

FOX PUBLIC SCHOOLS

**P. O. Box 248
Fox, Oklahoma 73435
(580) 366-0301**

2019-2020

Brent Phelps, Superintendent

BOARD OF EDUCATION

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– High School**

Fox Schools

School Colors: Red and White

School Mascot: “Fox”

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PHILOSOPHY AND GOALS

The philosophy of Fox Schools is to provide learning opportunities for the development of each student to his/her fullest potential. This is best expressed by promoting academic achievement and positive self-concepts. Students are encouraged to develop and utilize their talents and abilities in an effort to promote their physical and social well-being. Students should develop an appreciation of the democratic ideal with realization and acceptance of their civic responsibilities. Students are given the opportunity to accept individual responsibility, develop self-discipline, and make constructive use of their leisure time.

It is expected that students view the school as a supportive and well-organized place in which to work and learn. It is the general belief that when opportunities arise, the school, home, and community should work together in the educational process to create in the student a desire for learning. Emphasis on the necessity of learning in order to cope with the diverse and complex problems of daily living is an important part of the educational process.

The Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

The Pledge of Allegiance and a moment of silence will be observed at the beginning of first hour every day.

ALMA MATER

*Our ole Fox High School bunch is quite a treat.
They look a hundred per from head to feet.
They've got the smile, the style, the winning way.
No matter where you go you'll recognize and say,
"Now there's a bunch of kids I'd like to know.
They've got that ole Fox High School pep and go,
and just to look at us is quite a treat—hard to beat."
That ole Fox High!*

The Spirit of Fox Schools

The spirit of this school has a long and rich tradition of showing respect to students, employees, visitors, and the community. A special and almost unique level of pride exists among all who participate in the education of our future, the students. Fox defines its spirit as one consisting of loyalty. Students and faculty show their support by exhibiting a positive demeanor and attitude toward every aspect of their education. School spirit will be shown through good sportsmanship while aspiring to do the best in all areas of life, and to always show respect to our all who choose to visit Fox Schools.

Responsibility of Parents

1. *Please notify the school if your son or daughter is to be absent.*
2. *Please notify the principal's office ahead of time if you plan to take your son or daughter out of school.*
3. *Please see that your son or daughter gets to school on time. **
4. *Whenever your son or daughter leaves campus for a non-school activity, he/she should be checked out of school in person or by phone by a parent or a guardian. All students leaving campus must be cleared through the principal's office.*

** Students with tardies will be subject to disciplinary action (see page 23.)*

A. Attendance

Oklahoma State Law

It shall be unlawful for a parent, guardian, custodian or other persons having control of a child who is over the age of five (5) years, unless such child has been screened as provided for in Section 1210.282 of this title and such child is determined not be ready for kindergarten, and under the age of eighteen (18) years and who has not finished four years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session. The county district attorney will be notified in case of chronic absence.

Classification of Absences

1. Activity Absence The student is absent for a school-sponsored activity with the consent of the parent, the sponsor of the activity and the principal, provided school work has been made up and the student meets eligibility requirements. This absence does not count against test exemptions.
2. Absence An absence occurs when the student is absent **with or without the knowledge and approval of the guardian and/or school**. When possible, the guardian should notify the school of the student's absence. Guardians are asked to call the school early the day the student is

absent. Students will be responsible for making up all work missed. These days will count against semester test exemptions.

A student who has more than eight absences in a one-semester grading period will receive an "I" for incomplete in any subject in which he or she exceeded 8 absences. Students who have more than eight absences will be notified prior to the last day of the semester and will be given an opportunity to address an attendance review committee to apply for waiver of some or all absences. The committee will be comprised of the principal, counselor, and three teachers. The principal will select the members of the committee and will make an earnest attempt to have different teachers on the committee each semester. Absences may be waived by the committee for the following reasons:

- Long term illness and/or hospitalization verified by documentation from a licensed health care provider, in the form of medical records or letters written or typed on official letterhead.
- Frequent medical treatment which is required for rehabilitation of an injury and is verified by documentation from a licensed health care provider
- Long term illness or hospitalization of an immediate family member as documented by a licensed health care provider
- Death of an immediate family member
- Regular dental treatment required for treatment and/or correction of a particular dental condition for which regular treatment is required
- Any circumstance which a majority of the committee deems unavoidable.

It is the responsibility of the student to provide all documentation to the committee at the time application for waiver is made. The decision of the committee will be final.

Students who fail a subject due to absences will be awarded an (I) for incomplete. If a student fails for attendance reason, but was already failing a course, the student will be awarded his or her actual grade.

Any student who reaches 8 absences during the course of the year will be automatically placed on the ineligible list and will not be allowed to participate in school activities.

Oklahoma Secondary School Activities Association

A student who has not attended classes ninety percent (90%) of the current semester is not eligible to compete in any intramural competition governed by the association, e.g. athletics, band, FFA, or FCCLA. Exceptions may be made by the principal for illness, injury, death in the immediate family, or valid reasons for late enrollment with the beginning of attendance.

The Oklahoma Secondary School Activities Association and the Fox Board of Education guide Fox Public Schools' extracurricular activities attendance rules. Therefore, any student participating in a school activity on a school day must attend at least half a day in order to participate in the school activity.

The maximum number of absences for activities whether sponsored by the school or outside agency/organization which removes students from the classroom shall be ten (10) for any one class period each school year. Excluded from this number are state and national levels of school-sponsored contests. State and national contests are those for which a student must earn the right to compete.

Home Bound Program

Students with extended illness, injury, or other justifiable reason causing excessive absence must make arrangements with the building principal for the home bound program or other reasonable measures. Such programs require recommendation by a physician. A student accepted to the home bound program will be counted present.

Tardiness

- A student is considered tardy when that student is not in his/her seat with required materials when the bell to begin the class period sounds
- A student who is more than 10 minutes late for the class will be counted absent for the entire period
- Three tardies will constitute one absence from class. Tardies will start over each semester.

B. Graduation Requirements

Fox High School requires 25 units of regularly organized classroom instruction for graduation. Twenty of the 25 units required for graduation will be earned in the 10th, 11th, and 12th grades. As a condition of receiving accreditation from the State Board of Education, all students in grades nine through twelve shall enroll in minimum of six periods of rigorous academic courses each day. Aside from the main curriculum, courses may include vocational education, art, music, speech and physical education. All students shall complete the following college preparatory/work ready curriculum units or sets of competencies at the secondary level. In lieu of the requirements of the college preparatory/work ready curriculum for high school graduation, a student may enroll in the core curriculum for high school graduation, upon written approval of the parent or legal guardian of the student. **However, in order to meet Oklahoma Promise requirements and to be considered for Salutatorian, Valedictorian, students must enroll in the College Preparatory/Work Ready Curriculum. Students not meeting all graduation requirements will not be allowed to participate in any graduation activities. Students seeking early graduation will not be considered for Salutatorian or Valedictorian honors and will not be allowed to participate in graduation activities.**

College Preparatory/Work Ready Curriculum for High School Graduation

- 4 units of language arts
- 3 units of mathematics
- 3 units of science
- 3 units of social studies
- 2 units of foreign language or computer technology
- 1 additional unit
- 1 unit or set of competencies fine arts or speech
- 8 units of electives

Core Curriculum for High School Graduation

- 4 units of language arts
- 3 units mathematics
- 3 units of science
- 3 units social studies
- 1 unit of foreign language or computer technology
- 10 units of electives

C. Grades

Grading Scale:

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 or below	F

A minimum of 2 grades per week must be taken.

