SILO PUBLIC SCHOOLS  
SCHOOL BOARD MEETING MINUTES  
SPECIAL MEETING  
July 29, 2015  
12:00 p.m.

School Personnel Present  
*Kate McDonald, Superintendent  
*Jeremy Atwood, HS Principal  
*Laura Hendricks, Minutes Clerk  

Board Members Present  
*Mindy House, President  
*Bradley Rowland, Vice President  
*Dennis Bowen, Clerk  
*Sean Bradley, Member  
Ken Grider, Member

GUESTS PRESENT: Marcia Curley, Lance Moore and Karen Carpenter

MANNER AND TIME OF NOTICE: Agenda for meeting was posted at the administration office of the school district and at its Library at least twenty-four (24) hours (excluding Saturdays, Sundays and holidays) prior to the commencement of the meeting and notice of special meeting was filed more than 48 hours in advance of the meeting with the County Clerk.

MEETING CALLED TO ORDER BY: Mindy House @ 12:04 p.m.

**Agenda item #1 - Roll call of members.** Members present-Mindy House, Bradley Rowland, Dennis Bowen and Sean Bradley. Ken Grider was not present.

**Agenda item #2 – Barlow Child Nutrition Management contract for the 2015-2016 school year.**  
Marcia Curley discussed the services that Barlow Child Nutrition Management could provide the district including coordinate the purchase of commodities, assist in bid procurement process, oversight and technical assistance with the Child Nutrition Program.

**MOTION #1 Agenda item #2 – Vote to approve the Barlow Child Nutrition Management contract for the 2015-2016 school year to include the additional $1000.00 for assistance with the CRE State Review, for a total of $8500.00.**

**MOTION MADE BY:** Dennis Bowen  
**SECONDED BY:** Bradley Rowland

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**Agenda item #3 – Proposed executive session to discuss the employment, hiring, and appointment of individual salaried public officers or employees. The Board proposes to discuss Extra Duty Assignments for the 2015-2016 school year, and the Acting Superintendent’s terms and conditions of employment and Contract.**
MOTION #2 Agenda item #3A – To convene in executive session. Time being 12:45 pm.

MOTION MADE BY: Bradley Rowland SECONDED BY: Dennis Bowen

SEAN BRADLEY: YES X NO ABSTAIN
KEN GRIDER: YES NO ABSTAIN
BRADLEY ROWLAND: YES X NO ABSTAIN
MINDY HOUSE YES X NO ABSTAIN
DENNIS BOWEN: YES X NO ABSTAIN

Agenda item #3B – Motion and vote to return to open session.

MOTION #3. Agenda item #3B – To return to open session. Time being 3:05 pm.

MOTION MADE BY: Bradley Rowland SECONDED BY: Dennis Bowen

SEAN BRADLEY: YES X NO ABSTAIN
KEN GRIDER: YES NO ABSTAIN
BRADLEY ROWLAND: YES X NO ABSTAIN
MINDY HOUSE YES X NO ABSTAIN
DENNIS BOWEN: YES X NO ABSTAIN

Agenda item #3C Board Vice President’s statement of executive session minutes.
Bradley Rowland, Vice President: The board met in executive session, along with Kate McDonald. No action was taken. We discussed agenda item #3.

Agenda item #4 Vote to approve the Extra Duty Assignment Roster for the 2015-2016 school year.

MOTION #4. Agenda item #4 - Motion to approve the Extra Duty Roster for the 2015-2016 school year.

MOTION MADE BY: Sean Bradley SECONDED BY: Dennis Bowen

SEAN BRADLEY: YES X NO ABSTAIN
KEN GRIDER: YES NO ABSTAIN
BRADLEY ROWLAND: YES X NO ABSTAIN
MINDY HOUSE YES X NO ABSTAIN
DENNIS BOWEN: YES X NO ABSTAIN

Agenda item #5 Vote to approve the Acting Superintendent’s Contract for all or part of the 2015-2016 school year.

MOTION #5. Agenda item #5 – To approve the Superintendent’s contract.

MOTION MADE BY: Bradley Rowland SECONDED BY: Sean Bradley

SEAN BRADLEY: YES X NO ABSTAIN
KEN GRIDER: YES NO ABSTAIN
BRADLEY ROWLAND: YES X NO ABSTAIN
MINDY HOUSE YES X NO ABSTAIN
DENNIS BOWEN: YES X NO ABSTAIN
Agenda item #6 Vote to approve the Speech Pathology Contract between Silo School District and Ashley Harkey for the 2015-2016 school year. The contract was revised to exclude paid sick leave days, add the insurance requirement and will be from August 10, 2015 to May 19, 2016.

MOTION #6. Agenda item #6 - To approve the Speech Pathology Contract for the 2015-2016 school year.

MOTION MADE BY: Dennis Bowen  SECONDED BY: Bradley Rowland

SEAN BRADLEY:  YES X  NO  ABSTAIN
KEN GRIDER:  YES  NO  ABSTAIN
BRADLEY ROWLAND:  YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN:  YES X  NO  ABSTAIN

Agenda item #7 Vote to approve the 2015-2016 Student Handbooks. Mr. Atwood advised the board of the changes made to the handbook from the previous year including the Civil Rights Non Discrimination requirement, grammatical errors, Semester Test was at 10% of the grade and will be raised to 15%. Semester test requirement will change from grades 9-12 to grades 6-12. Wireless section: Cell phones will not be allowed during class time at all by students or teachers. 1st offense parent will be called to pick up the phone. 2nd offense will be ISD and the parent will be called to pick up the phone. 3rd offense will be suspension. Students recording videos of fights or other things not allowed will suffer the same discipline as the students involved. Discipline for offenses are listed in more detail. Dress Code changes will include no yoga pants unless covered. Changes were also made concerning unnatural hair color and tobacco use on school property.

