

WESTON BOARD OF EDUCATION
Monday, July 15, 2013
Weston Middle School Library Resource Center
Executive Session 6:30 p.m.
Regular Session 7:30 p.m.

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| I. CALL TO ORDER, VERIFICATION OF QUORUM
Philip Schaefer, Chairperson | |
| II. EXECUTIVE SESSION
1. Discussion of Superintendent of Schools' Contract | |
| III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE | |
| IV. RECOGNITION | None |
| V. APPROVAL OF MINUTES , <i>pages 1-9</i> | Motion |
| VI. PUBLIC COMMENT | Information |
| VII. NEW BUSINESS
1. Gifts, <i>page 10</i>
2. Resignations, <i>pages 11-12</i>
3. Appointment of a Hearing Officer, <i>pages 13-14</i>
4. 2013-2014 School Calendar Professional Development Date Adjustment, <i>page 15</i>
5. Discussion of Weston Board of Education Policies and Regulations, <i>pages 16-20</i> <ul style="list-style-type: none">• Policy 1250, Visitors to the Schools• Regulation 1250, Visitors to the Schools• Policy 4148.1, Use of Physical Force
6. Discussion and Vote on Superintendent of Schools' Contract | Information
Motion
Motion
Motion
First Reading

Motion |
| VIII. OLD BUSINESS | None |
| IX. SUPERINTENDENT'S REPORT
1. Next Regular Board Meeting Monday, August 19, 2013 at 7:30 p.m.
2. District Update | Information
Information |
| X. COMMITTEE REPORTS
1. Communications Committee - Dana Levin
2. Curriculum Committee - Ellen Uzenoff
3. Finance Committee - Denise Harvey
4. Facilities Committee - Sonya Stack
5. Policy Committee - Dana Levin
6. Negotiations Committee - Denise Harvey
7. CES - Sonya Stack
8. CAFE - Nina Daniel
9. Weston Education Foundation - Denise Harvey | Information
Information
Information
Information
Information
Information
Information
Information
Information |
| XI. ADJOURNMENT | Motion |

Weston Public Schools
Board of Education Meeting
Weston Middle School Library Resource Center
June 17, 2013

Attendance:

Philip Schaefer, Chairperson	Sonya Stack
Ellen Uzenoff, Vice Chairperson	Dr. Colleen Palmer, Superintendent
Dana Levin, Secretary/Treasurer	Dr. Kenneth Craw, Assistant Superintendent
Nina Daniel	Lewis Brey, Director of Human Resources
Denise Harvey	Dr. Jo-Ann Keating, Director of Finance & Ops.
Sara Spaulding	

III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE

IV. RECOGNITION

1. Mr. Schaefer recognized Dick Bochinski for his eight years of service to the Weston Board of Education.

Motion: Moved that the Weston Board of Education recognizes Dick Bochinski for eight years of outstanding service to the students, families, and staff of Weston Public Schools, and service as a Board member and as Secretary/Treasurer to the Board of Education. Motion by Mrs. Stack, second by Mrs. Uzenoff, all in favor. (7-0)

V. APPROVAL OF MINUTES

Motion: Moved that the Weston Board of Education approves the minutes of the May 20, 2013 Regular Session. Motion by Mrs. Levin; second by Ms. Harvey; 5 in favor – Ms. Daniel, Ms. Harvey, Mrs. Levin, Mr. Schaefer, Mrs. Stack; 2 abstain – Mrs. Spaulding, Mrs. Uzenoff. (5-0-2)

Motion: Moved that the Weston Board of Education approves the minutes of the June 3, 2013 Special Meeting Regular and Executive Sessions. Motion by Mrs. Levin; second by Mrs. Stack; 6 in favor - Ms. Daniel, Ms. Harvey, Mrs. Levin, Mr. Schaefer, Mrs. Stack, Mrs. Uzenoff; 1 abstain – Mrs. Spaulding. (6-0-1)

VI. PUBLIC COMMENT – No report

VII. NEW BUSINESS

1. Discussion of *It Can Wait!* No-Texting-While-Driving Campaign

Dr. Palmer discussed the *It Can Wait!* program, which highlights the risks of texting while driving and the importance of raising awareness among our students, staff, and families.