Semester Grade = 80% class average +20% semester test.

Progress reports will be issued throughout the semester and report cards will be issued at the end of each semester.

D. Grade Classification

Credit Requirements for Grade Classification at the beginning of the year. Students will remain the same classification for the entire year.

Freshman (9th Grade) – Completion of the 8th Grade

Sophomore (10th Grade) – **6** high school credits

Junior (11th Grade) – **13** high school credits

Senior (12th Grade) – **20** high school credits

To Graduate – **25** high school credits

Seniors meeting graduation requirements will be allowed one period per day of supervised work release (forms in the office), either the beginning and/or end of the day. **Seniors must attend class a minimum of 6 out of 7 periods of the school day.**

E. Proficiency Based Promotion

Upon the request of a student, parent, guardian, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum. Proficiency for advancing to the next level of study will be demonstrated by a 90 percent performance on an assessment or demonstration. The opportunity for proficiency assessment will be provided twice each school year. For further information about these tests, contact the school counselor or principal.

F. Concurrent Enrollment in College

Policies and procedures are available where certain high school juniors and seniors with exceptional ability may enroll in college study courses providing certain requirements are met. This information is available through the Counselor's office.

G. Textbooks/Computers

Students will be assigned textbooks/computers. These will be numbered and the student will be responsible for the book/computer if it is lost or damaged. He/She is also expected to take responsibility for making sure that the book/computer is not marked in or damaged, or he/she will have to pay for the damage. Upon receiving each textbook/computer, the student should note any damage and report such damage to the teacher immediately.

A local school board is authorized to withhold transcripts, or other records of the school relating to any school child who fails to return a textbook or make payment for the textbook if not returned. The term "transcript" shall include any record of a grade or grades given to a student by a teacher.

H. 8th Grade Reading Test / Driver License

Effective July 1, 1998, - Requires all students under the age of 18 to pass the 8th grade reading CRT or an alternative reading test before being eligible for a driver license. The school district will provide documentation that the student is reading at a satisfactory reading level according to the individualized education plan.

I. Lockers

A student will be assigned a locker in schools where lockers are provided. Students will not change lockers unless approved by the counselor or principal. Lockers must be kept clean and locked at all times. Each student is expected to guard the confidentiality of the combination and not allow other access to the combination or the locker. Lockers are not to be written on, defaced, or damaged in any way. Lockers are school property and may be inspected any time by school officials. If there is damage, the student is responsible.

J. Backpacks/Bags

Backpacks are allowed to transport books back and forth from school but once at school they are to be placed in the locker until the end of school. Gym bags are to be placed in the lockers or designated area until gym class. Bags will not be carried to classes.

K. Drinks

There will be no outside drinks allowed. The only drinks allowed are those purchased at the school. There will be no drinks allowed in the classrooms of any kind unless prior arrangements have been made with administration.

L. Leaving School Campus

Fox Public Schools have a closed campus policy. After a student has arrived at school, he/she must stay at school until the end of the school day unless a parent/guardian calls the principal office or personally signs the student out regardless of the student's age. Students who leave early without permission from both the office and a parent/guardian will be considered truant and disciplined accordingly.

M. Leaving Classrooms

Students will not leave classes without the teacher's permission. This excuse will be granted only in an emergency situation. Any student in the hall during class time must have a pass from the teacher stating the date and time of class departure.

N. Transportation

Permission for any student to ride the bus is conditioned on his/her observance of the safety and behavior regulations for bus riders. Any student who violates any of these regulations can be denied permission to ride a bus. For the 1st offense, the site principal will notify the student and the parent and will take whatever action deemed necessary. Upon the 2nd offense, the student's bus riding privilege will be suspended 3 to 5 days. Upon the 3rd offense, the student's riding privilege will be suspended for 10 days. For the 4th offense and each offense thereafter, bus riding privileges may be suspended.

O. Activities

For school activities, the participating students must ride school arranged transportation only. If a student participates in the activity, he/she must travel to and from the activity with the group. Release from this will be only to parents and only with prior approval of sponsor and/or the principal. The student's actions reflect on the entire Fox School and community. The student activities program is an integral part of the comprehensive educational experiences of our students. All activities must have a school sponsor in attendance. School-sponsored activities held when school is not in session shall follow the same standards as those held during the school year.

There will be no class, organization or activity meetings during instructional time. They may be held before school, after school and during lunch.

All school organization moneys must be handled through the school sponsor. Outside accounts are illegal. All fund raising must be approved by the Board of Education using forms provided in the office. Activity account ledgers must be properly maintained. When collecting money, receipts must be given at every step and money deposited daily.

Rules and regulations governing the Oklahoma Secondary School Activities Association must be followed for all sponsored activities and organizations.

P. Student Appearance and Dress

Students should present a neat, conservative, and appropriate appearance during school and activities.

The administration will determine proper dress using the following guidelines:

1. Shoes will be worn at all times (no house shoes).
2. Clothes will not be excessively tight, baggy, or have holes in them above mid-thigh.
3. The waistband of all garments will not be worn below the hip line (no sagging or dragging).
4. **Dresses** (with leggings underneath) and **shorts** must reach at least mid-thigh. **Dresses and skirts** without leggings must touch the kneecap.
5. See through clothing, Low cut blouses, bare midriffs, tank tops; crop tops, bare backs, and strapless shirts are not permitted. All shirts must have hemmed sleeves (no cutoffs). Shirts must be long enough to tuck into waistband.
6. No body piercing of any kind. (*Earrings are limited to ears only*).
7. No head coverings (including headbands) are allowed in school buildings.
8. Garments that are intended as undergarments may not be worn as an outer garment.
9. Any article of clothing that graphically depicts scenes of violence, death, or cruel acts will not be permitted.
10. Any article of clothing that depicts alcohol, drugs, tobacco, or sexually suggestive materials will not be permitted.
11. Any clothing accessory that could be used as a weapon such as chains, handcuffs, studded gloves, studded bracelets etc... will not be permitted.
12. Gang symbols can't be displayed on clothing or body.
13. Bandannas of any color are not permitted at school or at any extracurricular activities.

Q. Assault on a Fox School employee

Any student who throws any object and hits an employee with that object and/or makes any physical contact by hitting, pushing, intentionally tripping or causing the employee to fall against their will, or any other act that may be construed as an assault, will be placed in the custody of the local law enforcement authority. Furthermore, the school will file assault charges immediately with the local authorities. This also includes verbal assault as well.

R. Immunization Requirements

No student entering school for the first time will be admitted without an up-to-date immunization record.

