



Master Principal Designation Timeline

Year 2021-2022

Date	Time	Task
By 8/20/21	By 4:30 p.m.	The Invitation to apply for designation will be emailed to graduates along w/the following materials: <ul style="list-style-type: none"> • Critical Considerations in Applying for Master Principal Designation • Guide to Self-Assessment & Professional Learning • MP Designation Applicant Timeline • Designation Application Intent Form • Preliminary Site Visit Information
By 8/30/21	By 4:30 p.m.	Those who intend to apply for designation will email the following to Dondi Frisinger - dfrisinger@arkansasleadershipacademy.org <ul style="list-style-type: none"> • Designation Intent Form • Preliminary Site Visit Information
By 9/6/21	By 4:30 p.m.	Part 1- Student Performance for Master Principal Designation is emailed to each applicant and can be found on the ALA website.
By 10/12/21	By 4:30 p.m.	Applicants mail or deliver the completed Student Performance Sections of the Designation application to Dondi Frisinger. The applications should be received by 10/12/21 . Dondi Frisinger, MPP Program Director 4100 Corporate Center Drive, Suite 203 Springdale, AR 72762 (479) 633-7056
By 10/15/21		Student Performance Applications are reviewed for completeness, duplicated, compiled and then forwarded to scorers.
By 10/29/21		Scoring of the Student Performance is complete. Applicants will receive an email of the results. If scores are high enough, the applicant will complete the Principal Performance sections of the application found on the ALA website by 11/30/21 .
By 11/30/21	By 4:30 p.m.	Applicants mail or deliver the completed Principal Performance Sections of the Designation application to Dondi Frisinger. The applications should be received by 11/30/21 . Dondi Frisinger, MPP Program Director 4100 Corporate Center Drive, Suite 203 Springdale, AR 72762 (479) 633-7056
By 12/7/21		Applications are reviewed for completeness, duplicated, compiled and then forwarded to scorers.
Dec 7, 2022- Jan 24, 2022		Complete scoring of the Principal Performance Sections. Results will be shared with the principals. Schedule site visits applicants receiving scores of 4 and 5.
Feb 7, 2022- April 1, 2022		Site visits will be conducted. The collection of findings will be compiled and provided for applicants and the Arkansas Leadership Academy for continuous reflection and learning.
April/May2022		Results of the designation process will be shared with the Academy, and applicants will be notified of results by a phone call.
May 2022		A time will be scheduled to conduct individual conversations with principals to discuss their application or site visit feedback following the State Board of Education designation of Master Principals.