

Lowpoint-Washburn Community Unit School District No. 21
508 East Walnut
Washburn, Illinois 61570
(309) 248-7522

Board of Education
4-12 Media Center
Regular Meeting Minutes

Date: March 16, 2022

I. Call to order

Vice President Jessica Youngman called the meeting to order at 7:02 PM.

II. Roll Call

Damerell-P/A	Baugh-P/A	White-P/A	Beltramea, P, virtually
Youngman-P/A	Zulz-P/A	Schumacher--P-virtually	

A. Pledge of Allegiance-led by Vice President, Jessica Youngman

III. Approval of Consent Agenda

The items to be considered under the Consent Agenda shall include: minutes of the previous meeting, bills payable, Imprest fund transactions, monthly treasurer's report, and investment report. Any member who wishes may have an item removed from the Consent Agenda to be reviewed, discussed, and handled as an individual agenda item. Each item on the Consent Agenda shall have the same types of information provided in the Board packet as other agenda items so that Board Members will have clear knowledge of the item in question. The passage of the Consent Agenda shall be based upon a motion, second, and roll call vote of the Board of Education.

- A. Regular Meeting Minutes-February 16, 2022
- B. Closed Session Minutes-February 16, 2022
- C. Accounts Payable
- D. Financial Reports
- E. Approval of Bills
- F. Imprest/Activity Funds
- G. Employ Michael Burke as Assistant High School Girls Softball Coach
- H. Additional Aide Hours at the LPW Elementary School-Prior to vote Zulz asked what the increase in hours would be; currently 3 hours due to 1 IEP and possibly 2 more IEP's

Vice President Jessica Youngman asked for a motion for the approval of consent agenda

Motion: PJ Damerell

Second: Bri Baugh

White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain
Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	

IV. Recognition of Guests/Correspondence

- The LW Board of Education is a deliberative and policy making body and follows a planned agenda at each meeting. The Board does not debate the subject of public comments during the meeting nor take immediate action on such comments, but rather may take any comments under review in making decisions and establishing policies. As a deliberative body, the Board does not act immediately on requests made of the Board.
- Persons addressing the board are limited to a 5 minute time allotment with no more than 20 minutes per subject. Public Comments will be taken for a minimum of 30 minutes. Depending on the number of people speaking, the length of time for public comment and for individuals may be extended or shortened.
- Before speaking, persons must be recognized by the Board President and have placed their name on the sign up sheet.
- Persons addressing the board will need to identify themselves and must be respectful and civil toward others when making public comments.
 - Correspondence-thank you card from Phil Burris for the plant for his father's funeral
 - Guests were present-list on file in district office
 - No guests wished to address the board

V. Administrative Reports

- **Mr. Geick-**
 - K-3 enrollment=107 students
 - 4-12 enrollment= 190 students
 - Has been attending parent meetings, IEP meetings and Tier 3 meetings on Google Meets, as well as, checking in daily with Dr Bagby and Mrs Rock
 - Spring sports pictures were March 10th
 - End of 3rd grading period was March 11th with report cards going out the end of this week
 - PTO had their first BINGO event on March 13th and raised \$210 for the AR fund

- March 17th Mike Tresnak will be visiting with any students grades 8-11 who have an interest in vocational classes at RB; he will be here at 1050am in the cafeteria
- School discipline-we continue to have both homework and behavior detentions after school on Tuesdays and Thursdays. There is also an ISS room dedicated to helping students make better decisions. All detentions, ISS and OSS records are being updated daily on Skyward
- Math curriculum-deadline for final choice on math curriculum from teachers is March 29th between Reveal Math and Eureka Math 2

- **Mrs. Rock-**

- April 19th-Freshman Orientation; will cover graduation requirements, course options, drivers education requirements, extracurricular activities, final exams; small gift bag for every freshman
- April 29th is Kindergarten Round up
- May 6th is fine arts fair
- Working to schedule a reading night at the K-3 building-date TBA
- Curriculum-math committee representing K-12 teachers met with sales representatives from the top two math choices-Reveal Math and Eureka Math 2; a vote/survey will be sent to teachers on March 17th with a decision deadline by March 29th
- Attended a meeting at the Peoria Riverfront Museum on March 15th that was sponsored by ROE; learned about Virtual Reality and ways that museum services can be incorporated into the classrooms; will have more detailed information at the April curriculum committee meeting
- Spring report for the Illinois Empower School Grant has been submitted
- 3rd, 4th and 5th grade students will be attending a Peoria Symphony Concert on April 26th; the concert will tie into the Fine Arts Fair as well as serve as an activity to help transition our 3rd grade students to the middle school and introduce them to their "hallmates"; 3rd grade students will have the opportunity to visit the middle school in May
- Continue to work on Summer School 2022 implementation; will be fully staffed and letters will go out to parents in April

