

**Comfort ISD  
2020-2023 ESSER III Requirements  
Checklist**

**6 – Program Schedules**





SAS#: ARPAA21

Organization: COMFORT ISD  
 Campus/Site: N/A  
 Vendor ID: 1746000548

County District: 130902  
 ESC Region:13  
 School Year: 2020-2021

## 2020-2023 ARP ESSER III Federal Grant Application

### Program Description PS3013 - Program Plan

#### B. Use of Funds - LEA Allowable Activities (continued)

Directions: In this section you will indicate the planned uses of the ARP ESSER III grant funds for the LEA.

Select the pre-award and/or school year (SY) the LEA has expended or plans to expend funds for the activity. At least one SY must be selected, multiple SY check boxes may be selected. If the LEA will not be expending funds for the activity, select "N/A", and be sure no school year or pre-award box is selected.

School Year dates –

- Pre-award, March 13, 2020 – application submission date.
- 2020-2021, including summer 2021.
- 2021-2022, including summer 2022.
- 2022-2023, including summer 2023.
- 2023-2024, including summer 2024 (carryover period).
- N/A - Will not expend grant funds on this activity.

1. Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial & ethnic minorities, students experiencing homelessness, & children in foster care -- Administering and using high-quality assessments

- ☐ Pre-award
- ☒ 2020-2021, including summer 2021
- ☒ 2021-2022, including summer 2022
- ☒ 2022-2023, including summer 2023
- ☒ 2023-2024, including summer 2024 (carryover period)
- ☐ N/A - Will not expend grant funds on this activity

2. Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial & ethnic minorities, students experiencing homelessness, & children in foster care -- Implementing evidence-based activities to meet the comprehensive needs of students

- ☐ Pre-award
- ☒ 2020-2021, including summer 2021
- ☒ 2021-2022, including summer 2022
- ☒ 2022-2023, including summer 2023
- ☒ 2023-2024, including summer 2024 (carryover period)
- ☐ N/A - Will not expend grant funds on this activity

3. Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial & ethnic minorities, students experiencing homelessness, & children in foster care -- Providing information and assistance to parents & families on effectively supporting students

- ☐ Pre-award
- ☒ 2020-2021, including summer 2021
- ☒ 2021-2022, including summer 2022
- ☒ 2022-2023, including summer 2023
- ☒ 2023-2024, including summer 2024 (carryover period)
- ☐ N/A - Will not expend grant funds on this activity



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4. Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial & ethnic minorities, students experiencing homelessness, & children in foster care -- Tracking student attendance and improving student engagement in distance education

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
- ☐ 2022-2023, including summer 2023
- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity

5. School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
- ☐ 2022-2023, including summer 2023
- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity

6. Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including ... mechanical and non-mechanical heating, ventilation, and air conditioning systems

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
- ☐ 2022-2023, including summer 2023
- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity

7. Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including ... filtering, purification and other air cleaning, fans, control systems

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
- ☐ 2022-2023, including summer 2023
- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity

8. Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including ... window and door repair and replacement

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
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- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity





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9. Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from CDC for the reopening and operation of school facilities

- ☐ Pre-award
- ☐ 2020-2021, including summer 2021
- ☐ 2021-2022, including summer 2022
- ☐ 2022-2023, including summer 2023
- ☐ 2023-2024, including summer 2024 (carryover period)
- ☒ N/A - Will not expend grant funds on this activity

10. Other activities that are necessary to maintain the operation of and continuity of services in the LEA

- ☐ Pre-award
- ☒ 2020-2021, including summer 2021
- ☒ 2021-2022, including summer 2022
- ☒ 2022-2023, including summer 2023
- ☒ 2023-2024, including summer 2024 (carryover period)
- ☐ N/A - Will not expend grant funds on this activity

11. Other activities that are necessary to ... continuing to employ existing staff of the LEA

- ☐ Pre-award
- ☒ 2020-2021, including summer 2021
- ☒ 2021-2022, including summer 2022
- ☒ 2022-2023, including summer 2023
- ☒ 2023-2024, including summer 2024 (carryover period)
- ☐ N/A - Will not expend grant funds on this activity



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#### C. LEA Needs Process

1. Which of the following processes did the LEA follow to determine the needs of the LEA caused by the pandemic that would not be reimbursed by other fund sources (Federal Emergency Management Agency (FEMA), Child Nutrition Program, Child Care & Development Block Grant (CCDBG))? Directions: Select the types of activities the LEA followed in conducting its process to identify the added needs caused by the pandemic. Check all that apply.