Immunizations required are:

- Five (5) DTP (Unless the 4th was received after the 4th birthday)
- Four (4) Polio (Unless the 3rd was received after the 4th birthday)
- Two (2) MMR (Measles, Mumps, Rubella) received after the child's first birthday
- Two (2) Hepatitis A
- Two or Three (3) Hepatitis B
- One (1) Varicella

S. General Discipline Policy

The Fox Board of Education supports the belief that the result of one's behavior will be a consequence--positive or negative in nature. Therefore, for the ultimate benefit of the student, rules of student discipline must be set and followed by the school district.

Discipline Goal

The school's primary goal is to educate, not discipline. However, when the behavior of an individual student comes in conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school.

Discipline Attainment

1. Administrators and teachers of Fox School District shall have the same right as a parent or guardian to control and discipline children according to local policies. These policies shall be in effect during the time the child is in attendance or in transit to or from school or any other school function authorized by the school district or classroom presided over by the teacher.
2. The goal of our policy is to correct misconduct of an individual and to promote adherence by students to the policies and regulations of this district.
3. Administrative response to student misconduct is a matter directly influencing the morale of the entire student body. As such, all punishment will be based on a careful assessment of the circumstances surrounding each infraction. i.e. the student's attitude, the seriousness of the offense and its potential effect on other students.
4. In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary actions, the administration shall be mindful of the fact that they are dealing with individual personalities. The administration may consider consultation with parents on disciplinary matters that might prove most effective in particular instances. Nothing in this discipline schedule shall be construed to deny the student's right to fair and orderly hearings, appeals, counsel and due process in cases that may end in suspension or expulsion.
5. The superintendent and his/her designees in a manner that they deem just, given the circumstances of the individual case shall interpret this schedule. Additionally, administrators shall have the authority to enforce other reasonable disciplinary action that they find warranted by situations not covered in the disciplinary action schedule.

DISCIPLINE OPTIONS AND ACTIONS

The administration, faculty, and staff will continue to hold in high regard the cooperation of the student body in maintaining an orderly, disciplined learning atmosphere at Fox High School.

Student conduct should reflect the highest standards of our community and school. Students are expected to conduct themselves in a manner that exemplifies respect for one's self, other people, and the property of others. At all times, students will be cooperative and display class dignity.

Depending on the seriousness of the wrongdoing committed by the student, discipline may consist of a verbal warning, corporal punishment, after-hours supervised time, in-school suspension or suspension (if in compliance with state law), removal of privileges, parent contact, apologies or personal restitution for items or equipment stolen or destroyed. Disciplinary action will be determined by the teacher or the administrator in charge, in compliance with this and other board policies.

Any student involved in a severe disruption will be sent to the office immediately. Severe disruptions include, but are not limited to:

- drinking alcoholic beverages;
- possession of alcohol, drugs, tobacco, lighters, or matches;

- fighting;
- cheating
- blatant disrespect;
- assault(physical and verbal);
- gang-related activities;
- refusal to obey a reasonable request;
- and sexual harassment.

Classroom

Teachers may use various methods to control the activities in their classrooms in order to provide the best possible learning atmosphere for their students. Classroom rules should be discussed and posted by each individual teacher. Undesirable behavior of a serious nature or continuation of undesirable behavior will be referred to the principal's office.

Detention

Detention may be assigned by teachers in order to correct undesirable behavioral patterns or when a student fails to complete assigned work. Detention will consist of time spent with certified personnel outside regular school hours.

Corporal Punishment

With parental consent, Fox Public Schools reserve the right to invoke corporal punishment upon a student when it is deemed necessary in order to correct undesirable behavioral patterns. Paddling may be used for serious offenses or for repetitious offenses when other methods of control have failed.

Short-term Suspension

Suspension for (3) days or less may be used correct serious inappropriate behavior or repetitive behavior that disrupts the school climate and/or impedes the learning of other students. This cannot be appealed.

Long-term Suspension

Students who have experienced a short-term suspension of ten (10) days or less face the possibility of long-term suspension. Should behavioral difficulties continue to be a detriment to the school climate, the student may be suspended for the remainder of the current school semester and/or the following semester. The district shall implement the following considerations in making decisions in suspension situations:

1. Before a pupil is suspended out of school for the above-named reasons, the school principal shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension, such as placement in an alternative school setting, reassignment to another classroom, or in-school detention.
2. A student suspended for more than five (5) days shall be given an educational plan.
3. The parent or guardian of a student suspended out of school for the above-named reasons shall provide a supervised, structured environment for the student and bear responsibility for student's educational progress.
4. The school administration shall provide an education plan designed for the eventual reintegration of the student into school.
 - a. The plan need provide only for the core units (English, math, science, and social studies).
 - b. The plan shall set out the procedure for education.
 - c. The plan shall address academic credit for work satisfactorily completed.

5. Suspended students on an individualized education plan shall be provided the education and related services in accordance with the student's IEP.
6. The board of education supports the concept that if work is satisfactorily completed during suspension and satisfactory test grades are achieved, the student should receive sufficient credit for a passing grade in the class.

Suspension for possession of firearms.

Any student found in possession of a firearm while on any public school property or while in any school bus or other vehicle used by a public school for transportation of students or teachers shall be suspended out of school for a period of not less than one (1) year, except for instances where such possession is allowed pursuant to the provisions set forth in 21 O.S. 2001, Section 1280.1. The superintendent may modify the term of the suspension on a case-by-case basis. The student may request a review of the suspension with the administration.

Due process

The superintendent and/or principal shall have the authority to suspend a student. Before suspending a student, the student shall be given oral or written notice of the charge and, if the student denies it, an explanation of the evidence and an opportunity to present his or her side of the story. Students whose presence imposes a continuing danger may be removed from the school immediately. Written notice and a hearing shall follow as soon as possible.

Student Appeal

A student suspended by the district shall have the right to appeal to the board of education. The board shall notify the student, his or her parent, attorney, or legal guardian that the student is entitled to an executive session of the board regarding the discussion of the student's suspension. If the student, his/her parent, attorney, or legal guardian request an executive session, and only upon such request, the board will grant an executive session. The board shall, upon a full investigation of the matter, determine the guilt or innocence of the student and the reasonableness of the term of the suspension. The board may appoint a hearing officer to conduct the hearing and render the final decision. The decision of the board or board-appointed hearing officer shall be final.

T. Public Display of Affection (PDA)

Students are not to show public displays of affection toward other students. This includes hugging, kissing, holding hands, etc. Repeated offenses will be dealt with by the principal and will involve the parent(s) or guardian of the student or students involved. Disciplinary action will be at the discretion of the administrator.

U. Tobacco/Vape Use

It is in violation of State Law for a minor to possess, use, or purchase tobacco/vape products. The school personnel will strictly enforce this law. Violation of this law will result in the tobacco/vape product(s) being confiscated, the student being suspended from school and law enforcement and the ABLÉ commission being notified.

V. Drug Policy

According to Fox Board of Education Policy, any possession, distribution, or use of illegal drugs or alcohol on school property will result in a minimum of suspension from Fox Schools for the remainder of the semester, school year, or expelled. This supersedes all other discipline policies. Alternative School is also an option if deemed appropriate by the administration. Any student who violates this policy will be turned over to the proper authorities and charges may be filed by the county district

attorney. Students participating in extracurricular events, including FFA, FCLA, Band, Cheer leading, Speech, athletic events, as well as the school mascot, or any student representing Fox Public Schools at any OSSAA school sanctioned activity, is subject to one or more drug tests during the school year at Fox Public Schools expense.

