

NOTICE OF REGULAR BOARD MEETING
BOARD OF TRUSTEES
CALLISBURG INDEPENDENT SCHOOL DISTRICT

CALLISBURG MIDDLE/HIGH SCHOOL LIBRARY
308 DOZIER ST
CALLISBURG, TEXAS 76240

AUGUST 17, 2021

6:30 P.M.

I. Establish Quorum/Call Meeting to Order

President, Micah Davenport called the meeting to order at 6:30 p.m. A quorum was established with five members present: Micah Davenport, Mandy Gregg, Dawn Pollard, Laci Molina, and Jorden Weaver. Absent: Matt Saller and Dennis Harmon. Administrators present: Don Metzler, Lisa Herring, Jason Hooper, Heather Wheeler, Janie Lewis, Cory Huddelston, and Gene May. Board Secretary: Vickie Price.

II. Public Forum / No one signed up to speak in Public Forum

III. Information Items

A. Superintendent's Report

Mr. Metzler reported to the board on the following:
(See Attached)

B. Business Operations Update: Revenue/Expenditures/Paid Bills

The Business Operation Report for July 2021 was included in the board packets for review.

Mrs. Lewis reviewed the 2021/2022 Proposed School Budget with the board. She advised the board that the district's budget will be a deficit budget. This deficit is due to local taxable property values increasing, the state defined maximum compressed tax rate (MCR) being lowered and a decline in students. The state dropped the MCR \$.038 cents. The MCR is the tax rate defined by the state that the district must use to receive full Tier One funding. The district is proposing M&O tax rate of \$.8720 and I&S rate of \$.1361. The total proposed tax rate will be \$1.0081. The tax rate decreased \$.03478.

The board set the date for the Public Meeting to Discuss the Proposed 21/22 Budget and Tax Rate for August 31, 2021. The meeting will be held in the MS/HS Library, 308 Dozier Street, Callisburg, Tx. at 6:00 p.m. This information will be posted on the district's website and published in *The Weekly News* on August 18, 2021.

Other Items Discussed:

1. The district has received the Preliminary School First Rating. The district scored 100%.
2. The district received Notification of the Local Revenue Level in Excess of Entitlement. The district has submitted required information for recapture and has also received information necessary to proceed with setting the district's tax rate. (See Attached)

C. Maintenance/Transportation Report

Mr. Cory Huddelston, reported to the board the maintenance summer to do list and informed the board we are fully staffed on bus drivers and we currently have one open position for custodian. (See Attached)

D. ESSER III Grant Approved

Mr. Metzler informed the board included in their board packet was a Notice of Grant Award from TEA. Mr. Metzler informed the board that the ESSER III Grant was approved by TEA in the amount of \$1,064,725.00 for the 2021-2022, 2022-2023, 2023-2024 school years. (See Attached)

E. Board Training Opportunity on October 8 in Saint Jo, TX

Mr. Metzler informed the board of a school board training on October 8 in Saint Jo, Texas. He noted this is a great way to receive up to 8 hours of board training. Please let Mrs. Price know if you plan to attend by the next board meeting so she can get you registered. (See Attached)

F. TASA Preliminary Bill Summaries Information

Mr. Metzler presented the board a copy of the TASA Preliminary Bill Summaries for Curriculum, Instruction, Assessment & Accountability Legislation that outlines key changes enacted this past legislative session. Mr. Metzler asked the board to read these and become more familiar with these summaries. (See Attached)

G. Open Meetings Rules Update

Mr. Metzler informed the board that the Open Meetings Rule Update indicates that the provisions put in place due to COVID-19 have expired. This means all school districts must resume full compliance with all provisions of the Open Meetings Act and return to in-person board meetings as they did before the pandemic. (See Attached)

IV. Discussion/Action Items

President, Micah Davenport asked that Action Items A, B, D, E, F, G, K, M, & O be approved as consent agenda items.

Motion made by Mandy Gregg to Approve Action Items A, B, D, E, F, G, K, M, & O as consent agenda items.

Motion seconded by Dawn Pollard. Motion carried 5 – 0.