- **Mr. Bagby-**

- Pest control-Liberty wont continue without contract to treat both buildings; wants \$3575 for two years; will be talking with company to proceed per board direction
- Treasurer, Sarah Strauch met with Bookkeeper, Erin Glover to review financials; will be sending a report to the board
- Kyle will look at getting pot holes filled
- Kyle was told to move the STEAM room to the top of his list and get it finished; wants it completed in two weeks
- Bus #5 had tire changed and blower motor front seat warranty work completed; Mr Bagby will not be included in all bus maintenance emails

that are sent to Mr Belltramea in order to make sure that maintenance work is being completed on time

- o Kelly glass will install gym windows on March 21st
- o USDA money is available from grant that was applied for; will be able to use for end of year, summer or next year; \$5000 minimum cash; buy from vendor and keep receipts
- o Plumber bids exceeds limits for restrooms; Kyle is looking into this
- o Tuckpoint work-mason has been contacted and waiting for an answer
- o Sasso Lawn sent bid for lawn care; no other bids; all members OK with this company for lawn care;
- o Met with RB Superintendent about scheduling issues; will look at moving some classes around; very receptive to our issues
- o Sub pay comparison list was given to members; encouraging board to increase sub pay and sub aid pay

● **Mr. Davis-**

- o Track season began with an indoor meet for both boys and girls at Eastern Illinois University; outdoor season begins March 31st; season started with 50 members; LW has 3 girls and 14 boys
- o Softball season begins tonight with a home game VS Williamsfield at 430pm; currently have 23 dates scheduled for upcoming season; team has 7 members from LW and 5 from RB
- o Baseball practice started two weeks ago and the 1st varsity contest was March 15th; LW has two freshman boys participating this season and they will play JV
- o Zach Kleen will once again be the bass fishing coach; he will meet with students who have signed up and will be starting practices in April; currently there are 3 boys signed up but believe that the number will be around 5 by the time the season begins
- o All winter sports awards took place at the conclusion of the season with JH volleyball having theirs on March 16th
- o HS Scholastic Bowl hosted the Tri County Conference meet on February 26th; the meet started around 830am and ended at 4pm; the conference champion was RB who had just one loss that day; that loss was to LW
- o Will be meeting with Coach Weber and Gary Scudder from the Locker Room about pricing for new boys basketball uniforms in 2023

VI. Old Business

- A. Football Status-**Fieldcrest coach and athletic director are worried that Fieldcrest would be bumped up a football class and only receive 2-5 student/athletes max. They are not closing the door on the following school year, only this year.

VII. Items Requiring Board Action

A. School Board Policies Section 8-second reading

Vice President Jessica Youngman asked for a motion to approve the second reading of School Board Policies Section 8

Motion: Bri Baugh

Second: Monica Beltramea

Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain
Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain	

B. School Calendar for the 2022-2023 School Year-first reading

Vice President Jessica Youngman asked for a motion to approve the first reading of the school calendar for the 2022-2023 school year-choice #6 as submitted from staff votes

Motion: Mary Jo Zulz

Second: PJ Damerell

Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain
Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain	

C. Approval of Seniority Lists

Vice President Jessica Youngman asked for a motion to approve the 2021-2022 Seniority Lists

Motion: Bri Baugh

Second: Jessica Youngman

Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain
White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	

***items D, E, F were tabled until after executive session and voted upon after executive session discussion**

D. Administrative Contracts

After executive session, Vice President Jessica Youngman asked for a motion to approve the two year Administrative Contract for Beth Rock and reemploy Beth Rock as Music/JH Math Coach/School Improvement Coordinator with salary negotiation to be determined at a later date

Motion: Bri Baugh

Second: Monica Beltramea

Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain
Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	

E. Granting of Tenure

After executive session, Vice President Jessica Youngman asked for a motion to approve tenure to any teacher who is completing his/her fourth year of service in the LW Unit #21 district

Motion: Mary Jo Zulz

Second: Bri Baugh

Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain
Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	

F. Re-Employment of Teaching Staff for the 2022-2023 School Year

After executive session, Vice President Jessica Youngman asked for a motion to re-employ teaching staff for the 2022-2023 school year with recommendations from administration at upcoming meetings on possibly moving personnel if vacancies should occur

Motion: Monica Beltramea

Second: Jessica Youngman

Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain
Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	

G. Illness Policy-first reading

Vice President Jessica Youngman asked for a motion to approve the first reading of the District Illness Policy

Motion: Bri Baugh

Second: Jessica Youngman

White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain
Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	

