



# Hurlbutt Elementary School



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## HURLBUTT ELEMENTARY SCHOOL

Weston students begin their journey of learning at Hurlbutt Elementary School, home to 440 students in the Early Learning Center, kindergarten, first and second grades. Hurlbutt's prek-2 enrollment for 2017-18 is projected at 459 students. Hurlbutt's teachers and support staff are committed to working together to create a safe and caring environment that supports student achievement and success.

**Staffing:** With a projected enrollment of 142 students, kindergarten will have eight sections with an average class size of 17.8. The projected first grade of 139 students will be organized in seven sections with an average class size of 19.9. Second grade, with a projected 150 students, will have seven sections with an average class size of 21.4. This configuration reflects the Board of Education's class size guidelines. Should grade one exceed enrollment guidelines (141 students) a request would be made to the Board of Education to approve an eighth section of grade one. In 2012-13 the assistant principal position was reduced to .6 FTE due to projected declining enrollment and the discussed plan to move the second grade to WIS. Projected enrollment in the remaining K-1 school was 11 sections making the reduction in the assistant principal position feasible. However, instead of the original projection of 342 students for 17-18, the revised enrollment projections for 17-18 is 459 students. (22 regular education classrooms) Current projected enrollment and student needs necessitates the restoration of this critical support position to 1.0 FTE.

**Teaching and Learning:** Our intervention support program will continue to include a .6 FTE math teacher and 2.0 full time reading teachers. Educational research continues to emphasize early intervention and its positive long term effect on reading ability and achievement.

With the projected increase to 8 sections of kindergarten, the need to maintain the para educator support is warranted. The 4 para educators is to provide academic support to our kindergarten classes during reading, writing or math as well as lunch and recess supervision. With this model, each kindergarten class will receive approximately 1.75 hours of in class support from a para educator. The previous budget had 3 para educators (.75 FTE each) for the six projected kindergarten classes. When enrollment exceeded projections we support kindergarten by using a para from the library, negatively impacting those other services. Given the new Library Commons model with shared certified staff, the library para educator is needed full time in that role.

Our team leaders support teaching and learning by coordinating and leading weekly grade level team meetings and common planning time. Collaboration within and among grade levels is a vital component of our school mission. They ensure that each teacher understands the curriculum and instructional strategies that lead to student success. These meetings are a critical component in our planning. In addition to managing their grade level meetings, these leaders comprise our school leadership team and take on coordinating and planning of grade level events such as field trips and enrichment programs.

**Technology and the Learning Resource Center (LRC):** Technology is embedded in learning activities in purposeful, supportive ways, providing students with multiple learning opportunities and pathways to success. The LRC budget supports classroom instruction by continuing to provide a high quality circulating collection and a wide range of resources to our students. The requested amount reflects one shelf-ready book per student for our preschool through grade two students.

**School Environment:** Maintaining a safe and clean environment is essential to support learning. Towards that end, the district's budget supports replacement of one of the cafeteria tables as well as chairs in the school counselor office, which are beyond repair. In addition, two classes are in need of magnetic white boards. Ample space for visual support and display of instructional materials is necessary in all of our classes.

As part of the Weston Public School community – and through the combined efforts of administration, staff and parents - Hurlbutt is committed to creating a learning environment where every child can pursue and achieve personal excellence.

HURLBUTT ELEMENTARY SCHOOL  
ENROLLMENT AND STAFFING

2016-2017 Actual				2017-2018 Projected					
Enroll- ment	# of Classes	Average Class Size	Staff	Program	Enroll- ment	# of Classes	Average Class Size	Staff	Change
<b>CERTIFIED STAFF</b>									
<b>Classroom Teachers</b>									
128	7	18.3	7.00	Kindergarten	142	8	17.8	8.00	1.00
143	8	17.9	8.00	Grade 1	139	7	19.9	7.00	-1.00
145	7	20.7	7.00	Grade 2	150	7	21.4	7.00	0.00
416	22		22.00	<b>Total Classroom Teachers</b>	431	22		22.00	0.00
<b>Special Subject Classroom Teachers</b>									
			0.69	Art				0.69	0.00
			1.39	Health & Physical Education				1.39	0.00
			1.00	Music				1.00	0.00
			0.47	Computer Instruction				0.47	0.00
			0.62	World Language				0.62	0.00
<b>Academic Support</b>									
			0.60	Math Specialist				0.60	0.00
			2.00	Reading Specialist				2.00	0.00
			0.00	Interventionist					0.00
<b>School-wide</b>									
			0.00	Learning Commons Technology Specialist				0.50	0.50
			1.00	Library Media Specialist				0.50	-0.50
			7.77	<b>Total Special Subjects, Academic Support &amp; School -Wide</b>				7.77	0.00
<b>Administration</b>									
			1.00	Principal				1.00	0.00
			0.60	Assistant Principal				1.00	0.40
			<u>31.37</u>	<b>TOTAL CERTIFIED STAFF</b>				<u>31.77</u>	<u>0.40</u>
<b>NON-CERTIFIED STAFF</b>									
<b>Clerical</b>									
			1.00	Principal's Secretary				1.00	0.00
			0.83	School Secretary				0.83	0.00
<b>Paraprofessionals</b>									
			5.50	Instructional - Kind. 4.0, Read 1.0, Math 1.0 & Sci. .5				6.50	1.00
			1.00	Library				1.00	0.00
			1.05	Lunchroom/Playground Monitors				1.05	0.00
			<u>9.38</u>	<b>TOTAL NON-CERT. STAFF</b>				<u>10.38</u>	<u>1.00</u>
			40.75	<b>TOTAL STAFF SCHOOL'S COST CENTER</b>				42.15	1.40