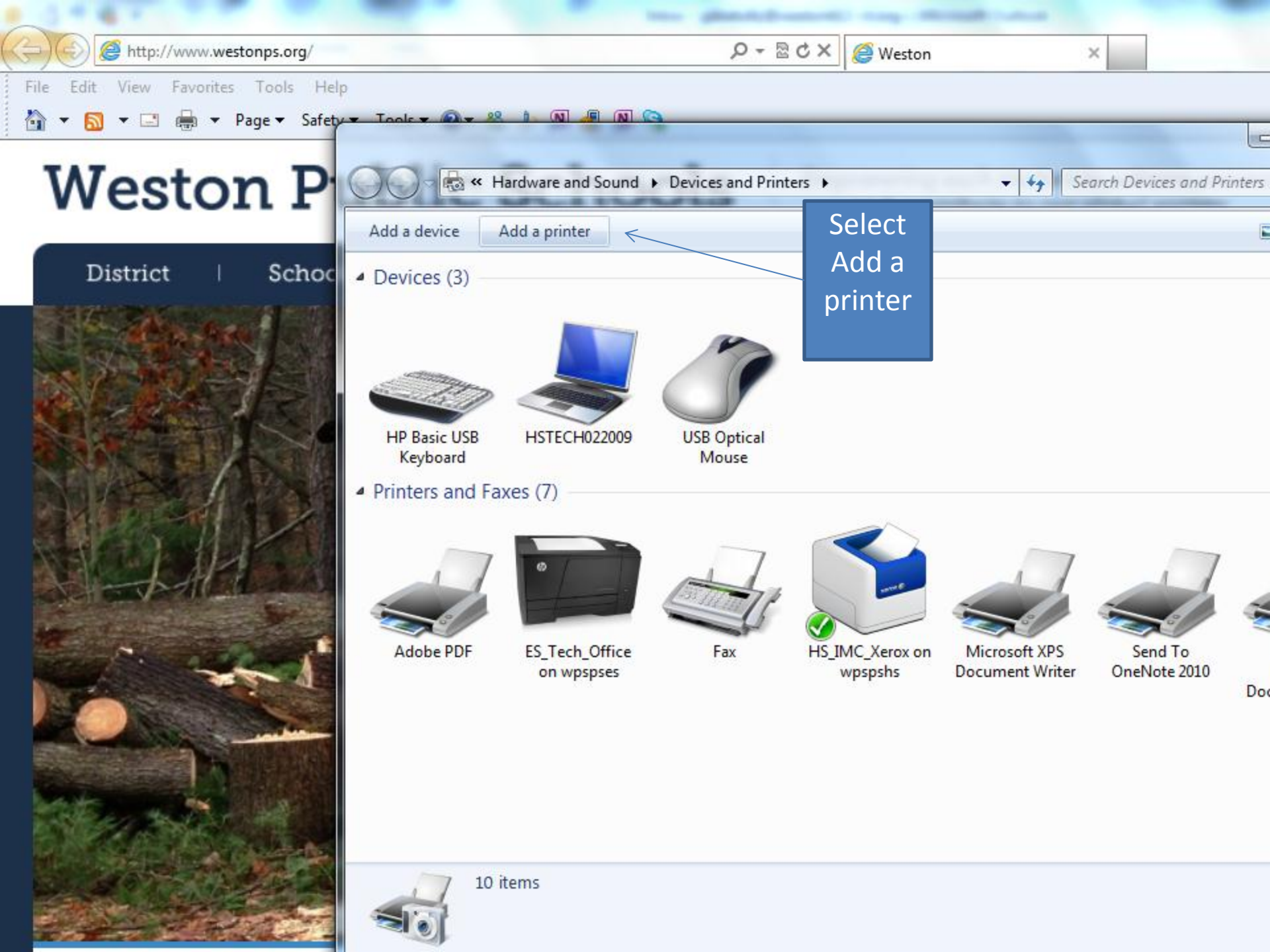
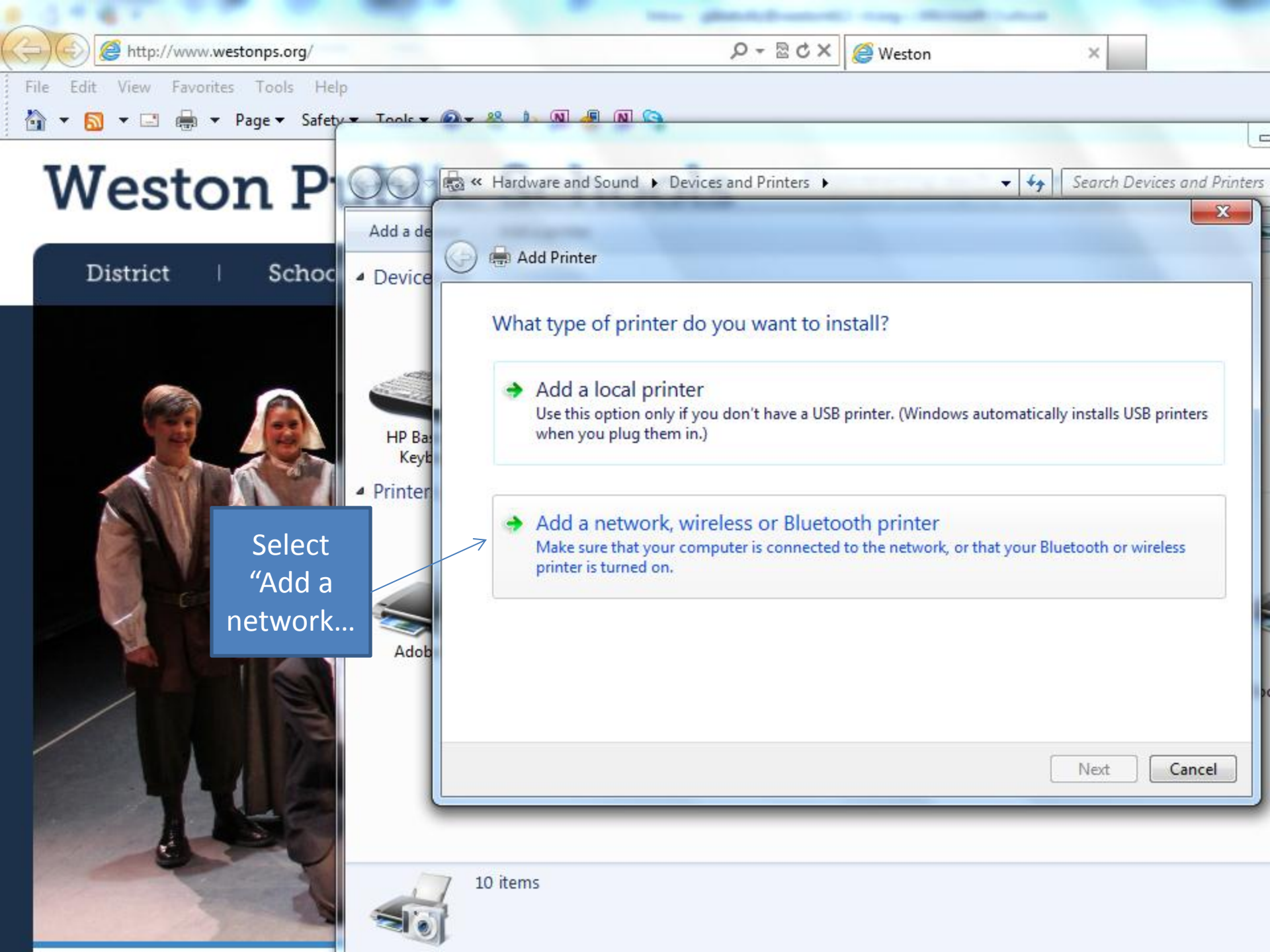
Page
Safety
Tools
n Public Schools
Empowering each student to achieve succes
and contribute to our global society
Schools
Students
Parents
Board of Education
Commun
Click on the Windows Start Button then select Devices and Printers
Notepad
Windows Movie Maker
Windows Media Player
Freemake Video Converter
Control Panel
Command Prompt
All Programs
Gabriel Tully
Documents
Pictures
Music
My Computer
Control Panel
Devices and Printers
Default Prog
View and manage devices, printers, and print jobs
Administrative Tools
Help and Support
Shut down


http://www.westonps.org/
Weston
