

### Clark Davidson School PTO Meeting- Monday, September 10, 2018

- **Introductions-** Melisa Nugent, Stephanie Daas, Emily Pezzola, Rachel Wyeth, Rachel Abdulaziz, Renae Lamadline, Abbie Griffith, Michelle Risser, Matt Cavanaugh
- **Principal's Remarks-** Mr. Cavanaugh nominated Stephanie Daas to be treasurer of the CDS PTO for the 18-19 school year. Stephanie's nomination was passed and she is now the CDS PTO Treasurer. Mr. Cavanaugh welcomed those in attendance and notified attendees that meetings going forward will take place on the second Monday of each month at 5:30.
- **President's Report-** Melisa Nugent discussed the Read-A-Thon fundraiser that will occur from October 1-October 12. The school will be receiving information to pass out to parents this week.
- **Secretary Report-** There was not a secretary in place to begin the meeting. Rachel Abdulaziz will now be the CDS PTO Secretary for the 18-19 school year.
- **Treasurer Report-** Stephanie Daas went over the beginning CDS balance for the 18-19 school year. The beginning balance was \$21,352. 34. There have been \$6,663 in expenses with a current balance of \$14, 689. 34. Stephanie Daas also discussed budget line adjustments to be removed as they were no longer needed.
- **Room Parent Volunteer Report-** Abbie Griffith has reached out to room parents who signed up to volunteer at open house and assigning room parents. Abbie did not receive volunteer sheets for four classrooms, but now has them and will communicate with these parents. Abbie has provided every staff member with a "Favorite's Sheet" to fill out. All staff members will be assigned to a teacher's classroom so parents can provide all staff members with items found on their "Favorite's Sheet." A reminder e-mail was sent to staff to put these papers in Karen Laws' mailbox by Wednesday.
- **Teacher's Report-** Emily Pezzola read thank you cards from teachers to the CDS PTO.
- **Adjourn-** Mr. Cavanaugh thanked those in attendance for coming and reminded them that the next meeting will be day, October 8 at 5:30.