2. Resignations

Motion: Moved that the Weston Board of Education notes and records the resignation of:

- Michael Bernardi, Weston Middle School Assistant Principal, and
 - Doreen O'Leary, Weston Intermediate School Assistant Principal
- effective June 30, 2013. Motion by Ms. Daniel, second by Mrs. Uzenoff, all in favor. (7-0)*

3. Retirements

Motion: Moved that the Weston Board of Education notes and records the retirement of:

- Lois Perlah, 1.0 Hurlbutt Elementary School Reading Teacher, and
 - Geraldine Leka, 1.0 Weston Intermediate School Grade 4 Teacher
- effective June 30, 2013. Motion by Mrs. Uzenoff, second by Mrs. Levin, all in favor. (7-0)*

4. Discussion and Vote on Healthy Food Certification

Dr. Keating reviewed the pros and cons of Weston Public Schools participating in the Healthy Food Certification. Section 10-215f of the Connecticut General Statutes requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the Connecticut Nutrition Standards. This includes all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, inter-district magnet schools, and endowed academies.

Motion: Moved that the Weston Board of Education declines to participate in the State of Connecticut Incentive Program. It is important to note that Weston Public Schools exceed the Connecticut Nutrition Standards. Motion by Mrs. Levin, second by Ms. Daniel, all in favor. (7-0)

5. Discussion and Vote on Food Service Renewal

Dr. Keating presented the proposed contract with Chartwells for the 2013-2014 fiscal year and explained Weston re-bids its food service contracts every five years, with next year being a bid year.

Motion: Moved that the Weston Board of Education awards the Food Service Contract for the fiscal year 2013-2014, commencing on July 1, 2013, to Chartwells, a member of the Compass Group. Motion by Mrs. Uzenoff, second by Ms. Harvey, all in favor. (7-0)

6. Discussion and Vote on 2013-2014 Board of Education Meeting Dates

Dr. Palmer reviewed the dates for the 2013-14 Board meetings and changes from last year's meeting schedule.

Motion: Moved that the Weston Board of Education approves the proposed Board of Education meeting schedule for the 2013-2014 school year. Motion by Mrs. Uzenoff, second by Ms. Daniel, all in favor. (7-0)

7. Discussion of Annual Instructional Update

Dr. Palmer and Dr. Craw reviewed the Annual Instructional Update for 2012-2013. All Curriculum Instructional Leaders presented their subject area reports to the Board Curriculum Committee at the June 12, 2013 meeting. Copies of the update will be available on the district website.

8. Discussion and Vote on Salary and Contract Term for 2013-14 for Unaffiliated Central Office Administrators

A. Assistant Superintendent of Curriculum and Instruction Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Dr. Kenneth Craw (the Assistant Superintendent of Curriculum and Instruction) for a new period of three years, July 1, 2013 through June 30, 2016; (2) establishes a base salary of \$177,480 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Assistant Superintendent of Curriculum and Instruction incorporating these changes. Motion by Ms. Harvey, second by Ms. Daniel, all in favor. (7-0)

B. Director of Finance and Operations Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Dr. Jo-Ann Keating (the Director of Finance and Operations) for a new period of three years, July 1, 2013 through June 30, 2016; (2) establishes a base salary of \$179,486 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Finance and Operations incorporating these changes. Motion by Ms. Harvey, second by Mrs. Uzenoff, all in favor. (7-0)

C. Director of Human Resources Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Lewis Brey (the Director of Human Resources) for a period of three years, July 1, 2013 through June 30, 2016; (2) establishes a base salary of \$156,200 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Human Resources incorporating these changes. Motion by Ms. Harvey, second by Mrs. Levin, all in favor. (7-0)

D. Director of Technology Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract of Mr. Erik Haakonsen (the Director of Technology) for a period of three years, July 1, 2013 through June 30, 2016; (2) establishes a base salary of \$121,922 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Technology incorporating these changes. Motion by Ms. Harvey, second by Mrs. Uzenoff, all in favor. (7-0)

E. Director of School Facilities Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Daniel Clarke (the Director of School Facilities) for a period of three years, July 1, 2013 through June 30, 2016; (2) establishes a base salary of \$125,985 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of School Facilities incorporating these changes. Motion by Ms. Harvey, second by Mrs. Levin, all in favor. (7-0)

VIII. OLD BUSINESS

1. Weston Board of Education Policies and Regulations

Mr. Brey reviewed the following Weston Board of Education Policies and Regulations, for which no changes have been made since the First Reading:

A. Policy and Administrative Regulation 5135 (Formerly 6182), Student Use of District Computer Systems and Internet Safety;

B. Policy 5136, Use of Private Technology Devices by Students; and

C. Policy and Administrative Regulation 4118.35, Employee Use of the District's Computer Systems and Electronic Communications.