File Edit View Favorites Tools Help
Page Safety Tools
Weston P
District | Schoc
« Hardware and Sound ▸ Devices and Printers ▸
Search Devices and Printers
Add a device
Add a printer
Select Add a printer
Devices (3)
HP Basic USB Keyboard
HSTECH022009
USB Optical Mouse
Printers and Faxes (7)
Adobe PDF
ES_Tech_Office on wpspses
Fax
HS_IMC_Xerox on wpspshs
Microsoft XPS Document Writer
Send To OneNote 2010
10 items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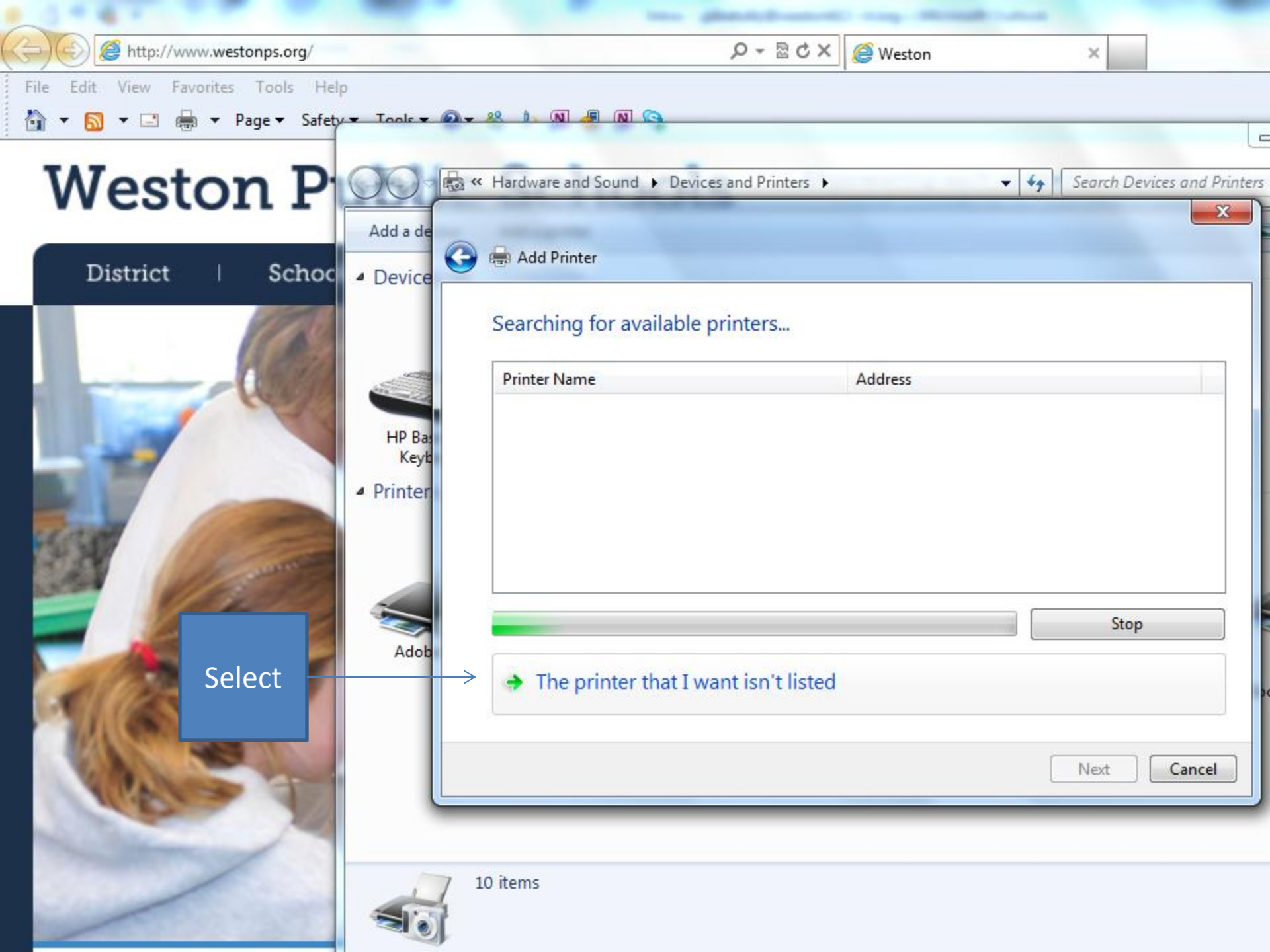
District | Schoc
« Hardware and Sound ▸ Devices and Printers ▸
Search Devices and Printers
Add a de
Device
HP Bas
Keyb
Printer
Adob
Add Printer
What type of printer do you want to install?
