

# Taylor's Crossing Public Charter School Board Work Meeting Minutes 06-20-2018

Those in attendance:

Superintendent Wendt, Financial Director Toop, Board Clerk Sterzick

## **I. CALL TO ORDER**

The meeting began at 6:26 p.m.

## **II. ROLL CALL**

Board Chairman J. Taylor	Present
Board Vice-Chairman Cardon	Present
Board Treasurer Capener	Present
Board Secretary Rice	Present
Board Member Radford	Present
Board Member C. Taylor	Excused
Board Member Montgomery	Present

## **III. DISCUSSION ITEMS**

### **Administrative job descriptions**

Superintendent provided the Board with the following:

Charter School Administrator Job Descriptions (replaces Policy 6100)

Charter School Principal Job Descriptions

Charter School Athletic Director Job Descriptions

Spreadsheet of Administrative Responsibilities (as of July 1, 2018)

The spreadsheet clarifies the individual(s) responsible for administrative responsibilities for the following areas: Administrator, Business Manager, Assistant Principal, College/Career, Secretary, Sped Direct, and Tech/Test.

Financial Director Toop prepared the spreadsheet with a line item description of the responsibilities. Those line items were discussed.

Policy 6100 was also discussed and suggestions and clarifications were noted. Superintendent Wendt will reword the policy as necessary.

### **Recap of Town Hall meeting**

This item will be discussed in a future meeting

**Policies relating to student sexual identity**

This item will be discussed in a future meeting

**IV. ADJOURNMENT**

MOTION: A motion was made by Board Treasurer Capener to adjourn the meeting. The motion was seconded by Board Secretary Rice. Vote was unanimous. Motion carried. Meeting adjourned at 6:59 p.m.

---

Clerk of the Board

06-20-18 Work Session Minutes

Taylor's Crossing Public Charter School