Motion: Moved that the Weston Board of Education approves Policy and Administrative Regulation 513, Student Use of District Computer Systems and Internet Safety; Policy 5136, Use of Private Technology Devices by Students; and

Policy and Administrative Regulation 4118.35, Employee Use of the District's Computer Systems and Electronic Communications. Motion by Mrs. Levin, second by Mrs. Stack, all in favor. (7-0)

IX. SUPERINTENDENT'S REPORT

1. Next Regular Board Meeting Monday, July 15, 2013 at 7:30 p.m.

2. District Update

Dr. Palmer spoke about the water issue that occurred on Friday, reminded the community about the upcoming commencement and moving-up ceremonies, and discussed teacher evaluations, the July GE Conference on common core, enrollment for 2013-14, and new teacher orientation. Dr. Palmer also discussed staffing for next year, including open positions, the hiring of a .4 FTE Latin teacher, and the timeline for appointing assistant principals for Weston Middle School and Weston Intermediate School.

3. Principals' Report

Dr. Cicchetti, Hurlbutt Elementary School Interim Principal, recapped on the One School One Book project family event, the purposeful play component of the full-day kindergarten curriculum, and community involvement. Mrs. Falber, Weston Intermediate School Principal, discussed third- and fifth-grade work on AIM units, school assemblies, concerts, the talent show, and professional development for the new math program. Ms. Wolak, Weston High School Principal, reported on Relay for Life, prom, the awards ceremony, National Honor Society, sports awards, Emily Savage earning the title of national pole vaulting champion, senior internships, and the Great Adventure trip.

X. COMMITTEE REPORTS

1. Communications Committee

Mrs. Levin discussed the following items from the last Committee meeting: security and safety communications; and a wrap-up of budget communications.

2. Curriculum Committee

Nothing to report beyond what was previously discussed by Dr. Craw concerning the Annual Instructional Update.

3. Finance Committee

Ms. Harvey discussed the following items from the last Committee meeting: 2012-13 budget and unanticipated expenditures; 2013-14 budget and enrollment issues; the effect of ObamaCare on benefits; the MOU with the Town for South House use for the Senior Center; solar panel contracts; food service contract renewal; healthy food annual election; the replacement of equipment for Chartwells; Aetna implementation update; revenue for the summer music program; and security upgrades and the supplemental appropriation.

4. Facilities Committee

The following items from the last Committee meeting were discussed by Mrs. Stack: summer projects, including security infrastructure upgrades, renovations, routine maintenance, and energy audit for CL&P incentive program; solar panel project; Global Facilities Committee; MOU with Town for South House use; and cost avoidance report.

5. Policy Committee

Mrs. Levin reported that the Committee discussed policies concerning visitors to the schools at the last meeting.

6. Negotiations Committee

Nothing to report beyond what was previously addressed in the meeting concerning the salary and contract term for 2013-14 for unaffiliated Central Office administrators.

7. CES

Mrs. Stack discussed the legislative update provided by lobbyist Pete Smith concerning the Municipal Opportunities and Regional Efficiencies (MORE) Commission. She also spoke about greater attention being paid to the percentage cost of special education, the Planning and Development Bill and the associated Act Unleashing Innovation in CT Schools task force, and professional development.

8. CAFE

Ms. Daniel discussed recent CAFE communications concerning safety and security, including pool safety, cyber bullying, and two bills in the state legislature. She also read excerpts from the article "Does Class Size Really Matter" from the May 24 *Policy Highlights*.

9. Weston Education Foundation

Nothing to report.

XI. ADJOURNMENT

*MOTION: Motion to adjourn by Mrs. Uzenoff, second by Mrs. Levin, all in favor. (7-0)
Meeting adjourned at 8:59 p.m.*

Minutes prepared by Jennifer Markov, Board of Education Clerk.

Minutes reviewed/approved by Dr. Colleen Palmer, Superintendent.