Add a local printer
Use this option only if you don't have a USB printer. (Windows automatically installs USB printers when you plug them in.)
Add a network, wireless or Bluetooth printer
Make sure that your computer is connected to the network, or that your Bluetooth or wireless printer is turned on.
Next
Cancel
Select "Add a network…
10 items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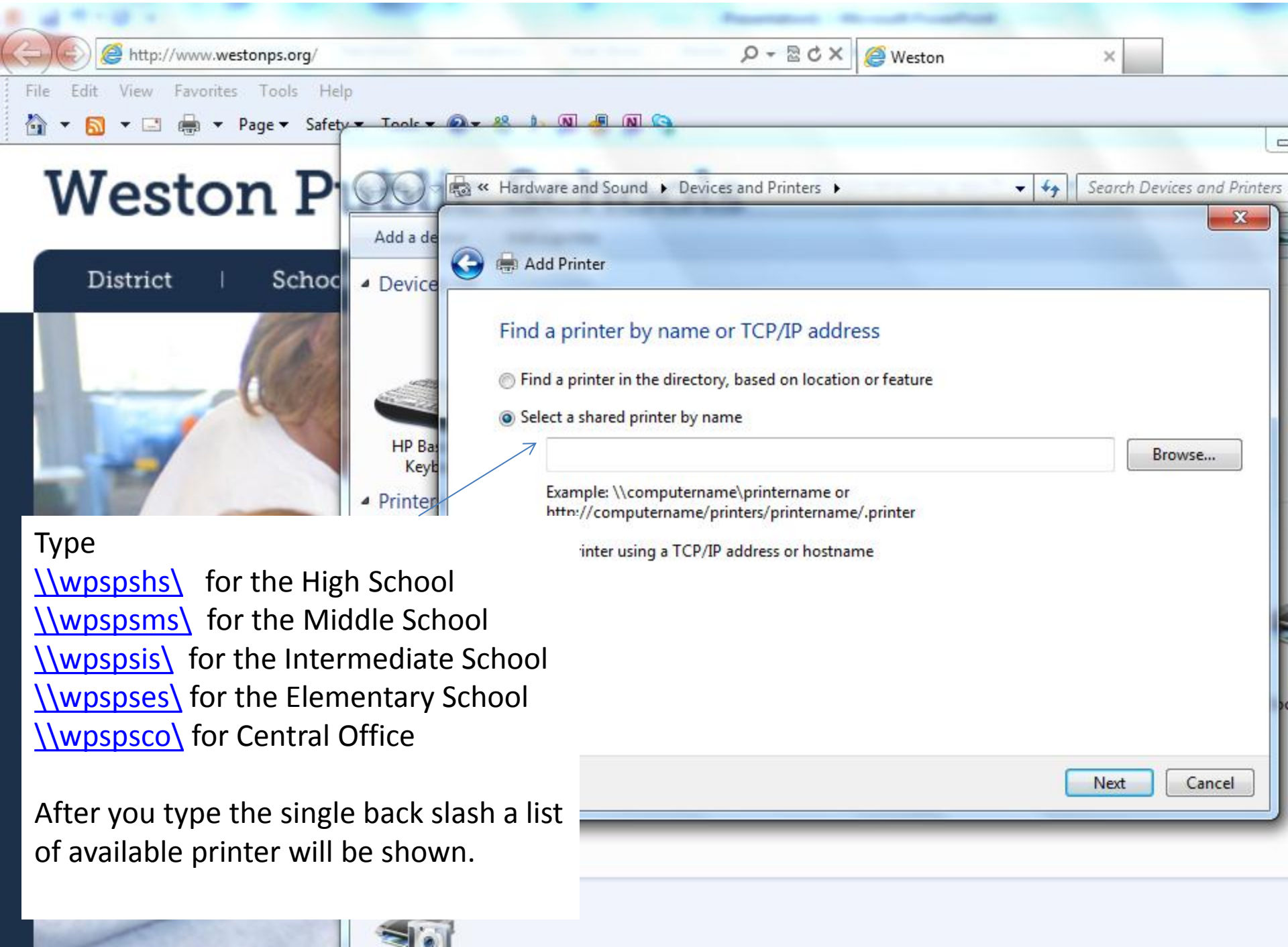
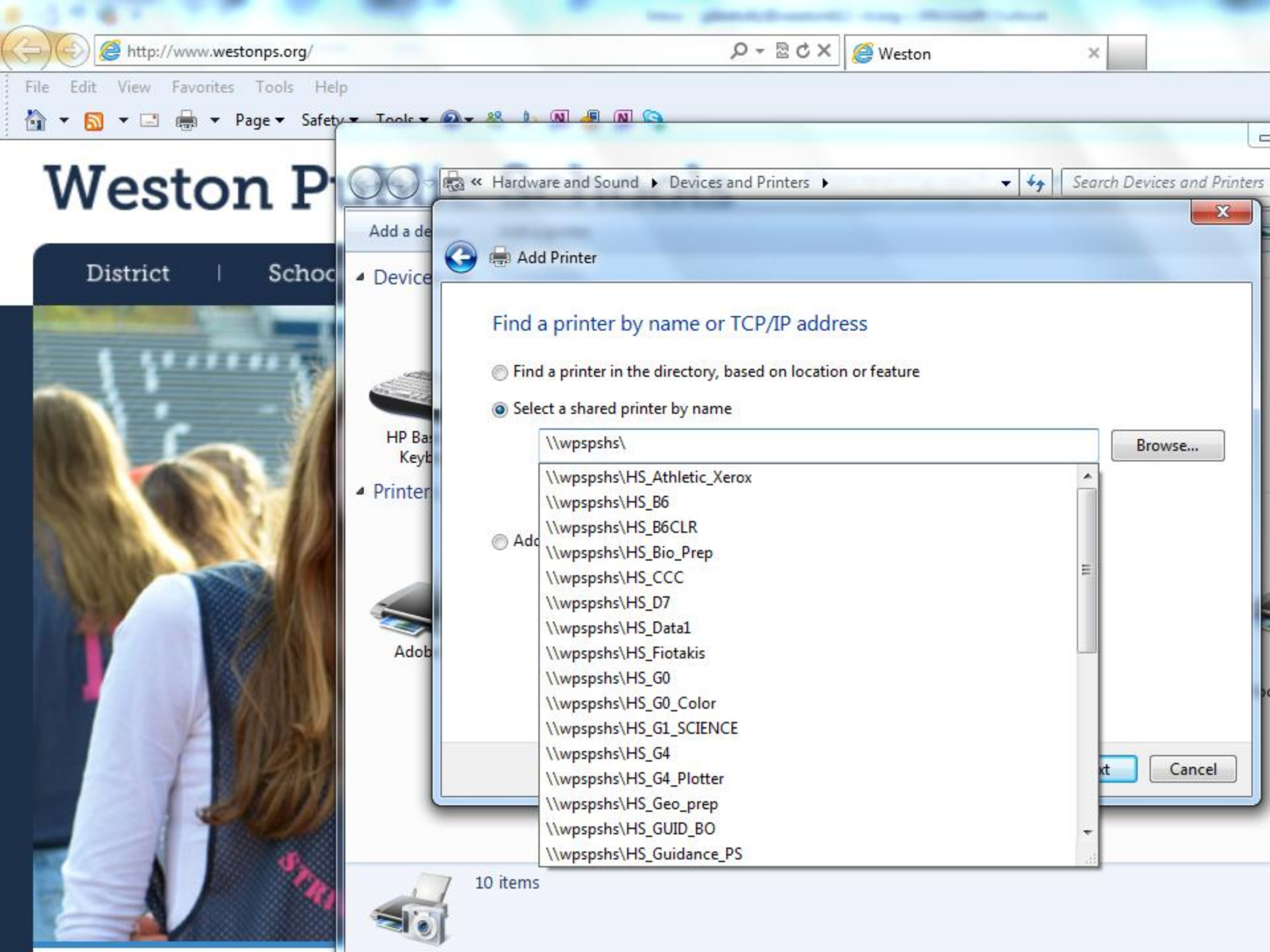
« Hardware and Sound ▸ Devices and Printers ▸
Search Devices and Printers
Add a de
Device
HP Bas
Keyb
Printer
Adob
Add Printer
Searching for available printers...
Printer Name
Address
Stop
The printer that I want isn't listed
Next
Cancel
10 items
Select



Type
