



Classroom Supplies Appropriation Policy

Amounts budgeted for classroom supplies will be determined by the administrative team at the beginning of each fiscal year. The classroom supplies budget may be adjusted throughout the school year if needed. Any classroom supplies purchase over \$5,000 must be approved by the board.

According to R277-407-3, schools shall provide school supplies for K-6 students. A student may, however, be required to replace supplies provided by the school which are lost, wasted, or damaged by the student through careless or irresponsible behavior.

In compliance with R277-459, if a teacher has not spent or committed to spend the individual allocation by April 1, the school may make the excess funds available to other teachers or may reserve the money for use by eligible teachers the following year. Classroom supplies are the property of Voyage Academy and may not be taken off campus unless approved of by the Director.