A. Discuss and/or Consider Approval of Previous Board Minutes

Consent Agenda Approved

(July 20, 2021)

B. Discuss and/or Consider Approval of Budget Amendments

There were No Budget Amendments at this time.

C. Discuss and/or Consider Approval of TASB Update 117

Mr. Metzler informed the board that the TASB Update 117 contained many updates to LEGAL policies as a result of changes in the federal and state law. There are three updates to LOCAL Policies CH, CV, & DEC. Mr. Metzler is recommending the board approve TASB Update 117 now, with an addition to DEC (LOCAL) dealing with Bereavement Leave, and will discuss in Action Item J.

Motion made by Laci Molina to approve the TASB Update 117.

Motion seconded by Dawn Pollard.

Motion carried 5 – 0.

(See Attached)

D. Discuss and/or Consider Approval of the T-TESS Appraiser and T-TESS Appraiser Calendar for 2021-2022

Consent Agenda Approved

(See Attached)

E. Discuss and/or Consider Approval of a Resolution declaring that the 4-H Organization be sanctioned as an extracurricular activity.

Consent Agenda Approved

(See Attached)

F. Discuss and/or Consider Approval of an Adjunct Faculty Agreement with Texas A&M AgriLife Extension Service of Cooke County.

Consent Agenda Approved

(See Attached)

G. Discuss and/or Consider Approval of the endorsement of Corinne French, current Valley View ISD School Board in the Region 11-D position.

Consent Agenda Approved

(See Attached)

- H. Discuss and/or Consider of a Resolution making a change to Board Policy CB (LOCAL) in regards to State and Federal Revenue Sources, including ESSER III.

Mr. Metzler recommended the board approve a Resolution making a change to Board Policy CB (LOCAL) dealing with State and Federal Revenue Sources, including ESSER III funds. This is a new requirement from TEA due to flow of federal dollars into local school districts. (See Attached)

Motion made by Dawn Pollard to approve a Resolution making a change to Board Policy CB (LOCAL) in regards to State and Federal Revenue Sources, including ESSER III.

Motion seconded by Laci Molina.

Motion carried 5 – 0.

- I. Discuss and/or Consider Approval of adding information concerning the position of School Resource Office to Board Policy CKE (LOCAL).

Mr. Metzler recommended the board approve adding information concerning the position of School Resource Officer to Board Policy CKE (LOCAL). We are required to add language since we have hired a School Resource Officer for the upcoming year.

Motion made by Mandy Gregg to approve adding information concerning the position of School Resource Officer to Board Policy CKE (LOCAL).

Motion seconded by Jorden Weaver.

Motion carried 5 – 0.

(See Attached)

- J. Discuss and/or Consider Approval of adding Bereavement Leave up to three days to Board Policy DEC (LOCAL).

Mr. Metzler's recommends the board adds Bereavement Leave up to three days to Board Policy DEC (LOCAL).

Motion made by Dawn Pollard to approve adding Bereavement Leave up to three days to Board Policy DEC (LOCAL).

Motion seconded by Laci Molina.

Motion carried 5 – 0.

(See Attached)

- K. Discuss and/or Consider Approval of the CISD Parent Involvement Policy for 2021-2022.

Consent Agenda Approved

(See Attached)

- L. Discuss and/or Consider Approval of bids for HVAC services, Custodial & Janitorial supplies, Electrical services, and Gasoline/Diesel Fuel and Propane.

Mr. Cory Huddelston presented the board a spreadsheet of bids opened on 07/27/21 for HVAC services, Custodial & Janitorial supplies, Electrical services, and Gasoline/Diesel Fuel and Propane for the 2022-2023 school year.

Mr. Huddelston reviewed with the board the following bids:

We received on bid for HVAC Services from Culpepper, who we have used for several years and is familiar with are GEO Thermal Units.

We received three bids for Custodial & Janitorial supplies from Absolute Clean, Complete Supplies, & Wedge Supplies. Mr. Huddelston recommends going with Complete Supplies.

We received one bid for Electrical Services from Woolsey's Reliable Electric, who we have used for several years and have been very happy with their services.

We received one bid for Gasoline/Diesel Fuel and Propane from Enderby Gas.