\\wpspshs\ for the High School
\\wpspsms\ for the Middle School
\\wpspsis\ for the Intermediate School
\\wpspses\ for the Elementary School
\\wpspsco\ for Central Office

After you type the single back slash a list of available printer will be shown.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File Edit View Favorites Tools Help
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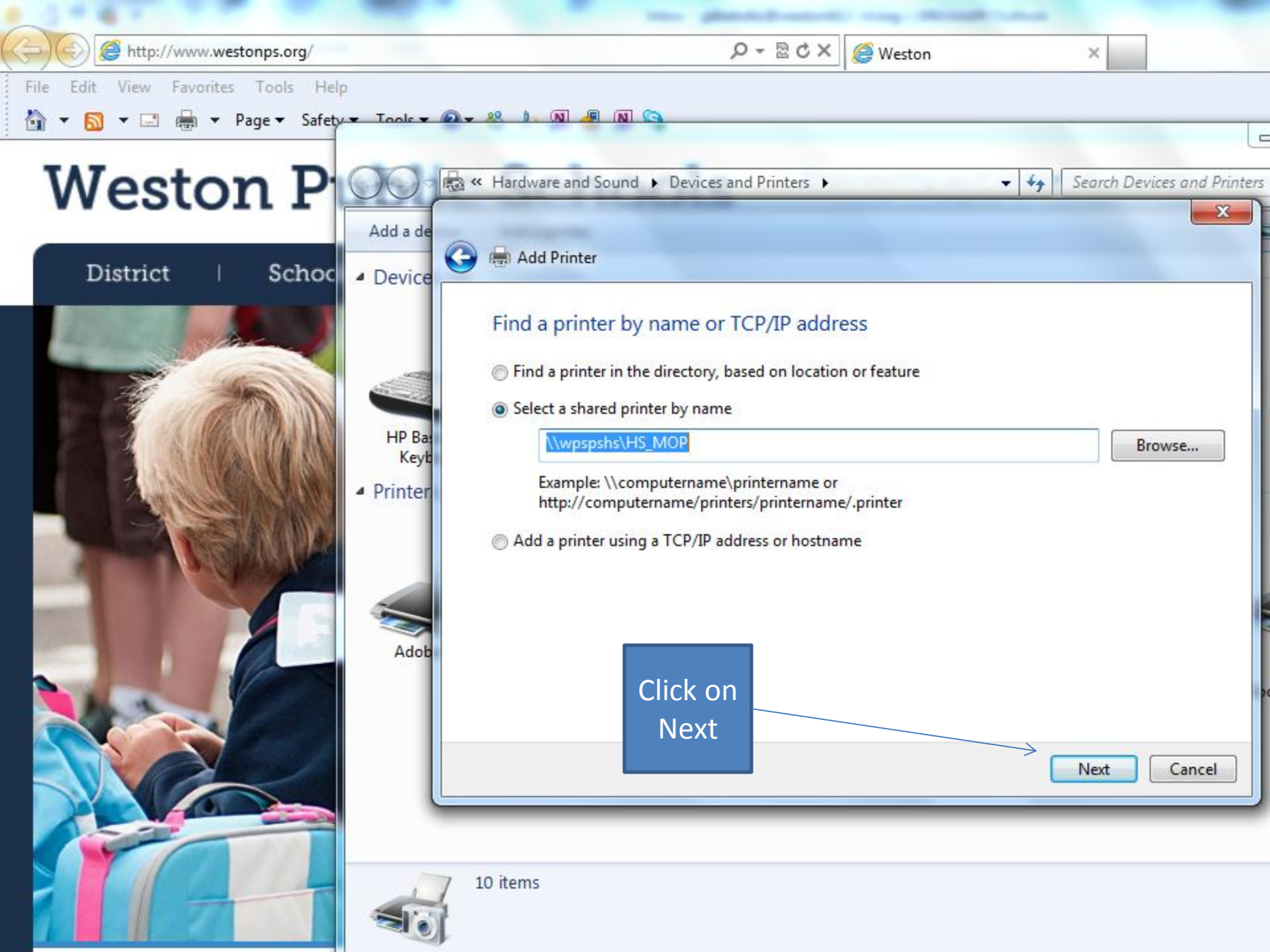
Weston P
District | Schoc
« Hardware and Sound ▸ Devices and Printers ▸
Search Devices and Printers
Add a de
Device
HP Bas
Keyb
Printer
Adob
Add Printer
Find a printer by name or TCP/IP address
Find a printer in the directory, based on location or feature
Select a shared printer by name
\\wpspshs\
Browse...