Attendance:

Philip Schaefer, Chairperson	Sonya Stack
Ellen Uzenoff, Vice Chairperson	Dr. Colleen Palmer, Superintendent
Dana Levin, Secretary/Treasurer	Lewis Brey, Director of Human Resources
Nina Daniel	
Denise Harvey	
Sara Spaulding	

II. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT – No report

IV. NEW BUSINESS

1. Appointment of Weston Intermediate School Assistant Principal

Dr. Palmer presented Nicole Wilhelm as the finalist for Weston Intermediate School Assistant Principal.

Motion: Moved that the Weston Board of Education appoints Nicole Wilhelm as Assistant Principal of Weston Intermediate School on a date of mutual agreement, but no later than August 1, 2013. Motion by Mrs. Uzenoff; second by Mrs. Levin; 6 in favor – Mrs. Uzenoff, Mrs. Levin, Ms. Daniel, Ms. Harvey, Mrs. Spaulding, Mrs. Stack; 1 abstain – Mr. Schaefer, reason for abstention: not present earlier in the meeting to interview the candidate. (6-0-1)

2. Appointment of Weston Middle School Assistant Principal

Dr. Palmer announced that there was no finalist for Weston Middle School Assistant Principal at this time.

3. Appointment of Assistant Director of Pupil Services

Dr. Palmer presented Monika Schmidt-Edman as the finalist for Assistant Director of Pupil Services.

Motion: Moved that the Weston Board of Education appoints Monika Schmidt-Edman as Assistant Director of Pupil Services effective August 1, 2013. Motion by Ms. Daniel, second by Ms. Harvey, all in favor. (7-0)

4. Vote on Kellie Brown's Leave of Absence Request

There being no further discussion on Kellie Brown's leave of absence request, a motion was introduced.

Motion: Moved that the Weston Board of Education approves Kellie Brown's leave of absence request for the 2013-14 school year. Motion by Mrs. Levin, second by Mrs. Spaulding, all in favor. (7-0)

V. ADJOURNMENT

Motion: Motion to adjourn by Mrs. Uzenoff, second by Mrs. Spaulding, all in favor. (7-0) Meeting adjourned at 2:48 p.m.

Minutes prepared by Jennifer Markov, Board of Education Clerk.

Minutes reviewed/approved by Dr. Colleen Palmer, Superintendent.

DRAFT

Weston Public Schools
Board of Education Meeting
Central Office Conference Room
June 28, 2013

Attendance:

Dana Levin, Secretary/Treasurer	Dr. Colleen Palmer, Superintendent
Nina Daniel	
Denise Harvey	Absent:
Sara Spaulding	Philip Schaefer, Chairperson
Sonya Stack	Ellen Uzenoff, Vice Chairperson

II. RESUME PUBLIC SESSION

III. NEW BUSINESS

- 1. Authorization for Superintendent of Schools to hire, on behalf of the Board of Education, a candidate for the current opening for Assistant Principal of Weston Middle School.**

Motion: Moved that the Weston Board of Education authorizes the Superintendent of Schools to hire, on its behalf, a candidate for the current opening for Assistant Principal of Weston Middle School. Motion by Mrs. Stack, second by Mrs. Spaulding, all in favor. (5-0)

- 2. Authorization for Superintendent to execute, on behalf of the Board of Education, agreements with Steep Hill Renewables LLC regarding the installation, operation, and maintenance of solar energy systems.**
The Board discussed the revised solar agreements, warranties, and companies involved in the installation and maintenance of the proposed solar panels..

Motion: Moved that the Weston Board of Education authorizes the Superintendent of Schools to execute, on its behalf, the Power Purchase Agreement and License Agreement ("Solar Agreements") with Steep Hill Renewables LLC regarding the installation, operation, and maintenance of solar energy systems as described in the Solar Agreements. Motion by Mrs. Stack, second by Mrs. Spaulding, all in favor. (5-0)

IV. ADJOURNMENT

Motion: Motion to adjourn by Ms. Daniel, second by Mrs. Stack, all in favor. (5-0)
Meeting adjourned at 5:55 p.m.

Minutes prepared by Jennifer Markov, Board of Education Clerk.

Minutes reviewed/approved by Dr. Colleen Palmer, Superintendent.