MOTION #7. Agenda item #7 - Motion to approve the 2015-2016 Student Handbooks

MOTION MADE BY: Dennis Bowen  SECONDED BY: Bradley Rowland

SEAN BRADLEY:  YES X  NO  ABSTAIN
KEN GRIDER:  YES  NO  ABSTAIN
BRADLEY ROWLAND:  YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN:  YES X  NO  ABSTAIN

Agenda item #8 Vote to approve the Child Nutrition bids for the 2015-2016 school year. All sealed bids were presented to the board. The board opened the bids and discussed the format of the bids received. The board also discussed with Marcia Curley the format and the normal bid packet procedures. Karen Carpenter gave each vendor a list of the items she ordered in the previous year. There was no extended price on the items in the bid packets received. The bids were hard to evaluate. Karen used the bids that Ardmore Schools used. The vendors did not get the spreadsheet in electronic format. The board asked Marcia if she would analyze the bids received and present the Superintendent with the recommended bid.
MOTION #8. Agenda item #8 - Motion to delegate authority to the interim Superintendent Kate McDonald, to determine the lowest appropriate bid in contention with Barlow Child Nutrition Management and Marcia Curley. When the bid is accepted the board will approve the bid retroactive at the next board meeting.

MOTION MADE BY: Mindy House  SECONDED BY: Dennis Bowen

SEAN BRADLEY: YES X  NO  ABSTAIN
KEN GRIDER: YES  NO  ABSTAIN
BRADLEY ROWLAND: YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN: YES X  NO  ABSTAIN

Mindy House, Board President spoke with attorney Karen Long who suggested the previous motion and also advised the board to approve the bid retroactive at the next board meeting when the figures are presented by Superintendent Kate McDonald.

Agenda item #9 Vote to approve Acting Superintendent Kate McDonald as Purchasing Agent for Silo School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for General fund, Building fund, Child Nutrition fund, Activity fund, all federal programs including E-rate, all state programs, and all other school programs and activities not listed for the 2015-2016 school year and for which other individuals have not been appointed.

MOTION #9. Agenda item #9 - Motion to approve all items in agenda item #9.

MOTION MADE BY: Dennis Bowen  SECONDED BY: Sean Bradley

SEAN BRADLEY: YES X  NO  ABSTAIN
KEN GRIDER: YES  NO  ABSTAIN
BRADLEY ROWLAND: YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN: YES X  NO  ABSTAIN

Agenda item # 10 - Vote to approve the E-Rate Record Retention Policy for the 2015-2016 school year.

MOTION #10- Agenda item #10- Motion to approve agenda item #10.

MOTION MADE BY: Sean Bradley  SECONDED BY: Bradley Rowland

SEAN BRADLEY: YES X  NO  ABSTAIN
KEN GRIDER: YES  NO  ABSTAIN
BRADLEY ROWLAND: YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN: YES X  NO  ABSTAIN
Agenda item # 11 - Vote to approve the E-Rate Procurement Policy for the 2015-2016 school year.

MOTION #11- Agenda item #11- Motion to approve the E-Rate Procurement Policy for the 2015-2016 school year.

MOTION MADE BY: Dennis Bowen  SECONDED BY: Bradley Rowland

SEAN BRADLEY:  YES X  NO  ABSTAIN
KEN GRIDER:  YES  NO  ABSTAIN
BRADLEY ROWLAND:  YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN:  YES X  NO  ABSTAIN

Agenda item # 12 - Discuss compliance with the Children’s Internet Protection Act (CIPA).

Superintendent Kate McDonald discussed the current Internet policy with the board. It is included in the student handbook. Students sign the Internet policy acknowledgement. It is for student protection and their parents know we are using a filtering software. Tom Macentire, Technology Director handles the districts filtering software and keeps the network up to date and secure as possible.

Agenda item # 13 - Vote to rescind the April 13, 2015 appointment of Donna Anderson to serve on the Choctaw Nation Interlocal Cooperative Board of Directors.

MOTION #12- Agenda item #13- Motion to rescind the April 13, 2015 appointment of Donna Anderson

MOTION MADE BY: Bradley Rowland  SECONDED BY: Dennis Bowen

SEAN BRADLEY:  YES X  NO  ABSTAIN
KEN GRIDER:  YES  NO  ABSTAIN
BRADLEY ROWLAND:  YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN:  YES X  NO  ABSTAIN

Agenda item # 14 - Vote to approve Acting Superintendent Kate McDonald to serve on the Choctaw Nation Interlocal Cooperative Board of Directors for 2015-2016 school year.

MOTION #13- Agenda item #14- Motion to approve Acting Superintendent Kate McDonald to serve on the Choctaw Nation Interlocal Cooperative Board of Directors for 2015-2016 school year.

MOTION MADE BY: Sean Bradley  SECONDED BY: Mindy House

SEAN BRADLEY:  YES X  NO  ABSTAIN
KEN GRIDER:  YES  NO  ABSTAIN
BRADLEY ROWLAND:  YES X  NO  ABSTAIN
MINDY HOUSE  YES X  NO  ABSTAIN
DENNIS BOWEN:  YES X  NO  ABSTAIN
Agenda item # 15 - Motion and Vote to Adjourn.

MOTION #14- Agenda item #15- Motion to adjourn.

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Meeting ended at 4:02 p.m.
SILO SCHOOL BOARD MINUTES FOR JULY 29, 2015
APPROVED AUGUST 10, 2015

KEN GRIDER
MINDY HOUSE
DENNIS BOWEN
BRADLEY ROWNLAND
SEAN BRADLEY