\\wpspshs\HS_Athletic_Xerox
\\wpspshs\HS_B6
\\wpspshs\HS_B6CLR
\\wpspshs\HS_Bio_Prep
\\wpspshs\HS_CCC
\\wpspshs\HS_D7
\\wpspshs\HS_Data1
\\wpspshs\HS_Fiotakis
\\wpspshs\HS_G0
\\wpspshs\HS_G0_Color
\\wpspshs\HS_G1_SCIENCE
\\wpspshs\HS_G4
\\wpspshs\HS_G4_Plotter
\\wpspshs\HS_Geo_prep
\\wpspshs\HS_GUID_BO
\\wpspshs\HS_Guidance_PS
Cancel
10 items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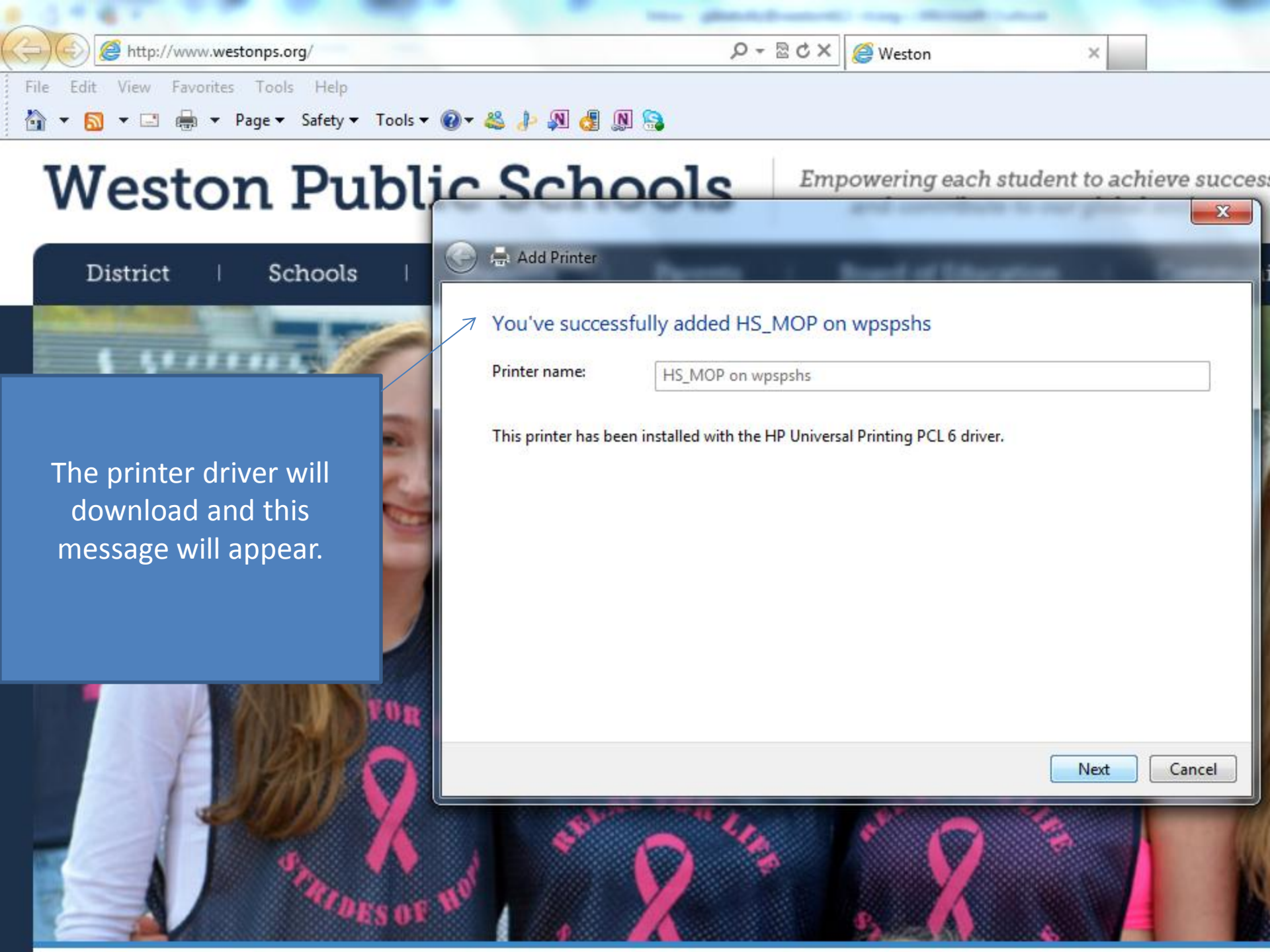
District | Schoc
Hardware and Sound ▸ Devices and Printers ▸
Search Devices and Printers
Add a de
Device
HP Bas
Keyb
Printer
Adob
Add Printer
Find a printer by name or TCP/IP address
Find a printer in the directory, based on location or feature
Select a shared printer by name
\\wpspshs\HS_MOP
Browse...