From: John Igneri [<mailto:igneri@igmail.com>]

Sent: Tuesday, June 25, 2013 8:58 AM

To: Lisa Wolak

Cc: Mike Moore; David Lindsay; Wes Fredericks; steven.milano@barclays.com; John Wilson

Subject: Special Projection

Lisa;

The Weston Gun Club Community Foundation would be pleased to fund the cost of one special projection system for Weston High School.

We can fund the \$3,600 now or wait until the fall. What is your preference?

We hope you enjoy the summer.

John Igneri
Treasurer, WGCCF

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John E. Igneri
(H) 203-838-2308
(C) 917-576-7946
(F) 203-831-9285

From: Priscilla Kehoe <PriscillaKehoe@westonps.org>

Date: June 7, 2013, 4:37:35 PM EDT

To: Lewis Brey <LewisBrey@westonps.org>

Subject: RE: Next Year

Hi Lewis,

Thank you for sending the information to me this morning. After discussing it over with my husband last night I will unfortunately be resigning from my position with the Weston Board of Ed. This has been a very bittersweet decision (again, I apologize for having my emotions get the better of me on the phone yesterday!) I know you have many candidates to consider so I didn't want to delay my response. I will also be sending a formal letter to the superintendent next week regarding my decision.

On a side note, were you able to find out if it would be possible for me to still participate in the graduation ceremony with the other teachers? Also, what will happen with my personnel file and could I get a copy of its contents?

Thanks,

Priscilla Kehoe
Grade 1
Hurlbutt Elementary School

June 1, 2013

Lisa Wolak, Principal
Weston High School
115 School Road
Weston, CT 06883

Dear Lisa,

Please accept this letter as formal documentation of our conversation regarding my resignation from Weston High School at the end of the 2012-2013 school year. As a result of my plans to relocate to California this summer I will no longer be able to continue my teaching position at Weston High School.

I would like thank you for the opportunity to become a part of a school community in which parents and teachers work together to provide students with an education that will prepare them for life after graduation. Your confidence in me as both a math and business teacher has allowed me to work with the students of Weston High School in two areas that will affect their future on a daily basis. I also appreciate the time that you have spent with me in my classroom to help expand and improve my teaching. Your input has helped me to become a better teacher, and I thank you for that.

The faculty, administration and staff at Weston High School have all helped to make my time at Weston High School a period in which I will look back on with fond memories.

Sincerely,

Jean Baker

shall, prior to the pending suspension, be granted a formal hearing before the Board of Education. The principal or designee shall report the student to the Superintendent or designee and request a formal Board hearing. If an emergency situation exists, such hearing shall be held as soon after the suspension as possible.

VII. Procedures Governing In-School Suspension

- A. The principal or designee may impose in-school suspension in cases where a student's conduct endangers persons or property, violates school policy, seriously disrupts the educational process or in other appropriate circumstances as determined by the principal or designee.
- B. In-school suspension may not be imposed on a student without an informal hearing by the building principal or designee.
- C. No student shall be placed on in-school suspension more than fifteen (15) times or for a total of fifty (50) days in one school year, whichever results in fewer days of exclusion.
- D. The parents or guardian of any minor student placed on in-school suspension shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the period of the in-school suspension.

VIII. Procedures Governing Expulsion Hearing

A. Emergency Exception:

Except in an emergency situation, the Board of Education shall, prior to expelling any student, conduct a hearing to be governed by the procedures outlined herein and consistent with the requirements of Conn. Gen. Stat. § 10-233d and the applicable provisions of the Uniform Administrative Procedures Act, Conn. Gen. Stat. §§ 4-176e to 4-180a, and § 4-181a. Whenever an emergency exists, the hearing provided for herein shall be held as soon as possible after the expulsion.

B. Hearing Panel:

- 1. Expulsion hearings conducted by the Board will be heard by any three or more Board members. A decision to expel a student must be supported by a majority of the Board members present, provided that no less than three (3) affirmative votes to expel are cast.

2. Alternatively, the Board may appoint an impartial hearing board composed of one (1) or more persons to hear and decide the expulsion matter, provided that no member of the Board may serve on such panel.