Motion made by Dawn Pollard to approve Mr. Huddelston's recommendation and award the bids for HVAC Services to Culpepper, Custodial & Janitorial Service to Complete Supplies, Electrical Services to Woolsey's Reliable Electric, and Gasoline/Diesel Fuel & Propane to Enderby Gas.

Motion seconded by Mandy Gregg.

Motion carried 5 -0.

(See Attached)

- M. Discuss and/or Consider Approval of the CISD Employee Handbook for 2021-2022.

Consent Agenda Approved

(See Attached)

- N. Consider Approval to delegate the contractual authority to obligate the school district under Texas Education Code (TEC) 11.1511 (c) (4) to the Superintendent, solely for the purpose of obligating the district under TEC 48.257 and TEC Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized by the TEC 49.006 (Netting Chapter 48 Funding).

Mr. Metzler informed the board this agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49 Subchapters A and D, and rules adopted by the Commissioner of education as authorized by the TEC, 49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, 48.257 for the school year.

Motion made by Dawn Pollard to approve for the 2021-2022 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC) 11.1511 (c) (4) to the superintendent, solely for the purpose of obligating the district under TEC, 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding).

Motion seconded by Jorden Weaver.

Motion carried 5 – 0.

(See Attached)

- O. Discuss and/or Consider Approval of two changes to the CISD Student Handbook concerning student dress code.

Consent Agenda Approved

(See Attached)

- P. Discuss and/or Consider Approval of the Superintendent's Recommendation for CISD Paraprofessional and Professional Personnel for 2021-2022 and Resignations.

Closed Session

Q. Discuss and/or Consider Approval of the Guardian Team Members for the 2021-2022 school year.

Closed Session

R. Discuss and/or Consider Approval of Work Order 001 For Master Service Agreement with Eikon Consulting Group, LLC concerning future projects for the district.

Mr. Metzler informed the board this work order for Eikon Consulting Group is to begin the first phase of planning for the future needs of the district as a result of their review of the TASB Instructional Facilities Study. This first work order deals with HVAC issues. This is the first step in determining whether or not a bond may be needed to make necessary improvements as recommended. Eikon will have someone here August 31 for a brief review and their full team will be here at our September 20 meeting to explain their plan.

Motion made by Laci Molina to approve Work Order 001 For Master Service Agreement With Eikon Consulting Group, LLC concerning future projects for the district.

Motion seconded by Mandy Gregg.

Motion carried 5 – 0.

(See Attached)

Motion made by Mandy Gregg to convene in Closed Session at 7:27 p.m. in accordance to the Texas Open Meetings Act T.G.C., Chapter D and E.

Motion seconded by Laci Molina.

Motion carried 5 – 0.

V. Executive Session as Authorized by Government Code, Chapter 551, Subchapter D and E.

Motion made by Laci Molina to re-convene in open Session at 7:41 p.m. in accordance to the Texas Open Meetings Act T.G.C., Chapter D and E.

Motion seconded by Jorden Weaver.

Motion carried 5 -0.

P. Discuss and/or Consider the Superintendent's Recommendations for CISD Paraprofessional and Professional Personnel for the 2021-2022 School Year and Resignations of Current Staff. (Sec. 551.074 – Personnel Matters)

Motion made by Dawn Pollard to approve the Superintendent's recommendations for CISD Paraprofessional and Professional Personnel for the 2021-2022 School year and Resignations of Current Staff. (Sec. 551.074 – Personnel Matters)

Motion seconded by Mandy Gregg.

Motion carried 5 – 0.

Q. Discuss and/or Consider Approval of the Guardian Team Members for the 2021-2022 school year.

Motion made Laci Molina to approve the Guardian Team Members for the 2021-2022 school year.

Motion seconded by Jorden Weaver.

Motion carried 5 – 0.

- VI. Return to Open Meeting and take action deemed necessary upon discussion in closed meeting.

Adjournment

Motion made by Mandy Gregg to adjourn the meeting at 7:42 p.m.

Motion seconded by Dawn Pollard.

Motion carried 5 – 0.

President

Secretary