Example: \\computername\printername or
http://computername/printers/printername/.printer
Add a printer using a TCP/IP address or hostname
Click on Next
Next
Cancel
10 items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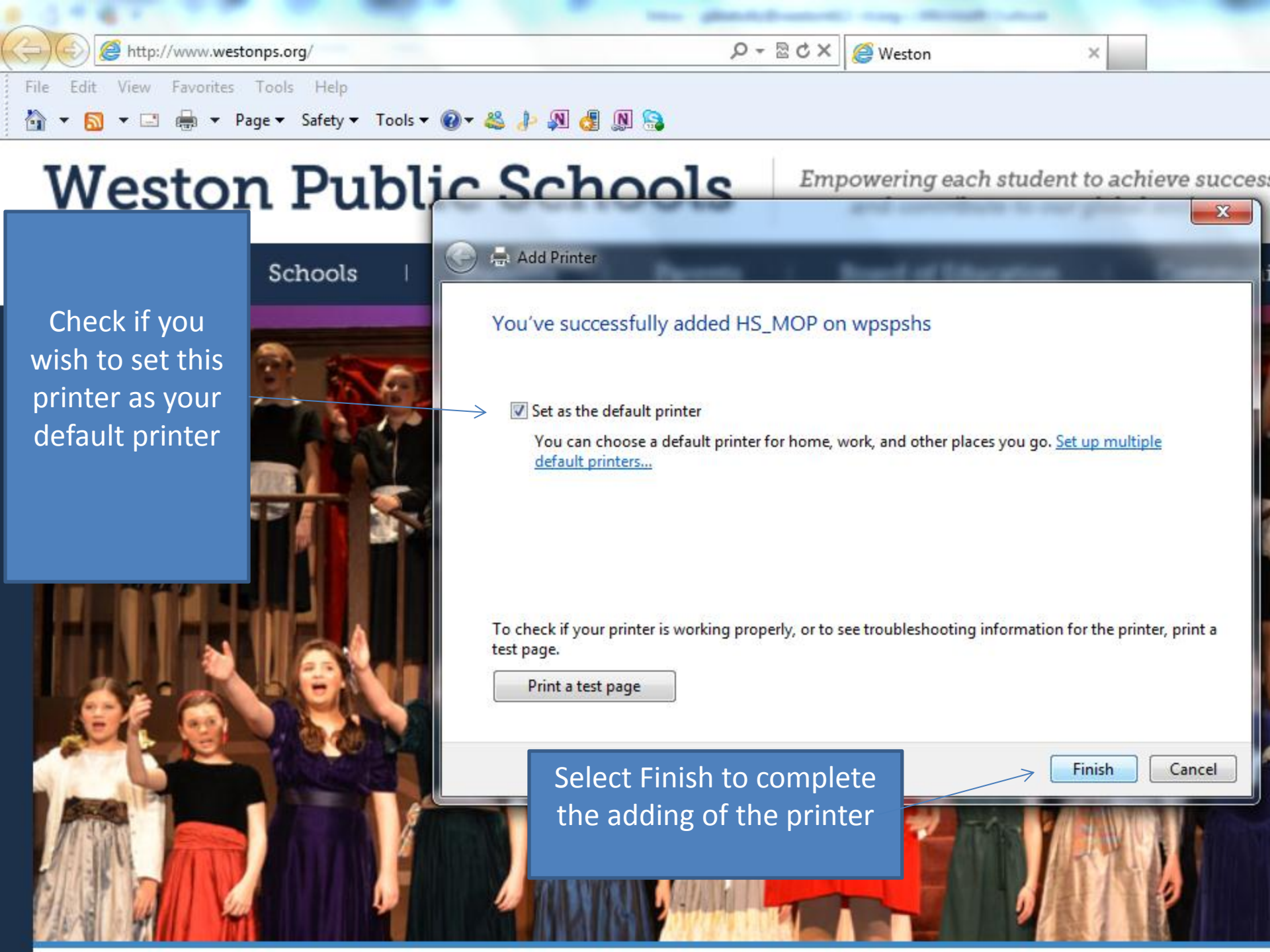
Empowering each student to achieve success
District | Schools |
Add Printer
You've successfully added HS_MOP on wpspshs
Printer name:
HS_MOP on wpspshs
This printer has been installed with the HP Universal Printing PCL 6 driver.
