

## School Closure and Delay Information Sources for Weston Public Schools

1. The best way to be notified of school closures and delays is to use our new SchoolMessenger alert system. You can adjust your preferences to phone call, text, email, or any combination of the three methods. (Note, phone calls will not be made during the early morning hours, therefore another method of contact is highly suggested). Also keep in mind that during extreme weather events, your home may lose power, preventing the use of certain methods of contact.

To set up your account:

1. Login to the PowerSchool Parent Portal.
2. Click the link for SchoolMessenger underneath each child you have enrolled to retrieve their activation codes.
3. Click *Create Account* in the PowerSchool Parent Portal to start the SchoolMessenger account creation process.
4. You will be directed to a Sign Up page where you will need to enter a valid email address, a password, your name, and zip code. You'll use your email address and the password you enter here to sign in later. Check *Email me when I have a new phone message* if you would like to receive an email message each time there is a new message in your mailbox. Click *Create Account* when you are done.
5. Check your email. There will be an email from [contactme@schoolmessenger.com](mailto:contactme@schoolmessenger.com) which contains a link to activate your account. This link will take you to a confirmation page where you must enter your password in order to activate your account.
6. Once you've activated your account, you're ready to add your child to your account. Click the link on the main page and add your child's student ID and Activation Code

When you have finished adding your child to your account, you will be brought to the *Edit Contact Details* page where you can select which types of messages you would like to receive and at which phone number or email address. You may also add additional phone numbers and email addresses. If you have other children attending school in this district, you will be able to add them all to the same Contact Manager. Make sure that you click *Save* when you are done making changes.

2. Visit [www.westonps.org](http://www.westonps.org). Notices will appear in the Current News section of our home page.
3. Call the school cancellation line at 203-291-1463.
4. Watch or visit the websites of these news stations:
  - CBS Channel 2
  - WFSB Channel 3
  - FoxCT
  - WTNH Channel 8
  - Channel 12 (Cablevision)
  - NBC Connecticut (WVIT News 30)
5. Listen to announcements on these radio stations:
  - WEZN Star 99.9 FM
  - WLAD 850 AM