W. Waiting Areas Before School

Students will be allowed to wait for school to begin in the following three areas only. Students are not to be in the parking lot or around the cars. Principal approval is required to go to other areas before school begins at 8:00.

Area 1: High school annex.

Area 2: The area between the high school and the lower elementary.

Area 3: Students are allowed to be in the cafeteria before school only if they are eating breakfast.

Students will wait in the annex during inclement weather.

X. Driving/Parking Privileges

All drivers on the Fox School grounds will be expected to operate their vehicles in a safe and responsible manner. Drivers will not speed, they will move vehicles in established patterns of traffic flow, and they will park properly in established parking spaces. Students and parents should be advised that their car will be subject to search by contraband-sniffing dogs, and that by parking on school premises, he or she is consenting to a search of the entire car, including the interior and trunk. If the student refuses to allow the search of the interior or the trunk, then the student should be advised that it is a mandatory suspension from school and parking privileges will be revoked. School administrators may suspend student-driving privileges at the school.

Y. Internet Usage

The Internet is a complex network of computer networks. It not only links computer systems in the United States but those around the world. The Internet offers a wealth of information on an infinite variety of topics. The Internet is largely unregulated—anyone with the technical expertise can add or modify content. The School is able to provide more information to its users by accessing the Internet but the school has no control over Internet content. The Internet may supply useful ideas, information and opinion from around the world but it may also supply content that may be offensive, controversial or sexually explicit. Our Internet terminals in the school may be equipped with filtering software but customers should be aware that filters may not protect users from all material that may be offensive to them or their children. Users are reminded that there is no guarantee of privacy associated with their use of the Internet. The Fox Public Schools will have access to a history of all sites that your child visits while on the Internet. In using the Internet at the School, please be aware that:

- A. Not all sources on the Internet provide accurate, complete or current data.
- B. There are sexually explicit or other materials, which you may find offensive.
- C. Internet sites frequently change addresses or close down.
- D. The Fox Public School does not protect you from all information you may find offensive.

INTERNET POLICY

1. Chat rooms are off-limits to students.

2. Use of the Fox Public School's Internet access terminals to engage in any activity, which constitutes a violation of local, state, or federal laws, is strictly prohibited.
3. Only students who have signed the Internet Access Form may use the schools Internet terminals.
4. To prevent the spread of computer viruses, students will not be allowed to download.
5. Students are expected to demonstrate good taste and sensitivity in their use of the Internet at the Fox Public Schools.

UNACCEPTABLE USE OF THE INTERNET

Use of the Fox Public School's Internet access terminals is a privilege which may be revoked for inappropriate conduct. Persons who violate School Internet use policies will be asked to cease those activities and are subject to revocation of privileges. Examples of inappropriate use include, but are not limited to:

1. Use of the Internet for any purposes which violate federal, state, or local laws, to transmit threatening,
2. Obscene, or harassing materials, or to interfere with or disrupt network users, services or equipment.
3. Disruptions include, but are not limited to: distribution of unsolicited advertising, propagation of computer worms or viruses, and using the network to make
4. unauthorized entry to any other machine accessible via the network.
5. Users representing themselves as another person.
6. Violation of copyright and/or license law.
7. Deletion, installation, or modification of installed hardware or software.
8. Accessing and viewing materials in a manner which creates the existence of a sexually hostile working environment.

Failure to use the school's Internet terminals appropriately and responsibly, as defined in these policies and guidelines, may result in revocation of Internet use privileges. Illegal activities will be prosecuted to the full extent of the law.

INFORMATION FOR PARENTS

The Internet is a valuable educational resource for children but because of its unregulated nature there are sites that parents may feel are inappropriate for their children. The School is sensitive to this fact but will be unable to monitor the Internet activities of each child using the Internet. Parents of minor children must assume full responsibility for their child's use of the Internet terminals. Parents must co-sign the School Internet Access Form for children under the age of eighteen (18) who want to use the School's Internet terminals.

Z. Computer Use Policy

Students and teachers must adhere to the laws, policies, and rules governing computer use including, but not limited to: copyright laws, rights of software publishers, license agreements, and personal rights of privacy created by federal and state law.

Students using Fox Public School computers, programs, software, and networks are to understand that these items are for educational use only. Any activity that may interfere with the legitimate operation of the computer networks will result in disciplinary action. This action includes but is not limited to suspension of computer privileges for a minimum of one semester and a maximum of permanent termination of all privileges.

Criminal charges may be filed through the property authorities if the action deems it necessary. In the case of computer hackers, this may include notification of the appropriate state or federal law enforcement agency. The same shall apply to students working with non-district computers while under the supervision of school officials. In addition, vandalism of computer hardware will not be tolerated and will result in severe disciplinary action.

AA. INTERNET, SOCIAL NETWORKS AND OTHER FORMS OF COMMUNICATION

General Guidelines

Consult District's policy on internet safety and appropriate use, as well as the employee manual and/or parent and student handbook. Be aware that all existing policies and behavior guidelines extend to school-related activities in the online environment as well as on school premises.

Use good judgment. Think about the type of image you want to convey on behalf of the district when you are posting to social networks and social media sites. Remember that what you post will be viewed and permanently archived. Social media websites and blogs are not private. Internet search engines can find information years after it was originally posted. Comments can be forwarded or copied, and archival systems save information even if a post is deleted.

Remember professional communications are available to school administrators. The district considers an employee's use of any electronic media for the purpose of communicating with a student or a parent to be an extension of the employee's workplace responsibilities. Accordingly, the board expects school personnel to use professional judgment and appropriate decorum when using any social media in this fashion. School district administrators may require an employee to provide access to any websites used by him or her for communication with students or parents and to produce copies of any electronic communication with students or parents, including text messages, web page posts, etc. This policy does not authorize an administrator to inspect an employee's personal equipment without the employee's express consent.

Social Networking Websites

Many social networking websites are not accessible on the district's network because they have been blocked. If school personnel, including teachers, would like to request that a website be made accessible to use for teaching and learning, that person shall submit a written request to the IT Director for review, identifying the online tools to be used and the instructional purpose in using them.

While on school property, neither school personnel nor students may use an outside, proprietary network to access websites that are blocked on the district's network.

Personnel shall abide by the following requirements regarding use of social networking websites, even when done in their personal time, using personal property.

1. Fraternalization with students using social networking websites on the internet:
 - a. School personnel may not list students as "friends" on networking sites, unless a written consent by the parent/guardian is on file in the principal's office;
 - b. All e-contacts with students shall be made through the district's computer/email and telephone system;
 - c. All e-contact by sponsors with student organization members shall be sent to all

- team members;
- d. Inappropriate contact with students or parents via e-mail, phone, or other devices is prohibited.
2. Employees may not post items on social networking websites with sexual content if they are identifying themselves as an employee of the district;
 3. Employees may not post items exhibiting or advocating use of drugs or alcohol if they are identifying themselves as an employee of the district;
 4. Employees may not post pictures, video, or audio of students unless the student's parent (if the student is under 18) or the student (if the student is 18 or over) has provided the student's building administrator with written permission to do so.