C. Hearing Notice:

1. Written notice of the expulsion hearing must be given to the student, and, if the student is a minor, to his/her parent(s) or guardian(s) within a reasonable time prior to the time of the hearing.
2. A copy of this Board policy on student discipline shall also be given to the student, and if the student is a minor, to his/her parent(s) or guardian(s), at the time the notice is sent that an expulsion hearing will be convened.
3. The written notice of the expulsion hearing shall inform the student of the following:
 - a. The date, time, place and nature of the hearing.
 - b. The legal authority and jurisdiction under which the hearing is to be held, including a reference to the particular sections of the legal statutes involved.
 - c. A short, plain description of the conduct alleged by the administration.
 - d. The student may present as evidence relevant testimony and documents concerning the conduct alleged and the appropriate length and conditions of expulsion; and that the expulsion hearing may be the student's sole opportunity to present such evidence.
 - e. The student may cross-examine witnesses called by the Administration.
 - f. The student may be represented by any third party of his/her choice, including an attorney, at his/her expense or at the expense of his/her parents.
 - g. A student is entitled to the services of a translator or interpreter, to be provided by the Board of Education, whenever the student or his/her parent(s) or guardian(s)

2013-2014 School Calendar—Draft

July 4	Independence Day
August 21-23	Teacher Professional Development
August 26	First Day of School
September 2	Labor Day
September 5	Rosh Hashanah
September 14	Yom Kippur
October 14	Columbus Day/Teacher Professional Development
November 5	Election Day/Teacher Professional Development
November 6	K-8 Delayed Opening/Parent Conferences
November 11	Veterans Day
November 14-15	K-8 Early Dismissal/Parent Conferences
November 27	Half-Day of Teacher Professional Development
November 27-29	Thanksgiving Recess
December 11	Early Dismissal/Teacher Professional Development
December 23-31	Winter Recess
January 1	New Year's Day
January 20	Martin Luther King Day
January 21	Teacher Professional Development
February 14	Early Dismissal/Teacher Professional Development
February 17-18	February Recess
February 17	Presidents' Day
March 1-28	CMT/CAPT Testing
March 21	Early Dismissal/Teacher Professional Development
April 14-18	Spring Recess
April 15	Passover
April 18	Good Friday
April 21	Delayed Opening/Teacher Professional Development
May 15-16	K-5 Early Dismissal/Parent Conferences
May 26	Memorial Day
June 5-6	Early Dismissal
June 6	District's Projected Last Day of School

Weston Public Schools

JULY							AUGUST							SEPTEMBER						
Su	M	T	W	T	Fri	Sa	Su	M	T	W	T	Fr	Sa	Su	M	T	W	T	Fr	Sa
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

OCTOBER							NOVEMBER							DECEMBER						
Su	M	Tu	W	Th	Fri	Sa	Su	M	T	W	Th	Fri	Sa	Su	M	T	W	T	Fri	Sa
			1	2	3	4						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

JANUARY							FEBRUARY							MARCH						
Su	M	Tu	W	T	Fr	Sa	Su	M	T	W	T	Fr	Sa	Su	M	Tu	W	Th	Fri	Sa
			1	2	3	4							1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29

APRIL							MAY							JUNE						
Su	M	T	W	T	Fr	Sa	Su	M	T	W	T	Fr	Sa	Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

180 School Days 187 Teacher Days
Approved by the Board of Education on 12-17-2012. Revised on:

Snow/cancellation days will be added to the end of the year.

The Weston Board of Education reserves the right to modify the school calendar.

First Day of School		Teacher Day — No Students	
Projected last Day of School		Holiday — No Students or Teachers, BOE Offices Open	
Early Dismissal — See Legend at Left		Holiday — No Students or Teachers, BOE Offices Closed	
Delayed Opening — See Legend at Left			

Community Relations

Visitors to the Schools

The Weston Board of Education and staff of the ~~school-district~~ Weston Public Schools (“the District”) welcome and strongly encourage members of the community and other interested persons to visit the schools. Most visitors recognize the delicate balance between a school’s desire to welcome visitors and its need to maintain an safe, secure, uninterrupted learning environment. Therefore, visitors should abide by the established administrative regulations and applicable school rules governing their arrival, presence, and departure so that ~~appropriate courtesy is affected and that~~ the learning, welfare, and safety of the students in the schools are not compromised.

~~The Superintendent shall establish regulations which:~~

- ~~1.—Encourage school visitations;~~
- ~~2.—Provide for appropriate hospitality for visitors;~~
- ~~3.—Channel expressions of approval and constructive criticism to the Board of Education;~~
- ~~4.—Ensure that public visitors will not hinder the educational program;~~
- ~~5.—Require all visitors to register in the principal’s office upon arrival at the school.~~

The Superintendent, or his/her designee, is authorized to restrict visitors on District property, to the extent permitted by law, when he/she determines, in his/her sole discretion, that the presence of visitors may be disruptive to the educational process or pose a safety risk to the students, staff and/or visitors to the District, or is otherwise inappropriate.

