

Battiest Public School

Post Office Box 199 Battiest, Oklahoma 74722 Superintendent's Office (580) 241-7810

High School (580) 241-5550

Elementary School (580) 241-5499

July 14, 2020

Dear Battiest Parents and Community Members,

As we quickly approach the beginning of a school year like none any of us have seen, our staff and the staff of every district in our county has been hard at work to help our students and staff to be able to return to school in as normal, but as safe of a school environment as possible. The following document is the result of countless hours and weeks of work to outline, as clearly and concisely as possible, the method of returning to school. Your school staff has written numerous grants, and been awarded ALL of them, to help us purchase new computers and I-pads, software, Wifi boosters, etc. to help make this school year a possibility. We are all anxious to return to our normal lives, but we also want to ensure the safety of every child as well.

Please bear with us through this trying time as there are still numerous unknowns that we face on a daily basis. It is our sincere hope to be able to conduct school in as normal of an environment as possible because our staff provides a great deal of value to our students daily. These individuals and our community's strong families, are the reason we have such a high graduation rate, why our students excel on state tests, why we can boast of achievements such as 3 Seniors achieving All-State distinctions, and many, many more. However, that doesn't mean we are resting on those successes.

We continue to find ways to improve every day. For example, we are replacing textbooks that were well past their lifespan, investing in software to help students be able to get extra enrichment or allow us to "go virtual" if necessary (we hope not to), bringing in extremely highly qualified staff members to provide new services to students and build upon current ones, numerous upgrades to facilities and equipment, new route buses, (buses and facility improvements are also utilizing grant funds) and more professional training for our teachers than ever before. These are just some of the examples of how we are committed to providing our children with the best education possible.

We look forward to seeing you all soon.

Sincerely,

Tommy Turner

Superintendent

Battiest Public School

COVID-19 PROTOCOL FOR AREA SCHOOLS

Battiest Public School

DAILY SCREENING

- 1. Parents screening using provided checklist; if parents send their child to school, they are certified healthy. However, all students will be screened before entering a bus or school facilities each morning. Should a student exhibit a fever of 100 degrees prior to entering a bus or school facility the child will not be permitted to enter.
 - Parents should not leave the child until the child has been screened and approved to enter the bus or facility
- 2. Staff also screen themselves. If they come to work, then they are certifying they have screened themselves.
 - Checklist attached: At Home Checklist for Students and for Faculty/Staff
 - > Communication to parents attached

COVID -19 SYMPTOM PROCEDURES

Isolation Room: Any student or staff member who exhibits a fever of 100 degrees will be instantly isolated in a predetermined isolation room and immediately sent home. After being sent home, the student or staff member cannot return to school until one of the following criteria is met:

- <u>Without COVID testing</u>, the student or staff member must not be present at school for 10 days.
- After a negative COVID test, the student or staff member can return to physical school after 3 days of being fever free with no fever reducing medication. However, with a return to school/work note from a license medical professional, the student or staff member may return at that time.
- The student will become a distance learner at home until he/she can return to school.
- The student will be counted as present because digital learning will be provided.
- The student will be entered into a Master form accessible only to necessary school personnel.

POSITIVE CASE – ELEMENTARY CAMPUS

- 1. Consult with county Health Department to begin contact tracing.
- 2. Communicate to staff
- 3. Communicate to applicable parents depending on classroom arrangement
- 4. Thoroughly sanitize classroom
- 5. Positive case classroom goes to distance learning for 14 days while those students are quarantined. If the student testing positive has siblings, the siblings will be quarantined.
- 6. If the attendance of campus learners at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district will go to distance learning for 14 days. The count starts on the first day of distance learning.
- 7. Grab and Go meals will be provided if possible starting on Day 1 of distance learning. Pickup schedule will be dictated by the district's Child Nutrition capabilities.
 - Letters to communicate a positive case with staff, parents, and site about positive cases attached
 - > Ensure communication regarding absences

POSITIVE CASE – SECONDARY LEVEL CAMPUS

- 1. Consult with county Health Department to begin contact tracing.
- 2. Communicate to staff
- 3. Communicate to parents at site about positive case
- 4. **County health departments will decide** which students will have to be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
- 5. If the attendance at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 14 days. The count starts on the first day of distance learning.
- 6. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the Child Nutrition capabilities.

STEPS FOR SCHOOL SAFETY

- 1. For breakfast high school students will have a designated location at the bottom of the cafeteria, while elementary eat at the top and overflow into the bottom section of the cafeteria. Students will be spaced out in line and at their tables. The ends of the tables closest to the doors will be left vacant. Additional teachers will be assigned duty in the morning to ensure student compliance.
- 2. In the classrooms one directional seating will be utilized when possible
- 3. When one directional seating isn't possible clear desk shields will be used
- 4. Seating charts (required by all teachers for all classes)
- 5. Students and most teachers will not be required to wear masks, but can if they choose (see below)

- 6. Specialists or teachers in close contact with students (i.e.: assisting one on one) will be required to wear a face shield or mask in those situations.
- 7. All elementary classes will remain with their class throughout the day, whether eating lunch, in class, or at recess.
- 8. All students at lunch will be spaced out as much as possible throughout the top and bottom portions of the cafeteria. High school students, and elementary classes will be allowed to eat outside weather permitting.
- 9. Hand sanitizer will be placed just inside every entrance and in every classroom
- 10. Elementary passing periods will be staggered whenever possible to avoid crowds in hallways. Elementary and High School lunch times will be staggered to eliminate congestion. High School hallways will be governed just like roadways with no loitering. High School students will be required to wear masks in halls during passing periods.
- 11. All cafeteria staff will be required to wear masks or face shields in addition to the normal use of gloves.
- 12. Student desks will be sanitized daily in elementary and each class period in secondary classes
- 13. All classrooms, hallways, and busses will be sanitized by "foggers" daily.

BUS TRANSPORTATION

- 1. Recommend alternate transportation if possible for all bus riders.
- 2. Maximize air flow. Windows should all be down any time the weather is permitting.
- 3. Seating chart <u>required</u>. Each bus will have a binder with a "roll sheet" to check off which students are on the bus each trip.
- 4. Siblings will be seated together and others spread out as much as possible.
- 5. Masks may be required on buses at some point.

OTHER INFORMATION

- 1. Edgenuity software will be used in all classrooms as a blended learning component while in regular school. This software will also be able to be utilized as a standalone platform should physical attendance at the school not be possible.
- 2. Complete virtual school will be available for the 2020-2021 school year only to accommodate our families that have health concerns due to the pandemic. This will be reviewed prior to the 2021-2022 school year as to extending or modifying this policy. At this time a student that is a virtual student will not participate in extra-curricular activities.
- 3. Additional laptops and Ipads should arrive by the first of September to allow every student to have access to a device in the event of a physical shutdown. Some Mifi's will be available to students and/or staff should they be necessary for connectivity at home. Edgenuity is web based, so a student or teacher can access the lessons from any computer or Ipad with an internet connection.
- 4. Wifi boosters will be installed in the gym parking lots and elementary parking lots for anyone experiencing connectivity issues.