

## **Team-App**

This is the new communication app we will be using to communicate important messages throughout the school. We have 3 different “teams”: **Sweetwater Bulldogs**, **Sweetwater FFA**, and **Sweetwater Public Schools**.

This will help alleviate any communication problems in the future and allow everyone to be on the same page. All communication should come from the **Team App** rather than calling or texting individuals.



### **Instructions**

1. Download the Team App from the app store on your phone.
  - a. iPhone—Download from the App Store
  - b. Android—Download from Google Play
  - c. The app looks like the logo above.
2. After it downloads, open the app. Two options will appear at the bottom of the screen.
  - a. Click on Log In/Sign Up and create an account.
3. After you create an account, search for the correct team.
  - a. To request access, search for the team, click on the team, and at the top of the screen will be a small bar that says, “Click here to request access”.
  - b. When requesting access, you will have to state a reason.
    - i. Parents—Please use “Parent of \_\_\_\_\_” as your reason.
    - ii. Students—Please use “Athlete or Manager” as your reason.
  - c. **Athletes and parents of athletes** need to search for Sweetwater Bulldogs and request access.
    - i. Click on the group, or groups, that apply to you.
      1. Parents can join the Parent Chat and the Bulldog or Lady Bulldog chat if their child does not have a phone.
      2. Parents of cheerleaders who are not in other sports will ONLY join the Cheer Group.

d. Sweetwater FFA members need to search for Sweetwater FFA and request access.

i. If you are an officer, make sure you request access to both FFA Members and FFA Officers.

ii. Mr. Johnson will be the restricted admin for this group. He can create chats within this group. No one else will be able too.

e. EVERYONE needs to request access to Sweetwater Public Schools.

i. Parents, students, and teachers need to request access to Sweetwater Schools group.

ii. ONLY TEACHERS need to request access to the Sweetwater Teachers group.

4. Once you have requested access, Coach Hicks will accept these requests.

a. If you have requested access to the wrong group, you will be denied access.

b. After the request is accepted, you will be able to see the teams you are part of including chats, galleries, news, events, schedules, and for games live scores.

c. If any inappropriate behavior is seen in the app, you will be removed immediately.

Students and Athletes if you are not in that sport, DO  
NOT request access to it.