<u>Personnel – Non-Certified</u>

Duties

The duties and responsibilities of non-certified employees shall be as prescribed in the job description approved by the Superintendent of Schools or his/her designee. Such job descriptions may be amended from time to time as directed by the Superintendent of Schools or his/her designee.

Job descriptions will be maintained and available in the Human Resources office.

Policy Adopted: July 16, 1990

Policy Revised: July 17, 2017

WESTON PUBLIC SCHOOLS Weston, Connecticut