Note that when using a school district e-mail address and/or equipment to participate in any social media or professional social networking activity, the communications are public, and employees are responsible for the content in the communication.

Copyright and Fair Use Guidelines

District personnel and students must respect copyright and fair use guidelines when posting material on social network sites, even those websites used and accessed for educational and classroom purposes. See www.copyright.gov/fls/fl102.html.

Hyperlinking to outside sources is recommended. Do not plagiarize. Give credit, where credit is due, to the sources of material. When hyperlinking to other sites and media, be sure that the hyperlinked content is appropriate and consistent with these guidelines. Be aware that photographs taken by professional photographers cannot be scanned and used on the internet without the photographer's permission, even if they are photos purchased from the photographer.

Text and Instant Messaging

District personnel shall not text or instant message any student individually. All text and instant messages to students shall be sent to the school, class, team, club or organization. Staff shall not send messages that are personal in nature and not related to the business of the school or that contain confidential information to persons not authorized to receive that information.

Use of Social Media

The Superintendent shall designate those staff persons who have management or administrator access to the district's social media, including, but not limited to the ability to remove content from the school's social media if determined to be inappropriate. Only content that is allowable on the school's website is allowable on the school's social media pages unless otherwise authorized by the Superintendent.

Penalties

Both district personnel and students face the possibility of penalties, including student suspension and employee termination, for failing to abide by district policies when accessing and using social media.

BB. Behavior at Assemblies

Common courtesy and time limitations demand that all students follow assembly procedures and rules.

1. Students will not disturb performers.
2. Students will sit in assigned areas (by class groups)
3. Once the assembly has begun, students will not be allowed to leave.

CC. WIRELESS TELECOMMUNICATION DEVICES AND MISCELLANEOUS ITEMS

Wireless Telecommunication Devices

Students shall not be permitted to carry wireless telecommunication devices, including electronic pagers or cellular phones, on the premises of this school district, in transit under the authority of the school, or at school district functions. The principal or superintendent upon request may make exceptions by the parent or guardian for medical necessities or other appropriate circumstances.

Any unauthorized device found will be taken from the student's possession and the following disciplinary action taken.

- 1st offense \$5 restitution
- 2nd offense \$10 restitution
- 3rd offense one day suspension without credit.

All money collect as a result of misuse of wireless telecommunication devices will be deposited in the school's Library fund to help with the purchase of books.

Miscellaneous Items

Radios, video games, tape players, water guns, Hackey sacks, laser pointers, cards, fidget spinners and other similar items are considered "miscellaneous items" and should NOT be brought to school.

Any such items will be confiscated and returned to the student or, in some cases, the parent, at the end of the school day or at another time designated by the administrator dealing with the situation.

Projection of Injurious Objects

The board may take legal action against any person in attendance at any athletic or other public entertainment event to project in any manner an object that could cause bodily harm to another person. In addition, that person is subject to ejection from the event by the officials supervising the event.

DD. Eligibility Requirements

A student will be eligible if after the third week of a semester he/she is passing all subjects. If the student is not passing, they will be placed on probation for the following week. If the student is not passing, they will not be eligible to participate in extra-curricular events for the following week. If at the end of that week the student is passing, they will be re-instated to participate. The grading period for the week ends at the close of school on Thursday. Teachers must have a list turned into the office before first period on Friday.

EE. HARASSMENT, INTIMIDATION, BULLYING AND HAZING INVESTIGATING REPORTED INCIDENTS

No student in this district will be subject to hazing, harassment or any other form of persecution by any student or employee at school or on school-sponsored activities. The district specifically prohibits threatening behavior, harassment, intimidation and bullying by students at school and/or by

electronic communication, whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation or bullying at school.

This policy will be included in the student handbook that is distributed to each student each year.

Harassment, Intimidation and Bullying

“Harassment, intimidation and bullying” means any gesture, written or verbal expression, electronic communication, or physical act that a reasonable person should know will harm another student, damage another student’s property, place another student in reasonable fear of harm to the student’s person or damage to the student’s property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of any student. This type of conduct includes, but is not limited to, gestures, written or verbal, or physical acts or electronic communications.

“At school” means on school grounds, in school vehicles, at designated school bus stops, at school-sponsored activities or at school-sponsored events.

“Electronic communication” means the communication of any written, verbal or pictorial information by means of an electronic device, including but not limited to a telephone, cellular telephone or other wireless telecommunication device, or a computer

“Threatening behavior” means any pattern of behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.

Investigating Reported Incidents of Harassment, Intimidation, Bullying or Threatening Behavior

1. The following conduct, as defined and specified above, by any person or persons and directed toward any person or persons or the property thereof is specifically prohibited by the district:
 - a. Harassment
 - b. Intimidation
 - c. BullyingThe above prohibitions apply to such conduct at school and/or by electronic communication and whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, bullying or intimidation at school.
2. Any student who believes he/she has been subjected to acts of harassment, intimidation or bullying as specified above shall immediately report such incident to one of the student’s teachers or to the student’s school principal. If reported to a teacher, the teacher shall immediately notify the school principal. Students are advised of the importance of reporting these incidents to school officials so that school officials may know about them, investigate them and take any actions deemed appropriate.
3. Upon notification of such an incident by the student or student’s teacher, the school principal shall investigate the incident to determine its severity and its potential to result in future violence.
 - a. The alleged incident shall be documented in writing by the principal.
 - b. The investigation shall be made in a timely fashion.
 - c. At the principal’s discretion, the investigation may include interviews with students and/or faculty who may have knowledge of the incident; collection of documentary or other evidence relating to such incident; involvement of local/state/federal law enforcement

authorities; involvement of other district officials who may be of assistance and/or guidance in the matter; and/or any other legal means by which the investigation may be facilitated.

- d. Consideration shall be given to recommendations made by the Safe School Committee regarding the most recent and most effective methods for investigating, evaluating and responding to such matters (See policy 408).
4. When the investigation has been completed, the district shall administer any and all sanctions as deemed appropriate in light of the determination it has made regarding the incident of harassment, intimidation or bullying.
 - a. Sanctions and various options for control and discipline of students which may be considered and/or implemented are set forth in the school's disciplinary policy (See policies 715, 718 and associated regulations).
 - b. In addition, the district may recommend that available community mental health care options be provided to the student, if appropriate.
 - c. Students subject to sanctions under this policy shall have due process and appeal rights as stated in the school's disciplinary policy (See policies 715, 718 and associated regulations).
5. At its discretion, the district may request disclosure of any information concerning students who have received mental health care relating to acts of harassment, intimidation or bullying, or the like, that indicate an explicit threat to the safety of students or school personnel, provided that the disclosure of such information is not made in violation of any federal or state law pertaining to the disclosure of confidential student information. The request for such information shall be made in writing to the party from whom it is requested. Requests for such disclosure from another district as they relate to a student of this district shall be handled accordingly.

Hazing

It is the policy of Fox School District that no student or district employee shall participate in or be members of any secret organization on school property or at any school-related event.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subject to the sanctions of the school district.