- ☒ LEA conducted surveys to district-level staff.
- ☒ LEA conducted surveys to campus-level staff.
- ☒ LEA conducted surveys to parents.
- ☒ LEA conducted surveys to students.
- ☒ LEA surveyed community groups (i.e., government officials, business, law enforcement, nonprofit organizations, etc.).
- ☒ LEA sent direct communication to staff, parents, and/or students to gather input.
- ☒ LEA reviewed and analyzed data from local and state health authorities.
- ☒ LEA identified needs as issues arose that were out of the ordinary.
- ☒ LEA reviewed documented comprehensive needs assessment considering the pandemic to determine needs.
- ☒ LEA consulted with local school board to determine needs.
- ☒ LEA followed some type of documented disaster or emergency plan with specific needs assessment processes.
- ☒ LEA used professional or contracted services to collect, disaggregate, and/or analyze data related to needs.
- ☒ LEA determined needs through another process or data points not listed above.
- ☒ LEA completed a focused or problem-oriented assessment.
- ☒ LEA completed an emergency assessment.
- ☐ LEA completed a time-lapsed assessment.
- ☒ LEA completed an initial comprehensive assessment.
- ☒ LEA completed an ongoing or partial assessment.
- ☐ LEA completed a different needs assessment process not described above.



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### Program Description PS3013 - Program Plan

2. How did the LEA prioritize the needs identified in Line 1 above? Directions: Select the types of processes the LEA followed in prioritizing the needs of the LEA in determining what activities would be funded with ESSER III funds. Check all that apply. If all identified needs are being met with ESSER III funds, select "All needs met; no prioritization needed."

- ☒ LEA focused on largest expenditures.
- ☒ LEA focused on needs serving the largest number of students.
- ☒ LEA focused on needs serving the largest number of staff.
- ☒ LEA consulted with local school board to prioritize needs.
- ☒ LEA focused on Economically Disadvantaged or Socioeconomically Disadvantaged data.
- ☒ LEA focused on serving needs of identified student groups (at-risk, migrant, immigrant, SWD, English Learners, Homeless, Foster, etc.).
- ☐ LEA ranked campus needs per SC5000.
- ☒ LEA focused on governance needs.
- ☒ LEA focused on wellness needs.
- ☒ LEA focused on instructional continuity needs.
- ☒ LEA focused on postsecondary needs for seniors.
- ☐ LEA focused on facility needs.
- ☐ LEA focused on school operational needs.
- ☒ LEA focused on technology needs.
- ☐ LEA focused on Personal Protective Equipment (PPE).
- ☐ LEA focused on professional development and training needs to facilitate transition to remote/online/virtual classrooms and teaching.
- ☐ LEA prioritized needs through another process or data points not listed above.
- ☐ All needs met; no prioritization needed.

#### D. Maintenance of Equity

Directions: Select one applicable response for which the LEA is exempt from the required Maintenance of Equity provision. If the LEA is not exempt from this provision, select "No".

1. Is the LEA exempt from the required Maintenance of Equity provision?

- ☐ No
- ☐ Yes, LEA has fewer than 1,000 total enrollment
- ☐ Yes, LEA has only one campus within the LEA
- ☒ Yes, LEA has only one campus per grade span (elementary, middle school, high school) within the LEA
- ☐ Maybe, the LEA will apply to USDE for a waiver for exceptional or uncontrollable circumstances
- ☐ Maybe, the LEA will apply to USDE for a waiver for a precipitous decline in financial resources in the LEA





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#### E. Required Assurances

1. Select the following checkboxes to indicate your compliance with the required assurances.

- ☒ The LEA assures that although funds may be used for one-time or ongoing purposes, the LEA understands the use of the funds for ongoing purposes could result in funding deficits in future years after the funding expires on September 30, 2024. The LEA assures it makes no assumption that the state will provide replacement state funds in future years, and that this fact will be raised and explicitly discussed in a meeting of its governing board.
- ☒ The LEA assures that it engaged in meaningful consultation with stakeholders and gave the public an opportunity to provide input in the development of its plan for the uses of ARP ESSER III funds.
- ☒ The LEA assures that it specifically, engaged in meaningful consultation with students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff.
- ☒ The LEA assures that it specifically, engaged in meaningful consultation with, and to the extent present in or served by the LEA tribes, civil rights organizations (including disability rights organizations).
- ☒ The LEA assures that it engaged in meaningful consultation with stakeholders representing the interests of children with disabilities, English language learners, children experiencing homelessness, children in foster care, migrant students, children who are incarcerated, and other underserved students.
- ☒ The LEA assures that its plan for the uses of ARP ESSER III funds is provided in an understandable and uniform format.
- ☒ The LEA assures, to the extent practicable, the plan is written in a language that parents can understand or, if not practicable, orally translated; and, upon request by a parent who is an individual with a disability, provided in an alternative format accessible to that parent.
- ☒ The LEA assures that the program schedules to this application, or a separate document containing all the information included in the program schedules, serving as the LEA's plan for the uses of ARP ESSER III funds will be posted to the LEA's website within 30 days of receiving its ESSER III Notice of Grant Award.





