

**MINUTES OF SPECIAL CALLED MEETING
BUFFALO INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
January 11, 2021**

The Board of Trustees of the Buffalo Independent School District met on Monday, January 11, 2021 at 6:00 p.m. in the Buffalo ISD High School Library, 1724 Buffalo Ave, Buffalo, Texas, for a **Special Called Meeting**.

Members Present:	Jack Helmcamp John Rodell	Bobby Fishbeck Randy Ayres	Bradley Ezell
Members Absent:	Monty McGill	Cole McVeay	
School Members Present:	Lacy Freeman Tina Rayborn	Cindy Jones	Courtney Rodell
Visitors:	Gary Danford- Buffalo Express		

I. Opening Exercises

- A. Establish a quorum.
A quorum of members was present.
- B. Call meeting into session.
Jack Helmcamp, President, called the meeting to order at 6:00 p.m.
- C. Certification of public notice.
Lacy Freeman, Superintendent, certified that the board agenda was posted on January 8, 2021 at 4:00 p.m. at the BISD Administration Office.
- D. Prayer – Moment of reflection.
A moment of reflection was led by Randy Ayres.
- E. Pledge of Allegiance – National and State.
The Pledge of Allegiance and the Texas Pledge were recited by all present, led by Bobby Fishbeck.

II. Team Communication Efforts

A. **Public Related** – No public comments

B. **Board Related**

1. President's Comments- Due to the third Monday in January falling on a school holiday, the January Regular Called meeting date has changed to January 25, 2021 at 6:00 p.m.
2. Board Member Update – Election 2021
 - * Position 6 – Bradley Ezell (3 year expired)
 - * Position 7 – Cole McVeay (3 year expired)First day to file an application for place on ballot is Wednesday, January 13, 2021 through Friday, February 12, 2021.

C. **Superintendent Related**

1. Paula Lowe, with Pattillo, Brown, & Hill, LLP was present via zoom to present the 2019-2020 financial audit report to the school board members. Per

Mrs. Lowe, no findings were identified and Pattillo, Brown, & Hill, LLP submitted their report to TEA as “unmodified”.

2. Superintendent, Lacy Freeman presented the board with district wide updates in facilities, maintenance and safety.
3. Superintendent, Lacy Freeman presented the board with current transportation report.
4. Superintendent, Lacy Freeman presented the board with the current enrollment count of 960 including Head Start (18 At-Home+942 In-House).
5. Superintendent, Lacy Freeman presented the board with current COVID update.
6. Superintendent, Lacy Freeman presented the board with TASB Local Policy Update 116 first reading for review.

III. Consent Agenda Items – (The Board may act on these items with one motion.)

A. Minutes of board meeting(s) – Regular Called November 16, 2020, Special Called, November 30, 2020.

B. Monthly Tax Report (EXHIBIT B)

C. Financial Report – Investment Report – Cash Flow Summary (EXHIBIT C)

Motion by Bobby Fishbeck to approve all consent agenda items as presented. Second by Bradley Ezell. All approved and motion carried.

IV. Administrative Recommendations – Board Consideration/Action

A. Consideration and possible action to approve 2019-2020 Audit Report

Motion by Randy Ayres to approve the 2019-2020 School Financial Audit as presented. Second by Jack Helmcamp. All approved and motion carried.

B. Consideration and possible action to approve amendments to COVID Mitigation Guidelines

Motion by Bobby Fishbeck to approve the two amendments to COVID Mitigation Guidelines as presented. Second by John Rodell. All approved and motion carried.

C. Consideration and possible action to approve resolution regarding employee COVID relief personnel days.

Motion by Bobby Fishbeck to approve resolution regarding employee COVID relief personnel days as presented. Second by John Rodell. All approved and motion carried.

D. Consideration and possible action to approve staff development waiver for 2021-2022 school year.

Motion by John Rodell to approve staff development waiver for the 2021-2022 school year as presented. Second by Bradley Ezell. All approved and motion carried.

E. Consideration and possible action to approve additions of new personnel to bank signature card.

Motion by Bradley Ezell to approve additions of new personnel to bank signature card as presented. Second by Randy Ayres. All approved and motion carried.

Board went in to closed session at 6:34 p.m.

V. Closed/Executive Session (551.074)

A. Consideration regarding superintendent evaluation instrument.

B. Consideration regarding approval of teacher release from contract

Board reconvened from closed session at 7:07 p.m. No action taken during closed session.

VI. Open Session

A. Consideration and possible action to approve Superintendent Appraisal Instrument for 2020-2021

Motion by Bobby Fishbeck to approve Superintendent Appraisal Instrument for the 2020-2021 year as discussed. Second by Randy Ayres. All approved and motion carried.

VII. Adjournment

Motion to adjourn by John Rodell. Second by Bradley Ezell. All approved and motion carried. The meeting adjourned at 7:08 p.m. on January 11, 2021.

Attest:

Secretary



Approved:

President