FF. Medication Policy

According to state law, medicine brought to school or administered at school must abide by the following procedures.

1. Written instructions signed by the parent or guardian and physician shall be required to administer prescription medication and shall include:
 - a. Name of student.
 - b. Name of medication, including prescription number, if dispensed by a pharmacy.
 - c. Person administering the medicine
 - d. Time dispensed
 - e. Date dispensed
2. The school principal or designee shall:
 - a. Inform appropriate school personnel of the medication.
 - b. Keep a record of the administration of medication.
 - c. Keep medication in a locked cabinet.

d. Return unused medication to parents only.

3. The parents shall assume responsibility for informing

the school principal of any change in the student's health or change in medication.

4. The school principal shall retain the discretion to reject requests for administration of medication.

5. Non-prescription medicine can be administered only with written permission from the parent(s) or guardian on file in the principal's office.

No other medication, including such medications as aspirin, etc., shall be administered to students under any circumstances by school personnel except as outlined above.

Self-Administration of Medicine

Pursuant to 70 O.S. § 1-116.3, the Board of Education of the Fox School District permits students to self-administer inhaled asthma medication and anaphylaxis medication in accordance with the following conditions and guidelines:

Definitions:

1. "Medication" means a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label; or an anaphylaxis medication used to treat anaphylaxis, including but not limited to epinephrine injectors, prescribed by a physician and having an individual label.
2. "Self-administration" means a student's use of medication pursuant to prescription or written direction from a physician.

Requirements for Parents and Students:

1. Permission granted by this policy for self-administration of inhaled asthma medication or anaphylaxis medication is effective only for the school year in which it is granted. Permission shall be renewed each subsequent school year only upon fulfillment of the requirements of this policy.
2. The parent or legal guardian of the student must authorize in writing permission for the student's self-administration of inhaled asthma medication or anaphylaxis medication. Such written permission shall include the following:
 - a. Permission statement authorizing the student to self-administer inhaled asthma medication or anaphylaxis medication.
 - b. A written statement from the student's physician stating that the student has asthma or anaphylaxis and is capable of, and has been instructed in, the proper method of self-administration of the medication.
 - c. Acknowledgement from the student's parent or legal guardian that the District and its employees and agents shall incur no liability as a result of any injury arising from the student's self-administration of asthma medication or anaphylaxis medication and acknowledgement that the District has provided this information in writing to the parent or legal guardian.
3. Prior to the District granting permission for the student to self-administer inhaled asthma medication or anaphylaxis medication, the parent or legal guardian of the student is required to provide the school an emergency supply of the student's medication to be administered in accordance with the provisions of District Policy 720, *Dispensing Medications*. The parent or legal guardian shall agree in writing to the conditions and regulations set forth in that Policy.

A student who has been granted permission by the District to self-administer inhaled asthma medication or anaphylaxis medication pursuant to this Policy shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication, including but not limited to an epinephrine injector, at all times.

GG. Internet Instruction as an Alternative to Classroom Instruction

Pursuant to State law and Department of Education regulations, the Fox Board of Education may, at its discretion, offer web based and or two way interactive video construction as a means to expand the

district's course offerings. The board of education shall determine courses and grant credit for Internet based instruction. Students taking such courses shall be subject to all State Department of Education regulations concerning the courses, including but not limited to the requirement to participate in all assessments required by the Oklahoma School Testing Program. Test results for students enrolled in Internet based courses shall be disaggregated and reported.

Types of Internet Instruction:

1. Synchronous instruction occurs when the instructor and student's primary interactions are in real time and requires real time interaction between student(s) and instructor as the primary format for instruction.
2. Asynchronous instruction is not dependent on instructor and student(s) interaction in real time. It allows the student to engage in learning activities anywhere at any time.
3. Web based instruction uses the world wide web as the primary medium of instruction, with the computer serving as the primary tool of instruction.
4. Two-way interactive video instruction provides for real time interaction between student(s) and instructor by means of an electronic medium that provides for both audio and video signals. Students and instructor may see and hear each other in an approximation of real time.

Oversight:

A certified teacher shall be designated by the principal as the contact person to assist in students enrolling on line. The teachers shall serve as a liaison to the on-line teacher/provider. The number of students each teacher may supervise in compliance with state law shall include web-based students. Such learners shall provide in service training in methodology and technical aspects of distance learning.

The teacher so designated, as the contact person shall monitor student progress, graded assignments and testing of Internet courses. If the final grade is assigned by any teacher other than an employee of Fox Public Schools, the grade and credit shall be reviewed and accepted or adjusted by a committee of the district contact teacher, the counselor and the principal or designee.

Eligibility for Internet Enrollment

Only regularly enrolled students of this district shall qualify for such course credit, except as stated below. Students enrolling in Internet courses shall be full time students, unless designated as suspended students or as drop out students.

Privacy

Local school board policies addressing student information and privacy as well as FERPA law shall apply to students who take courses on the Internet. District aggregated data of such shall not identify any students by name. All federal and state statutes pertaining to student privacy copyright, FCC rules and related regulations must be followed at all times.

Parent Involvement

Contact agreements between the school district and parents of students participating in alternative instructional delivery system courses shall be established prior to be the beginning of instruction. Parents shall be provided a copy of this policy and any related school board policy before signing the contract. The parent shall agree to accept the terms of this policy and agree to accept responsibility

for course cost and equipment. The parent should also sign that he/she understands the grading criteria, the need for the student to maintain school attendance, whether Internet based or regular school, and the need for the student to complete the course in a specified length of time. The parent must agree, to the extent he/she is able, to see that the student follows the rules and laws concerning Internet usage and the policies of this school district.

HH. Parent-Teacher Conferences

All parents are encouraged to arrange conferences with teachers to discuss student problems and concerns at any time. Conferences will be arranged at the request of a student, teacher, parent, and/or administrator.

II. Telephone Use

SCHOOL OFFICE TELEPHONES ARE FOR OFFICE USE ONLY. Only urgent telephone messages from parents will be delivered to the student by the principal's office. **Students will not be called to the telephone unless the office deems it necessary.**

If it is necessary for a student to use a telephone in an **emergency**, permission to do so will be granted by one of the school administrators.

When a student becomes too ill to remain at school, the attendance officer, an official designee of the principal or an administrator will call the parent. If the parent cannot come to the school to get the student within a reasonable amount of time, the student will be sent back to class if no other arrangements can be made. However, if the student is too ill, all attempts will be made to make the student as comfortable as possible until the parent or guardian arrives.

JJ. CARE OF SCHOOL PROPERTY

A modern, fully-equipped school plant designed for beauty and utility is a part of the heritage of the student body. It belongs to many generations and is not the sole property of any annual group of students. Thus, it is the privilege and obligation of any one student body to appreciate fully, use carefully, preserve faithfully, and pass to future generations, the buildings, its grounds, and its equipment without blemish. The state or any county, city, town, municipal corporation or school district, or any person, corporation or organization, shall be entitled to recover damages in a court of competent jurisdiction from the parents of any minor under the age of eighteen (18) years, living with the parents at the time of the act, who shall commit any criminal or delinquent act resulting in bodily injury to any person or damage to or larceny of any property, real, personal or mixed, belonging to the state or a county, city, town, municipal corporation, school district, person, corporation or organization. The amount of damages awarded shall not exceed Two Thousand Five Hundred Dollars (\$2,500.00). (23-10).

