** The exclusion from school for a period of up to 186 days begin with a Short-Term Out of School Suspension (#11). Parental notification is given at the time of the Short-Term Out of School Suspension. Students may not participate in extra-curricular activities during expulsion. Students may not return to school property during their expulsion period without prior arrangements made by phone and explicit approval provided by any building administrator.
- 14. Community Service:** An agreement between the student and the school administration for a predetermined number of hours of activity that the student will perform outside of the typical school day that will be of the benefit to the school or school community.

## Student rights section.

### Suspension and expulsion procedures (JDD)

#### **In-School Suspension**

In-School Suspension provides an alternative learning situation for those students who have opted to misbehave. If a student is in I.S.S., he/she will report to the office at the start of school and will then be directed by the principal to the assigned room. The student should have their books, pencil, etc., as they will be working all day. All assignments will be completed before the student is released from I.S.S.; he/she will not be able to participate in any school activity that day the I.S.S. is issued.

#### **Out-of-School Suspension**

Suspension and expulsion are regarded as very serious matters and are final disciplinary means at the disposal of the duly authorized certificated employees. Suspension may either be short term or extended.

- A. The primary purpose of short-term suspensions is to give the student, his/her parents, and the school the time needed for resolving the problem.
- B. When it is deemed necessary to take decisive and firm action so that the education and welfare of the larger group will not be impaired, extended suspension or expulsion may be involved.

Examples of Undesirable Conduct Causing Suspension or Expulsion include, but are not limited to: Willful disobedience, open defiance of a teacher or school employee, intimidation or threats to a teacher or school employee, repeated and willful violations of published school or classroom policies, fighting in or near school grounds or at activities (home and away), destruction, defacing, or vandalism of school buildings or property, theft, possession and/or use of illegal substance or items on school grounds.

In a directive from the Board of Education: “Students may be suspended or expelled for the following reasons:

1. Willful violation of any published regulation for student conduct adopted or approved by the Board of Education, or,
2. Conduct which substantially disrupts, impedes, or interferes with the operation of any public school, or,
3. Conduct which substantially infringes upon or invades the rights of the others, or,
4. Conduct which has resulted in conviction of the student of any offense specified in Chapter 21 of the Kansas Statutes Annotated or any criminal statute of the U.S., or,

5. Disobedience of an order of a teacher, peace officer, school security or other school authority, when such disobedience can reasonably be anticipated to result in disorders, disruption or interference with the operation of the public school or substantial and material infringement upon or invasion of the rights of others.