The Superintendent, or his/her designee, may prohibit specific persons from entering District property or portions thereof, to the extent permitted by law, when he/she determines, in his/her sole discretion, that the presence of a person(s) may be disruptive to the educational process or pose a risk to the safety of the students, staff, and/or visitors to the District.

~~Although the Board of Education members are encouraged to visit schools independently, they have authority only in regularly called meetings of the Board of Education, or when delegated specific tasks by specific Board of Education action.~~

Legal References: Conn. Gen. Stat. § 10-220.

Policy References: 1255 Civility Policy

Policy adopted: November 6, 1989
Policy revised _____

WESTON PUBLIC SCHOOLS
Weston, Connecticut

Community Relations

Visitors to the Schools

Weston schools are pleased to receive parents, alumni, community members, and friends.

However, individuals who visit any school facilities must have a valid purpose for being at that facility.

All visitors are ~~expected~~ required to report to the designated location at the school ~~office~~ to sign in.

1. Alumni who wish to make or have an appointment(s) with specific teachers, ~~or~~ guidance counselors, or other staff members should call the school or visit the school's main office to make arrangements.
2. Parents/Guardians who would like to meet with a teacher or other staff member should have an appointment which can be made by ~~calling~~ contacting the school.
Appointments made by teachers or other staff members with parents/guardians must be reported to the school's main office by the teacher or other staff member prior to the time of the appointment.
3. ~~Student visitors~~ Prospective students are allowed to visit the Weston Public Schools with the prior written permission of the applicable principal. ~~subject to the following conditions~~ Visitors Prospective students must be in the same age range as ~~our~~ the pupils students in the school being visited and must have ~~a note~~ written permission from their parent or guardian. ~~or the host's/hostess' parent or guardian.~~ Unless specifically authorized in writing by the principal, such visits will be limited to one school day.
4. Other visitors are allowed to visit the Weston Public Schools with prior written permission of the applicable principal.
5. The building principal or his/her designee reserves the right to refuse permission to any visitor if he/she determines, in his/her sole discretion, that: (1) the reasons for the visit are deemed inappropriate; (2) the visit will be disruptive or otherwise detrimental to the educational process; and/or (3) the visit poses a risk to the safety of the students, staff, or visitors of the school.

- ~~6. Visitors are expected to attend classes with their host or hostess when appropriate. Visitors are expected to stay with their host/hostess throughout their visit when appropriate.~~
- ~~7. Host/hostesses are to notify the office personnel in advance, **when possible**, that they wish to bring a visitor to school.~~
6. All Visitors must provide appropriate identification to gain entry to the school and must wear visitor identification while in the school. In addition, a principal may, with the written permission of the Superintendent or his/her designee, establish such other security procedures concerning visitors that such principal deems necessary.
7. Except as specifically authorized in writing by the Superintendent or his/her designee, all school buildings are to be locked during school hours and other designated times.

Legal References: Conn. Gen. Stat. § 10-220

Policy References: 1255 Civility Policy

Regulation approved: November 6, 1989
Regulation revised:

WESTON PUBLIC SCHOOLS
Weston, Connecticut

Personnel ~~– Certified~~

Use of Physical Force

A teacher or other person entrusted with the care and supervision of a minor for school purposes may use reasonable physical force upon minor when and to the extent he reasonably believes it is necessary to protect him/herself or others from immediate physical injury; to obtain possession of a dangerous instrument or controlled substance, as defined in subdivision (9) subsection of Connecticut General Statutes 21a-240, upon or within the control of such minor; to protect property from physical damage; or to restrain such minor or remove the minor to another area to maintain order.

Physical force may not be used as a means of student punishment.

Policy Reference: ~~(c.f. 5114~~ Student Discipline ~~/Punishment)~~

Legal Reference: Connecticut General Statutes
53a-18 Use of Rreasonable ~~P~~physical Fforce

Policy adopted: July 16, 1990
Policy revised:

WESTON PUBLIC SCHOOLS
Weston, Connecticut