KK. Transcripts

Students can receive free copies of their transcript for scholarship applications, employment purposes, or other official needs. **If prior notice is not given, a transcript may not be immediately available.** Therefore, prior notice would be greatly appreciated and advisable.

LL. Visitors

Anyone not employed by the Fox Board of Education to work at Fox Schools is considered a visitor. All visitors are required to report first to the High School Office before going to any other part of the school to sign in. If possible, prior notice of your visit given to your child's teacher(s) would be appreciated. Special programs and visiting days shall be planned to provide such visits. The principal is responsible

for protecting instructional time and the welfare of students. If at all possible, visits should be per-arranged. Principals are authorized to take the necessary steps in dealing with unauthorized visitors. Parents and guardians may come on campus to drop off students in the morning or to pick up students in the afternoon without obtaining a visitor's pass. All other persons are to remain off campus. All unauthorized persons on campus will be asked to leave. Refusal to comply with instructions or repeated occurrences will result in legal action.

MM. Weather Related Delays or Cancellations of School

The Superintendent will make the decision as to whether school will be dismissed because of bad weather after consultation with administrators responsible for transportation services. The announcement of school dismissal will be made via school website, Fox School app, radio and television stations that serve the area. Please do not call a teacher, principal or superintendent about whether we are having school or not. CHECK THE SCHOOL WEBSITE AND APP, LISTEN TO THE RADIO AND WATCH TV! If cancellation is not announced by 6:30 A.M., you should prepare to come to school.

NN. Vo-Tech

All students attending vo-tech are REQUIRED to ride the bus unless prior arrangements have been made with administration.

OO. Education Rights and Privacy Policy

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member including health or medical staff and law enforcement unit personnel; a person serving on the School Board; a person or company with whom the District has contracted to perform a special task such as an attorney, auditor, medical consultant, or therapist; or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to make a reasonable attempt to notify the student of records request unless it states in its annual notification that it intends to forward records on request).

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U. S. Department of Education
600 Independence Avenue, SW
Washington, D. C. 20202-4605

PP. Cooperative Alliances

College credit is also available for high school students wanting a technical education. Through partnerships between Career Tech and the Oklahoma State Regents, students in certain programs earn as AAS Degree (Associate in Applied Science). College tuition is not charged high school students for enrolling in courses taught at the technology center. An academic service fee of \$8.00 per credit hour will be charged to cover the costs of service delivered by the college or university.

QQ. CLEP and Advanced Standing

Students testing well in certain subject areas should also check with colleges about these programs. CLEP is a national program and your scores may be used at institutions around the country. Advanced standing tests are usually available at the individual colleges for those with advanced skills and or experience in certain areas. Those scores are usually only used for the school at which the tests are taken.

RR. Oklahoma's Promise Requirements

Oklahoma's Promise was established by the Oklahoma Legislature to assist students with tuition at Oklahoma's colleges. Expenses for undergraduate tuition at public colleges and universities, certain career technical courses or programs offered through cooperative agreements between public area technology centers and Oklahoma public colleges and universities will be paid through Oklahoma's Promise funds. It may also be applied toward a portion of tuition at accredited private colleges or universities in Oklahoma. For more information see the guidance counselor or log onto www.okhighered.org/ohlap.

SS. Asbestos Management Plan

Fox Schools has been inspected for the presence of asbestos and has an Asbestos Management Plan available for review during regular business hours.

TT. Meningococcal Meningitis

Important Information for Parents About Meningococcal Disease and Meningococcal Vaccines from the Oklahoma State Department of Education and the Oklahoma State Department of Health

What is meningitis?

Meningitis is an infection of the spinal cord fluid and the fluid that surrounds the brain. Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and resolves without specific treatment, while meningitis caused by bacteria can be severe and may result in:

Brain damage, Hearing loss, Limb amputation, Learning disabilities, or Death.

What types of bacteria cause meningitis? There are several types of bacteria that may cause meningitis, including: *Neisseria meningitidis*, *Streptococcus pneumoniae*, Group B streptococcal disease, and *Haemophilus influenzae* type B (Hib).

This information sheet will focus on the disease caused by *Neisseria meningitidis* (Nay-sear-e-a men-in-git-it-dis), which is rare but especially risky for certain ages. Disease caused by *Neisseria meningitidis* is usually referred to as “meningococcal disease” (men-IN-jo-kok-ul disease). Many persons can be exposed to *Neisseria meningitidis* and carry the bacteria in their nose and throat for weeks to months spreading the bacteria to others, but not become ill. If the meningococcal bacteria invade the body, they may cause a rapidly spreading bloodstream infection, lung infection or meningitis. More information about the other kinds of bacteria that cause meningitis can be found at the web sites listed in the box at the end of this information sheet.

Who is at risk from meningococcal disease?

Babies less than a year old have the highest risk for meningococcal disease, but no vaccine is available to protect them. The risk of meningococcal disease increases for adolescents and young adults aged 15 to 22 years, because of behaviors that spread the disease. On average, two to three people in this age group get meningococcal disease every year in Oklahoma. More than half of these could be prevented by vaccine.

College students, military personnel, or other persons living in close quarters or dormitory-style housing have a greater chance of contracting the disease than other persons their age. Other persons at increased risk include smokers or persons frequently exposed to second-hand smoke, those with immune system problems, those without a spleen, or international travelers going to countries where the disease is more common.

How is the disease spread?

The disease is spread by respiratory droplets produced by a person harboring the bacteria and expelled a short distance by laughing, singing, coughing, or sneezing. The bacteria may also be spread by direct contact with the respiratory fluids of someone who is infected. That includes kissing, or sharing a water bottle, food item, cigarettes, lipstick, lip balm, mouth guard or anything an infected person touches with his or her nose or mouth.

Why is meningococcal disease dangerous?

Meningococcal disease is relatively uncommon with about 2,500 people affected every year in the United States. However, the infection can spread very quickly and 300 of those people die in spite of treatment with antibiotics. Of those who live, about 400 a year lose their arms or legs, become deaf, have problems with their nervous systems, become mentally retarded, or suffer seizures or strokes.

For this reason, it is best to prevent the disease from occurring. Signs and symptoms of meningococcal disease may be confused with other infectious diseases. If your child has symptoms of meningococcal disease, contact your healthcare provider immediately.

Signs and Symptoms of Meningitis

Headache, Fever, Chills, Stiff neck, Extreme tiredness, Vomiting, Sensitivity to light, Rash of purplish black-red dots or splotches, Confusion & Seizures

How can meningococcal disease be prevented?

Vaccines can prevent approximately two-thirds of the meningococcal disease cases. There are two types of meningococcal vaccine available in the United States that protect against four of the five most common disease-causing strains of the meningococcal bacteria. One dose of the newest vaccine type, called meningococcal conjugate vaccine, or MCV4, is recommended for:

All adolescents 11-18 years of age

College freshmen living in dormitories if not vaccinated previously, and

Other people at high risk 2 through 55 years of age.

