

CALLISBURG INDEPENDENT SCHOOL DISTRICT
SCHOOL HEALTH ADVISORY COUNCIL
BYLAWS

ARTICLE I: Name

The name of the group will be Callisburg Health Advisory Council

ARTICLE II: Statement of Purpose

The purpose of this group are as follows:

Mission: To advise the district in matters regarding health and wellness so that all children in grades Pre-K-12 will receive sequential health instruction that reflects health issues focusing on the special needs for our local schools and community.

Goals: The goal of the Callisburg Health Advisory Council is to give students the skills and knowledge that enables them to adopt and maintain healthy lifestyles. See Texas Education Code 28.004 for specific objectives and assigned duties.

Vision Statement: The vision of the Callisburg Health Advisory Council is to adopt and recommend a progressive health curriculum that meets state regulations and the needs of the students in Callisburg ISD.

ARTICLE III: Membership

Members: The Board of Trustees may appoint one or more persons from each of the following groups: Public school teachers, public school administrators, public school health care professionals, public school child nutrition staff, the business community, law enforcement, senior citizens, the clergy, nonprofit health organizations, and local domestic violence programs. Principals of each campus and the superintendent will serve as ex officio (non-voting) members. The majority of the members will be parents who are not employed by the district.

Terms of Appointment: No limit is set on the number of years members can serve on the Callisburg Health Advisory Council.

Eligibility Criteria: To be eligible to serve on the council a person must live within the community, work for Callisburg ISD in one of the appointed positions, or have children who attend Callisburg ISD. They must have a strong commitment to promote health education and commitment to attend and participate in meetings.

Resignation: If for any reason a council member is unable to fulfill the obligation to the council, he or she may resign with written notice giving the council adequate time to find a replacement.

ARTICLE IV: Meetings

The council will meet 4 times per year, in the fall and spring, or more often if deemed necessary by the current situations or requested by the superintendent and/or school board. These meetings are subject to open meetings laws, and shall be conducted by Robert's Rule of Order. The agenda shall be determined by the chairperson, who will seek input from members. Notification of meetings shall be given by letter or email to each member at least one week prior to each meeting, or by phone or email at least three days in advance of any called meetings. The meetings will be held in the library of Callisburg Middle/High School and Callisburg Elementary alternating campuses each meeting.

ARTICLE V: Officers

The officers of the council will be chairperson, co-chairperson, and recording secretary. The chairperson shall be the school nurse or other school employee designated by the school board. The council will elect a co-chairperson (which must be a non-school employee parent) and recording secretary. The chairperson will preside over the meetings with the co-chairperson presiding in the absence of the chairperson. The recording secretary will be responsible for keeping the minutes of the meeting and distribution of the meeting notification, agenda, and minutes of the previous meeting.

ARTICLE VI: Committees

Committees will be formed on an as needed basis.

ARTICLE VII: Voting

A simple majority of the Health Council members present at the meeting, voting in favor a proposed action, will constitute passing and/or recommendation of that action.

ARTICLE VIII: Communications

Agendas and bylaws will be posted on the school website. Minutes of meetings will be kept on file with the recording secretary and the school nurse's office and forwarded to the superintendent.

ARTICLE IX: Amendments

The procedure for recommending changes to the bylaws will be by two-thirds majority vote. The school board will approve all bylaws and amendments.