H. RIT/MTSS Policy

Vice President Jessica Youngman asked for a motion to approve the RTI/MTSS Policy presented by Mrs Rock as part of the districts continuing school improvement plan

Motion: PJ Damerell

Second: Bri Baugh

Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain
Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain	

I. Executive Session Minutes-Review and Disposal

*prior to vote, Dr Bagby reminded the board that this item needs to be on the agenda every 6 months

Vice President Jessica Youngman asked for a motion to keep executive session minutes over 18 months old closed

Motion: Jessica Youngman

Second: Monica Beltramea

Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain
Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain	

J. Posting of K-3 STEM Position/6-8 Science for the 2022-2023 School Year

Vice President Jessica Youngman asked for a motion to post within the district a K-3 STEM/6-8 Science Position for the 2022-2023 School Year for any interested teacher to apply

Motion: Bri Baugh

Second: Monica Beltramea

Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain
White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	

VIII. Information and Discussion Items

A. Board of Education Committee Reports

• Personnel/Retention/Negotiations--Zulz/Youngman

- Zulz met with union representatives-RTI at middle school is a concern; evaluations are a concern; possible loss of 5 teachers this year is a concern; other personnel concerns to be discussed in executive session

• Operations/Insurance/Hot Lunches-Schumacher/Baugh

- Met on 2/25/22
- Mr. Bagby has a meeting on 3/2/22 with Pat Unland Insurance; will provide information to members prior to meeting for review; questioning to bid this out; will clarify our increase vs others; ZERO claims this year; district has history of high claims
- Jeanette will survey kids for food preferences
- Bread Company dropped us
- Energy contracts-1 year left; broker out of Bloomington

- **Curriculum-Baugh/Zulz**
 - Next Meeting 4/4/22
 - Board needs to decide what to do with the Grow Your Own Program-will form another committee with Baugh and Zulz and place on next months agenda
 - **Finance-Youngman/Zulz**
 - No updates
 - **Policy-White/Beltramea**
 - Illness policy was updated and presented to board for approval
 - Will be reviewing handbooks for 2022-2023 school year-will include parent, teacher and administrative input
 - Need to set up meeting for strategic plan review-will form another committee this which will include Baugh and White
 - **Building/Maintenance/Transportation-Damerell/Schumacher**
 - Met with Kyle
 - Asked for Kyle to get some clarification of bids
 - When toilets are removed there may be some asbestos which may create another issue
 - **Re-opening Plan-White/Beltramea**
 - Nothing to report
 - **School Improvement Research-Beltramea/Damerell**
 - Nothing to report
- B. Insurance Renewal Information-renewal comparison summary was given to the board; current expiring total cost is \$90,772; renewal total cost is \$98,637; Damerell asked if this was out for bids; Dr Bagby will look for other possibilities; trying to get company to decrease cost**
- C. Sales Tax Revenue-continues to be good news; still ahead;**
- D. 8th Grade Field Trip to Six Flags-Mrs. Armstrong submitted a letter to the board asking for permission to take the 8th grade class to Six Flags Great America and Gurnee Mall for the day acknowledging that masks may be required at time and that she would make sure that all students attending will understand and abide by the rules.--all board members were good with allowing this trip under the above conditions**

IX. Adjournment to Executive Session

Vice President Jessica Youngman asked for a motion to adjourn to executive session at 7:41 PM for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District. 5ILCS 120/2 (c) (1), as amended by P.A. 93-0057.

Motion: PJ Damerell

Second: Bri Baugh

Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain
Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	

X. Adjournment from Executive Session and Reconvene Regular Meeting.

Motion to adjourn from Executive session and Reconvene the regular meeting at _853 PM.

Motion: Mary Jo Zulz

Second: Bri Baugh

Zulz-Y/N/Abstain	Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain
Youngman-Y/N/Abstain	Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	

XI. Other Business

A. Next Meeting-Wednesday April 20, 2022

XII. Adjournment

Motion to adjourn the meeting at _856 PM.

Motion: PJ Damerell

Second: Bri Baugh

Schumacher-Y/N/Abstain	White-Y/N/Abstain	Beltramea-Y/N/Abstain	Youngman-Y/N/Abstain
Damerell-Y/N/Abstain	Baugh-Y/N/Abstain	Zulz-Y/N/Abstain	

Board President/Vice President: Mary Jo Zulz Date: 4/20/22

Board Secretary: Dana White Date: 4/20/22

We welcome the participation of persons with disabilities at all Low Point Washburn Community Unit School District #21 Board of Education meetings. If auxiliary aid or service is required for effective participation and communication, please notify the superintendent's office at 309.248.7522 no later than 48 hours prior to the scheduled meeting time.