The other type of vaccine, meningococcal polysaccharide vaccine, or MPSV4, was effective in older children and teenagers but booster doses were needed every three to five years. The MCV4 vaccines protect against the same types of meningococcal bacteria and the protection lasts longer. MPSV4 is still used for adults over 55 years of age who are at risk for meningococcal disease.

Teenagers and young adults can also reduce their risk by taking good care of themselves, by eating a balanced diet, getting enough sleep and exercise, as well as avoiding cigarettes and alcohol.

Is the meningococcal vaccine safe?

Yes, both types of vaccine are safe; however, there are small risks associated with any vaccine. About half of the people who receive a meningococcal vaccine will have pain and redness where the shot was given, but because the vaccine is not made from the whole bacteria, it cannot cause bloodstream infections or meningitis. A small percentage of people who get the vaccine develop a fever. Vaccines, like all medicines, carry a risk of an allergic reaction, but this risk is very small. A few cases of Guillain-Barré Syndrome (GBS), a serious nervous system disorder, have been reported among people who received MCV4. However, GBS is such a rare disease that it is not possible right now to tell if the vaccine is a part of the cause or simply due to chance alone because a number of cases of GBS will occur every year even without the use of MCV4 vaccine.

Does the meningococcal vaccine work?

Yes. A single dose of MCV4 meningococcal vaccine protects about 90 percent of the people who are immunized against meningococcal disease caused by types A, C, Y, and W-135. These types cause almost two-thirds of all meningococcal disease in teenagers in the United States. It does not prevent type B, which causes about one third of the cases in teenagers.

Does the meningococcal vaccine prevent all cases of meningitis?

No, it cannot provide protection against other causes of bacterial meningitis or type B meningococcal disease. Scientists have not been able to make a vaccine that will protect against type B.

Where can I get the vaccine for my son or daughter?

If your child has health insurance, you can obtain the meningococcal vaccine from your regular healthcare provider. All county health departments in Oklahoma have the vaccine available at no charge for children 11 through 18 years of age who:

Have no health insurance,

Are Medicaid eligible, Are Native American, or Have health insurance that does not pay for vaccines or does not pay for meningococcal vaccine; and for children 2 through 18 years of age who are at high risk from meningococcal disease including those who: Do not have a spleen, Have terminal complement deficiencies, or HIV infection, or Will be traveling to countries with high rates of meningococcal disease.

Is this vaccine required to attend school in Oklahoma?

Meningococcal vaccine is required for students who are enrolling for the first time in colleges and post-high school educational programs and who will live in dormitories or on-campus student housing. This vaccine is not required for children in elementary or high school in Oklahoma, even though it is recommended for all adolescents 11 years and older.

Where can I find more information?

For more information, contact your healthcare provider or local county health department or visit these web sites:

National Meningitis Association at www.nmaus.org

Centers for Disease Control and Prevention at <http://www.cdc.gov/meningitis/index.htm>

UU. Grading Periods: 2019-2020

First Semester

First Term Begins -----August 14
First Progress-----September 13
Mid term Progress-----October 11
Third Progress-----November 8
First Term Ends-----December 20

Second Semester

Second Term Begins-----January 7
Fourth Progress-----February 7
Mid term Progress-----March 6
Sixth Progress-----April 10
Second Term Ends-----May 8
Graduation-----May 8

VV. School Organizations

ORGANIZATION	SPONSER
Academic Team	Melinda Phelps/ Lacey Lockwood
Band	Carl Springer
Basketball(boys)	Erik Yeiser
Basketball(girls)	Mark Williams
Cheerleading(HS)	Becky Tivis
Cheerleading(JH)	
FCA	Michael Barnes
FCCLA	Lacey Lockwood
FFA	Mike Kirkpatrick
Football	Brent Phelps
Golf	Erik Yeiser
National Honor Society	Melinda Phelps
Powerlifting	Michael Barnes
Student Council	Lacey Lockwood
Track(boys)	John Bailey
Track(girls)	Emily Gilbert
Yearbook	Melinda Phelps

2019 Football Schedule

High School

Aug.	23	Scrimmage	TBA	
	29	Scrimmage	Alex	
Sept.	6	Velma	Home	7:00
	13	Snyder	Away	7:00
	20	Wilson	Home	7:30
	27	Tipton	Home	7:00
Oct.	4	Grandfield	Away	7:00
	11	Temple	Away	7:00
	18	Thackerville (Homecoming)	Home	7:00
	25	Corn Bible Academy	Away	7:00
Nov.	1	Maysville	Away	7:00
	8	Mt. View Gotebo (Sr Night)	Home	7:00
	15	1 st round of playoffs		

Jr High

Aug		Scrimmage	Velma	
Sept.	3	Ryan	Home	6:30
	9	Wilson	Home	6:30
	16	Paoli	Home	6:30
	23	Maysville	Away	6:30
	30	Thackerville	Away	6:30
Oct.	7	Paoli	Away	6:30
	14	Bray Doyle	Home	6:30
	21	Wilson	Home	6:30
	22	Thackerville	Away	6:30

NOTICE OF STUDENT TOBACCO VIOLATION

Title 10A, §2-8-224

SCHOOL: _____ DATE: _____

ADDRESS: _____ PHONE: () _____

STUDENT INFORMATION:

NAME _____

ADDRESS _____

DOB _____ DL # _____

GRADE _____ MALE _____ FEMALE _____ RACE _____

STUDENT SIGNATURE _____

PARENT OR GUARDIAN INFORMATION:

NAME _____

ADDRESS _____

PHONE NUMBER(S) _____

SCHOOL ADMINISTRATOR/CAMPUS SECURITY:

NAME _____

WITNESS:

NAME(S) _____

EVIDENCE:

TYPE _____ SEIZED YES _____ NO _____

(IF YES, STORED WHERE?) _____

TO REPORT THIS VIOLATION MAIL TO:

Fax #405-521-6578 3812

ABLE COMMISSION
ATTN: KATHY SHARP
N SANTA FE AVE #200
OKLAHOMA CITY OK 73118

DO NOT MAIL EVIDENCE

IF YOU HAVE QUESTIONS CALL 405-522-2998 OR 1-866-894-3517, Option #4

Oklahoma Alcoholic Beverage Laws Enforcement Commission
Prevention of Youth Access to Tobacco Act

Date: _____

NOTICE

You are receiving a citation for Possession of Tobacco or Tobacco products by a Person Under 18 years of age.

This is a Violation of Oklahoma State Statute Title 10A
Children and Juvenile Code §2-8-224

Fine Amounts: 1st Offense: \$100.00
 2nd Offense: \$200.00

Your fine may be reduced if you contact the Legal Division at (405) 522-2998 or toll-free at 1-866-894-3517, Option #4 within two (2) weeks of the date of this notice.

If you fail to call a Notice of Hearing will be served for you to appear in Court on this matter.

Failure to pay this fine will result in the SUSPENSION or NON-ISSUANCE of your DRIVERS LICENSE.

For any questions on this matter, contact the ABLE Commission at 405-522-2998 or toll free 1-866-894-3517, Option #4.