

**Bylaws of the Board****Time, Place and Notification of Meetings****Regular Meetings**

The Board of Education shall file with the town clerk, not later than January 31<sup>st</sup> of each year, the schedule of the regular meetings of the Board of Education. No meeting shall be held sooner than 30 days after such filing.

**Special Meetings**

Notice of each special meeting of the Board of Education shall be filed not less than twenty-four hours in advance of the meeting with the town clerk and be posted in the office of the clerk giving the time and place of the special meeting and the business to be transacted. No other business shall be considered by the Board at that special meeting. Each member of the Board of Education shall be notified by the Superintendent or the clerk not less than 24 hours prior to the time of the special meeting and shall be advised of the time, place and business to be transacted, although any Board member may waive the 24-hour notification by a written waiver of notice or a telegram to the purpose.

**Notice of Meetings**

Notice of meetings will be mailed to persons filing a written request renewable in January of each year. The Board of Education will charge a fee for these notices based upon cost of the service, as provided by law.

Legal Reference: Connecticut General Statutes

1-21 Meetings of government agencies to be public

1-21c Mailing of notice of meetings to persons filing written request

1-21d Adjournment of meetings. Notice

1-21e Continued hearings. Notice

1-21f Regular meetings to be held pursuant to regulation, ordinance or resolution

**Time, Place and Notification of Meetings** (continued)

1-21i Denial of access to public records or meetings

10-218 Officers. Meetings