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## 2020-2023 ARP ESSER III Federal Grant Application

### Program Description PS3014 - Program Narrative

#### A. Pre-Award

Directions: Enter "No" if no activity is marked as pre-award in Sections A and B in PS3013. You must enter an amount if any activity is marked as pre-award in Sections A and B in PS3013. The combination of an activity marked as pre-award in Sections A and B in PS3013 and an amount entered below will constitute the required prior approval process for pre-award costs.

1. Enter the total dollar amount of ESSER III funds to be charged as pre-award costs for the activities indicated in Sections A and B in PS3013 as occurring during pre-award (March 13, 2020, through the application submission date).

\$0.00

#### B. Minimum Required Set-Aside

Directions: You must enter an amount that is at least 20% of your total budget. You will be required to report this set-aside by activity and student group in future reporting.

1. Enter the total dollar amount of ESSER III funds to be expended to meet the 20% minimum required set-aside for learning loss mitigation, including through afterschool, summer school, extended day/year programs, targeted to students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

\$519,727.00

2. Briefly describe the activities selected in PS3013 questions A16, A17, B1, B2, and/or B3. A response in at least one of these PS3013 questions is required.

Learning loss will be addressed by the implementation of comprehensive wrap-around services. Strategies that are being planned include extended instructional time, time-extended day, extended year, high-dosage tutoring, and summer learning. Implementation of a holistic approach inclusive of these strategies offers Comfort ISD students the best, continuous opportunity for making up ground caused by COVID-19 learning loss.

3. Briefly describe the activities selected in PS3013 questions A6, A13, A15, A17, B1, B2, and/or B3. A response in at least one of these PS3013 questions is required.

It is proposed to use some of the ESSER III to employ an Instructional Coordinator for the benefit of both students and staff in Comfort ISD. This position will be tasked with observing and mentoring teachers on the use of best practices according to researched-based instruction. The position will meet with individual teachers to review assessment data and learning progress of students to ensure that learning loss being addressed, and that learning is on track with expected outcomes predicted by the curriculum. Additionally, the Instructional Coordinator is expected to harden the District's resilience in meeting unexpected closures due to future events by working closely with both teachers and administrators on preparedness activities and distance learning practices.



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**2020-2023 ARP ESSER III Federal Grant Application****Program Description  
PS3014 - Program Narrative****C. Safe Return to In-Person Instruction and Continuity of Services Plan**

Directions: Your plan must be made available for public comment and take any comments received into account before posting the final plan to the web site listed below. A previously developed plan may meet this compliance requirement if it meets the statutory requirements. TEA will randomly verify the plan is available at the link provided after Notice of Grant Awards (NOGAs) are issued.

1. Enter the direct web link to the LEA's web page where you post your required "Safe Return to In-Person Instruction and Continuity of Services Plan" and the PS3013 and PS3014 program schedules to this application, or a separate document containing all the information included in the program schedules, serving as the LEA's plan for the uses of ARP ESSER III funds within 30 days of receiving your ESSER III Grant NOGA. These plans must be reviewed at least every 6 months and updated as appropriate.

[https://www.comfort.txed.net/apps/pages/index.jsp?uREC\\_ID=336084&type=d&pREC\\_ID=2197938](https://www.comfort.txed.net/apps/pages/index.jsp?uREC_ID=336084&type=d&pREC_ID=2197938)

**D. Prevention and Mitigation Strategies Consistent with Centers for Disease Control and Prevention (CDC)**

1. Briefly describe the activities selected in PS3013 questions A5, A8, A9, B5, B6, B7, B8, and/or B9. If none of these activities were selected, enter "No prevention and mitigation strategies funded."

No prevention or mitigation strategies are requested for funding.