Next
Cancel
The printer driver will download and this message will appear.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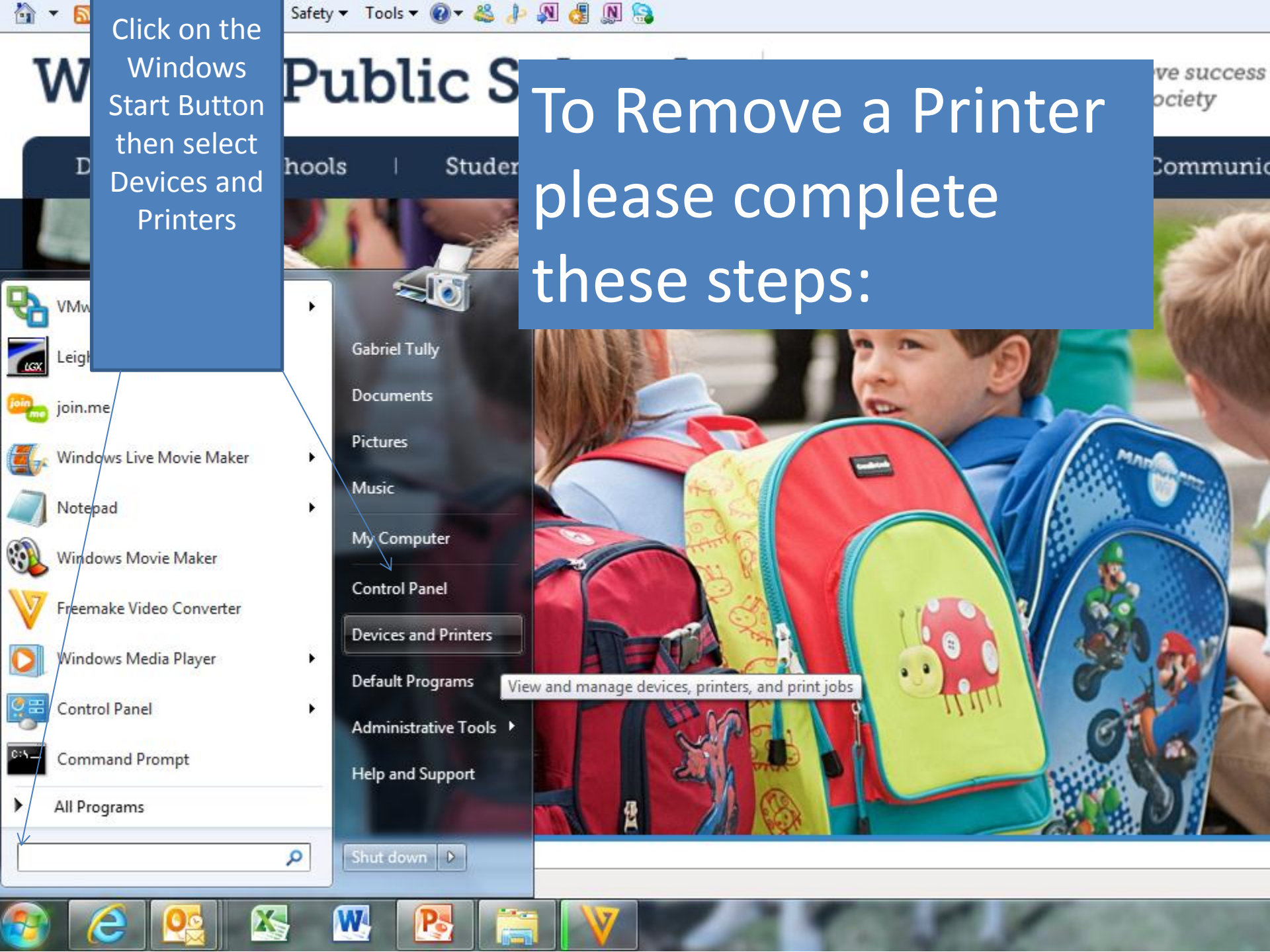
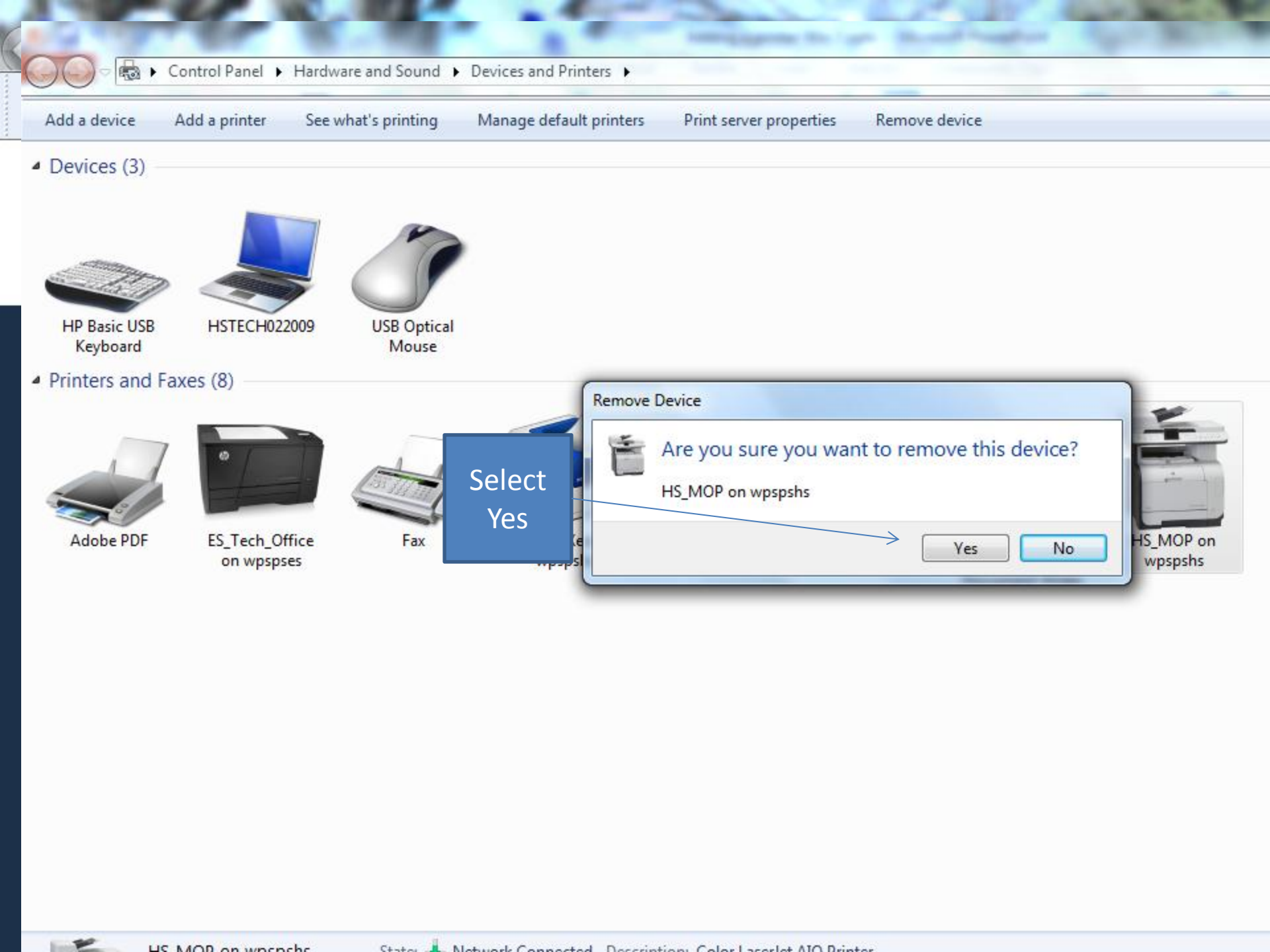
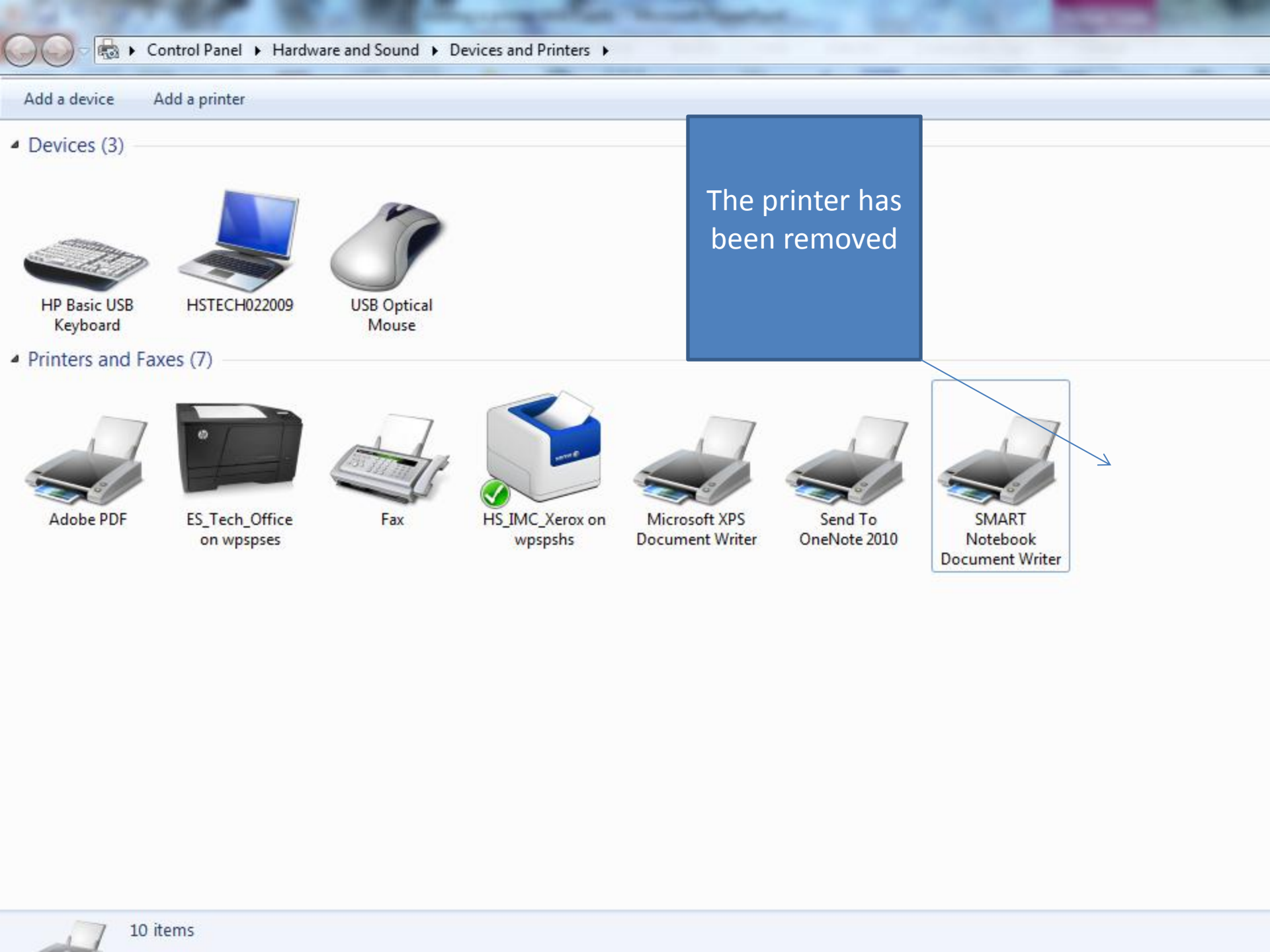
Empowering each student to achieve success
Schools
Check if you wish to set this printer as your default printer
Add Printer
You've successfully added HS_MOP on wpspshs
Set as the default printer
You can choose a default printer for home, work, and other places you go. Set up multiple default printers...
To check if your printer is working properly, or to see troubleshooting information for the printer, print a test page.
Print a test page
Finish
Cancel
Select Finish to complete the adding of the printer

To Remove a Printer please complete these steps:

Click on the Windows Start Button then select Devices and Printers




Control Panel ▸ Hardware and Sound ▸ Devices and Printers ▸
Add a device
Add a printer
See what's printing
Manage default printers
Print server properties
Remove device
Devices (3)
HP Basic USB Keyboard
HSTECH022009
USB Optical Mouse
Printers and Faxes (8)
Adobe PDF
ES_Tech_Office on wpspses
Fax
Select Yes
Remove Device
Are you sure you want to remove this device?
HS_MOP on wpspshs
Yes
No
HS_MOP on wpspshs


Control Panel ▸ Hardware and Sound ▸ Devices and Printers ▸
Add a device
Add a printer
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HP Basic USB Keyboard
HSTECH022009
USB Optical Mouse
Printers and Faxes (7)
Adobe PDF
ES_Tech_Office on wpspses
Fax
HS_IMC_Xerox on wpspshs
Microsoft XPS Document Writer
Send To OneNote 2010
SMART Notebook Document Writer
The printer has been removed
10 items