



**PAMPA INDEPENDENT SCHOOL DISTRICT
FEDERAL PROCUREMENT
QUOTE JUSTIFICATION FORM**

GENERAL PURCHASE INFORMATION

Date:

Campus/Dept:

Fund:

Purpose of Expenditure:

SELECTED VENDOR JUSTIFICATION

Vendor Name:

Total Amount Requested:

Reason for Selection:

REQUIRED COMPARISON QUOTE #1

Vendor Name:

Total Quote:

Notes:

REQUIRED COMPARISON QUOTE #2

Vendor Name:

Total Quote:

Notes:

GRANT ADMINISTRATOR APPROVAL

PRINTED NAME

SIGNATURE

DATE